

Ocean View Regional LHRC Meeting Minutes -Approved

Date of meeting – Monday, February 07, 2011

• **Members Present –**

- Debbie Coley- Chairperson
- Rosalyn Wiggins – member
- Odulia Brown – member

• **Members Absent -** Michael Vann - member

• **Affiliates Present –**

- *Reginald Daye (Regional Advocate)*
- *Jen & C Home Care, LLC – Josefina Galon & Narcisa B. dela Cruz*
- *United Methodist Family Services In Home Family Services Program – Adalay Wilson*
- *B&M Group Homes, LLC – Wanda Scarbough*
- *Compassion, LLC - George Mc Gaskey& Vanessa Futrell*
- *Divinely Directed Services –Derrell Hailes & S. Edwards*
- *Essential Family Services – Renee Sandifer*
- *Neighborhood Empowerment and Transformation- Yavonne Williams*
- *Intensive Community Outreach – Mar'keta Lassiter*

• **Affiliates Absent -** Access Regional Taskforce
Family Determination, LLC
Valdemar Home Care

• **Call to Order:**

- *The Chair of the LHRC, Ms. Debbie Coley, called the meeting to order at 10:12 AM. The meeting was at the United Methodist Family Services In Home Family Services Program, located at 815 Baker Road Virginia Beach, VA 23462*

• **Adoption of Agenda:**

- *The Local Human Rights Committee voted to adopt the meeting agenda as submitted.*

• **Approval of Minutes -** *The LHRC voted to approve the minutes of November 01, 2010 as submitted.*

Remarks from the Regional Advocate

Mr. Daye reminded all members that his secretary had retired and they were currently working short handed. He requested that any report be directly faxed to the office in Williamsburg. He also requested that all licensing information be sent directly to licensing specialist. Mr. Daye discussed Ocean View LHRC vacancies and possible consequences if position will not be filled up. He stated that recruiting members' is providers' responsibility.

New Business

The LHRC members voted to accept the "Cooperative Agreement" and the "LHRC Bylaws". The committee will consists of five (5) members. The number of meetings each year remains quarterly. The providers were polled and agreed to continue to attend the four meetings per year. Provider secretary will be equally shared by rotating through all participating providers on an annual basis.

• Old Business / Provider Reports:

- 1. Access Regional Taskforce – There was no representative. The LHRC voted to change the affiliation status from permanent to temporary.*
- 2. B & M Group Home – 2 clients, 0 admissions, 0 allegations. 2010 seclusion and restraint was not submitted.*
- 3. Compassion, LLC – 33 clients. 23 admissions, 0 allegations, 3 restraints. Additional three (3) schools are permanent affiliations (Campostella, Tidewater Park, and Young Park). Four (4) schools are still with temporary affiliations. 2010 seclusion and restraint report was submitted.*
- 4. Divinely Directed Services – 5 clients, 4 admissions, 0 allegations. 2010 seclusion and restraint report was submitted as required.*
- 5. Essential Family services – 4 clients, 4 admissions 0 allegations. 2010 seclusion and restraint report was not submitted, no client yet at that time.*
- 6. Family Determination, LLC- There was no representative. The LHRC voted to change the affiliation status from permanent to temporary.*

7. *Intensive Community Outreach – 17 clients, 5 admissions, 0 allegations. 2010 seclusion and restraint report was submitted as required.*
8. *JEN & C Home Care – 4 clients, 1 admission, no allegations. Submitted the 2010 seclusion and restraint report as required. Ms. dela Cruz requested for temporary affiliation for JEN & C second location at 1637 Janke Road, Virginia Beach 23455. The committee voted to grant a temporary affiliation for the second location.*
9. *Neighborhood Empowerment and Transformation – 2 clients, 0 admissions, 0 allegations. 2010 seclusion and restraint report was not submitted.*
10. *United Methodist Family Services In Home Family Services Program –3 clients, 4 admission, and 0 allegations. Submitted the 2010 seclusion and restraint report as required.*
11. *Valdemar Home Care – There was no representative. The committee voted to change the affiliation status from permanent to temporary.*

Treasurer Report

The Treasurer, Ms. Adalay Wilson of United Methodist Family Services, reported that there is currently a balance of \$2873.94. The expenses were \$55.41 for snacks for the last 4 meetings.

- ***Public Comments***
 - *There were no individuals who addressed the committee during the public comment period.*
- ***Closed Session (Virginia code 2.2-3711A)***

There was no closed session required during this meeting.
- ***Next meeting location***
 - *The United Methodist Family Services In Home Family Services Program located at: 815 Baker Road, Virginia Beach, VA 23462, telephone no. (757)490-9791 on May 02, 2011 at 10:00 AM.*

- **Adjournment**

- *The local human rights committee voted to adjourn the meeting at 12:00 PM.*

Respectfully Submitted,

*Narcisa "Nini" B. dela Cruz
May 02, 2011*