

**RIVERSIDE BEHAVIORAL HEALTH CENTER
MINUTES**

MEETING: Peninsula Local Human Rights Committee Meeting
October 18, 2011
9:00 a.m.
Pile Conference Center

NOTE: If you were absent from this meeting, please review the minutes. Thanks!

ATTENDING MEMBERS:

Doris Feltman Victory Whitaker Cyrus Boyd

MEMBERS ABSENT:

Pat Cannavino Beatrice Onyeali

REGIONAL ADVOCATE

Reginald Daye

SERVICE REPRESENTATION

Kenneth Chesson Shelley Scott Ann Graham Debbie Campbell Allan Erbe

TOPIC	DISCUSSION	ACTION	RECOMMENDATION DECISION/ACTION	RESPONSIBLE PARTY TARGET DATE
I. CALL TO ORDER		The meeting was called to order 9:24 am.		D. Feltman
II. REVIEW AND APPROVAL OF PRIOR MINUTES	The prior minutes were reviewed and approved as written after “Mentoring Services” is removed from Hampton Mental Health Associates.		Minutes from the last meeting were reviewed by Mr. Daye and approved by the LHRC members.	LHRC Members R. Daye Service Members

TOPIC	DISCUSSION	ACTION	RECOMMENDATION DECISION/ACTION	RESPONSIBLE PARTY TARGET DATE																		
	<p>Riverside Outpatient Services</p> <p>No incidents of seclusions/restraints or allegations</p>			A. Graham																		
	<p>Residential Treatment Programs</p> <p style="text-align: right;">3rd Quarter</p> <p><i>Incidents-3</i></p> <table border="1" data-bbox="464 488 1020 651"> <tr> <td>• Peer to Peer</td> <td style="text-align: right;">2</td> </tr> <tr> <td>• Injury during holds</td> <td style="text-align: right;">0</td> </tr> <tr> <td>• Abuse/neglect</td> <td style="text-align: right;">0</td> </tr> <tr> <td>• Other Significant Incidents</td> <td style="text-align: right;">1</td> </tr> </table> <p>Behavioral Management Interventions</p> <p style="text-align: center;">21 3rd Quarter</p> <table border="1" data-bbox="464 764 1020 886"> <tr> <td>• Manual Holds</td> <td style="text-align: right;">13</td> </tr> <tr> <td>• Seclusions</td> <td style="text-align: right;">0</td> </tr> <tr> <td>• Restraints</td> <td style="text-align: right;">8</td> </tr> <tr> <td><i>General Complaints</i></td> <td style="text-align: right;">3</td> </tr> <tr> <td> </td> <td> </td> </tr> </table>	• Peer to Peer	2	• Injury during holds	0	• Abuse/neglect	0	• Other Significant Incidents	1	• Manual Holds	13	• Seclusions	0	• Restraints	8	<i>General Complaints</i>	3					A. Graham
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	<p>Acute Care Programs 3rd Quarter</p> <p><i>Incidents 3</i></p> <table border="1" style="width: 100%;"> <tr> <td>• Peer to Peer</td> <td style="text-align: right;">1</td> </tr> <tr> <td>• Injury during holds</td> <td style="text-align: right;">0</td> </tr> <tr> <td>• Abuse/neglect</td> <td style="text-align: right;">2</td> </tr> <tr> <td>• Other Significant Incidents</td> <td style="text-align: right;">0</td> </tr> </table> <p>Behavioral Management Interventions - 66 3rd Quarter</p> <table border="1" style="width: 100%;"> <tr> <td>• Manual Holds</td> <td style="text-align: right;">26</td> </tr> <tr> <td>• Seclusions</td> <td style="text-align: right;">18</td> </tr> <tr> <td>• Restraints</td> <td style="text-align: right;">22</td> </tr> <tr> <td><i>General Complaints</i></td> <td style="text-align: right;"><i>14</i></td> </tr> <tr> <td> </td> <td> </td> </tr> </table>	• Peer to Peer	1	• Injury during holds	0	• Abuse/neglect	2	• Other Significant Incidents	0	• Manual Holds	26	• Seclusions	18	• Restraints	22	<i>General Complaints</i>	<i>14</i>					A. Graham
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VIII. REGIONAL ADVOCATE REPORT	<p>Affiliations for the expansion of existing licensed sites within the same region will not need separate affiliation for those services.</p> <p>- Submit letter to committee</p>			Reginald Daye																		

	<p>members, Mr. Daye and licensing specialist – getting on agenda for next meeting to go over information about new service.</p> <ul style="list-style-type: none"> - Also include information in license application. - Forms, acceptance letter and application to Margaret Walsh – will not need to wait until next meeting. Process is on-line on the website (dated August 12th). - There is no change in the process for adding new non licensed services. - You will need to request an affiliation with the LHRC for these services. <p>Quarterly Reports</p> <ul style="list-style-type: none"> - Mr. Daye asked services to put only data on quarterly report format – confidential narrative information should be as a separate attachment – reviewed during closed session – not attached to the minutes. Use initials instead of case numbers/names. Mr. Daye went over the form and discussed what is reportable to his office. He also indicated that his office reports abuse allegations to licensing. <p>Quarterly Report – 4th Quarter – will be due at the same time as to annual report – January 15, 2012.</p> <p>Annual Seclusion & Restraint report is also due on January 15, 2012.</p>		<p>Members’ decision – agreed that quarterly reports can be submitted the day of the meeting – no need to send prior to the meeting.</p>	
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IX. CLOSED SESSION	<p>Local Human Rights Committee voted to go into closed session pursuant to VA code 2.2-3711A4 for the protection of the privacy of individuals in personal matters not related to public business, namely to hear peer-to-peer incidents and abuse/neglect allegations at the Riverside Behavioral Health Center (RBHC) Resident Programs/Acute Units.</p> <p>Closed session was held to review peer-to-peer incidents, injury during Holds, and abuse/neglect allegations on Residential Programs.</p> <p>Upon reconvening into open session, each member certified that the only things discussed while in closed session were the peer-to-peer incidents, injury during Holds, and abuse/neglect allegations on Residential/Adult Programs of RBHC.</p>		<p>Motion proposed and carried to go into closed session.</p> <p>Motion proposed and carried to go back into open session.</p> <p>There were no recommendations.</p>	LHRC Members
X. NEXT MEETING DATE		The next meeting date is scheduled for January 10 th at 9:00 a.m. at Riverside Behavioral Health in the Pile Conference Center.	2012 Meeting Dates January 10 th April 10 th July 10 th October 9 th	R. Daye
XI.---FOIA TRAINING	Conducted required annual Freedom of Information Act training to the LHRC member.			R. Daye
ADJOURNMENT		The meeting was adjourned at 10:03 am.		D. Feltman

RESPECTFULLY SUBMITTED,
Leslee George, Administrative Manager RBHC