

Petersburg Regional Local Human Rights Committee Meeting Minutes

August 10, 2011

Committee Members Present:

Ms. Marie Parker, LHRC Member
Mr. Michael Nichols, LHRC Chair

Committee Members Absent

Mr. Steven Watkins, LHRC Member
Ms. Kathy Tierney, LHRC Member

Affiliate Members (Group A) Present:

Ms. Kimberly Lindblad, Specialized Youth Services of Virginia, Inc.,
LHRC staff support and Affiliate
Mr. Kevin Gyure, Specialized Youth Services of Virginia, Inc., LHRC Affiliate
Ms. Lashanda Powell, Triumph Residential Services, LHRC Affiliate
Ms. Ramona Strickland, Poplar Springs Hospital, LHRC Affiliate
Ms. Pam Ward, Poplar Springs Hospital, LHRC Affiliate
Mr. Elijah Freeman, We Care Residential Services, LLC, LHRC Affiliate
Ms. Wilma Mullins, DBS Family Services, LHRC Affiliate
Ms. Shammona Miller, DBS Family Services, LHRC Affiliate
Ms. Cheryl Crawford, Gateway Homes, LHRC Affiliate
Ms. Daniel Herr, Gateway Homes, LHRC Affiliate
Ms. Tanisha Green, Jireh House, LLC, LHRC Affiliate
Mr. Carey Benton, ECCS, LHRC Affiliate
Mr. Ron Wallace, River City Residences, LLC, LHRC Affiliate
Mr. Kenneth Heath, FamMat Services, LLC, LHRC Affiliate

Affiliate Members Absent:

Ms. Eunice Blackwell, Savannah's House, LHRC Affiliate

Others Present:

Ms. Carrie Flowers, Human Rights Advocate, Office of Human Rights
Ms. Latonya Brown, Positive Image, Prospective LHRC Affiliate
Ms. Charlotte Taylor, Life Enhancement Services, LLC, Prospective LHRC Affiliate
Ms. Bernice Lee, Life Enhancement Services, LLC, Prospective LHRC Affiliate
Mr. Rudolph E. Ford, Jr., S.O.A.R., LLC, Prospective LHRC Affiliate
Ms. Ruth Proctor, New Journey Family Services, LLC, Prospective LHRC Affiliate
Mr. Clarence Wilson, New Journey Family Services, LLC, Prospective LHRC Affiliate
Mr. James Monteria, Simms Children Assistance Services, LHRC Affiliate (Group B –
attendance at meeting not required)

I. Call to Order

- a) Mr. Nichols called the meeting to order at 2:36pm.

II. Approval of the Minutes

- a) The committee reviewed the minutes from the May, 2011 meeting. Approval of the minutes was postponed to next meeting due to the lack of a quorum.

III. Public Comments

No public comments.

IV. New Business

- a. Life Enhancement Services, LLC, presented their services for affiliation to the committee. Life Enhancement will provide mental health community support services to older adolescents and adults. Services will include (but not be limited to) training in activities of daily living (ADLs), social skills, medication management, and money management. An assessment is completed on all prospective clients in order to create the required person-centered service plan with a focus on education, training and support. Human Rights policies and procedures were submitted to Ms. Walsh with the State Human Rights Committee (SHRC). Life Enhancement plans to provide services in Greensville, Suffolk, Northampton, Brunswick, and Halifax. Ms. Flowers advised that some of the areas identified fall into Regions V and VI (in addition to this region, Region IV). Life Enhancement's representative will need to contact Reginald Daye (Region V's Human Rights Advocate) and Sherry Miles (Region VI's Human Rights Advocate). Action was deferred on this request for affiliation to the committee until next meeting when there is a quorum.
- b. New Journey Family Services, LLC, presented their services and requested to affiliate with the committee. The program will serve adults, adolescents, and children via community support services in the Greensville County area. The program will teach life skills, skills needed to obtain and retain housing, effective peer interaction skills, and social skills. If prospective clients meet the criteria for the service, ISP goals will be established with the client by a QMHP. Paraprofessionals will work with different outreach agencies to coordinate programs for the clients. Margaret Walsh and the SHRC have reviewed and approved the agency's policies and procedures.
- c. Ms. Latonya Brown of Positive Image presented their services for the purpose of requesting affiliation. The agency will provide Intensive In-Home counseling to clients in

their homes, with a focus on preserving the family and keeping the child in the home. The agency, with its main office in the city of Richmond, will serve 5 to 18 year old youth returning from residential or foster care and/or the state's juvenile corrections department. The agency will serve families in Human Rights Region IV. Human Rights policies and procedures were submitted to Ms. Walsh at the SHRC.

- d. Dr. Rudolph Ford of S.O.A.R., LLC, requested affiliation with the PR-LHRC. Dr. Ford's agency will provide Intensive In-Home counseling. The mission/goal for the agency is family preservation. The agency will provide services to youth with serious emotional problems by treating substance abuse issues, resolving conflicts, decreasing frequency of hospitalizations, increasing adaptive functioning, increasing school attendance, and teaching money management. Dr. Ford believes each family can learn to nurture their children, gain support, and remain safely together through this short-term home-based service. Services include individual and family counseling, crisis de-escalation and case management. Targeted population is 5 to 18 year olds and their families. Prospective clients will undergo a preliminary assessment as well as an additional assessment by a QMHP. Exclusionary criteria include youth actively experiencing homicidal/suicidal ideation. The agency's main office is in the city of Richmond, Virginia.
- e. Due to the lack of a quorum, the committee will make an effort to meet again for a special meeting to officially approve affiliation of these four prospective affiliates to the committee. September 1, 2011, was set as a tentative date for the meeting.
- f. Ms. McKeever-Davis resigned her position with the PR-LHRC recently due to having accepted a new full-time employment position wherein she will not be able to attend the committees meetings.

V. Old Business

Affiliate Dues are due today from each affiliate to and are submitted one time. Ms. Strickland, Treasurer, informed the committee of obstacles to creating a bank account for the affiliates for safe-keeping and accounting of the dues. Daniel Herr, Gateway Homes, offered for his organization to be the fiscal agent to manage the monies and provide whatever accounting is required. Cheryl Crawford of Gateway Homes is the new affiliate representative for Gateway Homes and was appointed the new Treasurer and will attend all four meetings per year. Ms. Lindblad will send Gateway Homes's address out to affiliates; affiliate dues checks are to be written to Gateway Homes with

a notation in the memo section that the money is for PR-LHRC Affiliate Dues. Expenses by SYS of Va., Inc. (for LHRC liason support) and by Poplar Springs Hopsital (meeting space and refreshments) are reported to Ms. Crawford via receipts for reimbursement.

VI. Affiliate Reports

- Savannah's House (absent)*
- Triumph Residential Services
- Jireh House, LLC
- FamMat Services, LLC*
- Gateway Homes
- Poplar Springs Hospital
- River City Residences
- Simms Children Assistance Services
- Empowerment Clinical Consulting Services

*Ms. Flowers will check on the status of Savannah's House; this program was not represented at the meeting. Given two recent absences, Fammat was advised that it is a requirement for the affiliate to attend the required LHRC meetings. Approval of the program reports was deferred due to there being no quorum.

Reminder to Affiliates: you are required to forward Program Reports (on the new format) to your Affiliate Liason (Ms. Lindblad) regardless of whether or not your attendance is required at the scheduled meeting. (Group A attends the February and August meetings; Group B attends the May and October meetings.)

VII. Advocate's Report

Ms. Flowers reiterated that affiliates must work harder to recruit members; the committee is in need of two Consumer Members. The committee is at risk of disbanding due to lack of membership if this issue persists beyond 6 months. Affiliates can nominate and recommend consumers who presently receive services from the affiliate, however, if there is an issue up for review by the committee that involves either the Consumer Member or the Affiliate, that Consumer Member will need to recues themselves from voting on those issues. Ms. Flowers will send out the new Cooperative Agreements to the prospective affiliates via email for signing and submission to Mr. Nichols, PR-LHRC Chairperson. Affiliates at today's meeting

signed the Cooperative Agreements for their agencies and submitted them to Mr. Nichols, who signed the agreements.

VIII. Closed Session

There was no business reviewed during Closed Session.

IX. Other Business

- a) Meetings are scheduled for the 2011 year on September 1, 2011 (tentative) and October 12, 2011 (Group B). Meetings scheduled to be held during the 2012 year will occur as follows: February 8, 2012 (Group A), May 9, 2012 (Group B), August 8, 2012 (Group A), and October 10, 2012 (Group B).

b) Reporting Period	Reports to Kim by	Meeting Date
7/19/11 – 9/19/11	9/20/11	10/12/11 (Group B attends meeting)
9/20/11 – 1/16/12	1/17/12	2/8/12 (Group A attends meeting)
1/17/12 – 4/16/12	4/17/12	5/9/12 (Group B attends meeting)
4/17/12 – 7/16/12	7/17/12	8/8/12 (Group A attends meeting)
7/17/12 – 9/17/12	9/18/12	10/10/12 (Group B attends meeting)
9/18/12 – 1/21/13	1/22/13	2/13/13 (Group A attends meeting)

X. Adjournment

- a) Mr. Nichols made a motion to close meeting. Ms. Parker seconded the motion. Motion carried. The LHRC meeting was adjourned at 4:12pm.

8/31/11; kml