

**Petersburg Regional**  
**Local Human Rights Committee Meeting Minutes**

**May 9, 2012**

**Committee Members Present:**

Ms. Marie Parker, LHRC Member  
Mr. Michael Nichols, LHRC Chair  
Mr. Norman Stone, LHRC Member  
Mr. Steven Watkins, LHRC Member

**Committee Members Absent**

Ms. Kathy Tierney, LHRC Member

**Affiliate Members (Group B) Present:**

Ms. Wilma Mullins, DBS Family Services, LHRC Affiliate  
Mr. Mario Haskett, Y.E.A., LLC.  
Ms. Margaret Gwynn, A & C Alternative Care, LHRC Affiliate  
Mr. Clarence Wilson, New Journey Family Services, LHRC Affiliate  
Ms. Kimberly M. Lindblad, Specialized Youth Services of Va., Inc., LHRC Affiliate and  
Liaison to the LHRC  
Mr. Daryl Jefferson, We Care Residential Services, LLC, LHRC Affiliate

**Affiliate Members Absent:**

Ms. Arleatha M. Simms, Simms Children Assistance Services/New Horizon Group Home,  
LHRC Affiliate  
Dr. Rudolph Ford, S.O.A.R., LLC., LHRC Affiliate  
Mr. Lola Shodeinde, Amazings Grace, LLC.  
Mr. Marlon Lancaster, Balanced Minds, LHRC Affiliate

**Others Present:**

Ms. Carrie Flowers, Human Rights Advocate, Office of Human Rights  
Mr. Rudy Jackson, LHRC Member Applicant  
Ms. Lashanda Powell, Triumph Residential Services, LHRC Affiliate (Group A)  
Mr. Ron Wallace, River City Residences, LHRC Affiliate (Group A)  
Ms. Bernice Lee, Life Enhancement Services, LLC, LHRC Affiliate (Group A)  
Ms. Jessica Ashley, Life Enhancement Services, LLC, LHRC Affiliate (Group A)

**I. Call to Order**

- a) Mr. Nichols called the meeting to order at 2:34pm. Providers introduced themselves.

## **II. Approval of the Minutes**

- a) The committee reviewed the minutes from the February, 2012 meeting. Mr. Watkins motioned to approve the minutes as written; Ms. Parker seconded. Motion carried.

## **III. Public Comments**

No public comments.

## **IV. New Business**

- a) Absolute Best Care not present therefore no action was taken regarding their past request for affiliation.

## **V. Old Business**

- a) It appears, as of the most recent financial report provided by Gateway Homes (April 30, 2012), Affiliate Dues had not been submitted yet by Positive Image, FamMat Services, LLC, Simms Children Assistance Services/New Horizon Group Home, United Family Services, Balanced Minds, and S.O.A.R., LLC. Y.E.A., LLC submitted dues during the May 9, 2012 LHRC meeting and the check was forwarded to Gateway Homes for entry into the account.

## **VI. Affiliate Reports**

- Amazings Grace (absent)
- DBS Family Services
- Y.E.A., LLC
- Simms Childrens' Assistance Services (absent)
- A & C Alternative Care
- We Care Residential
- Specialized Youth Services of Va., Inc.
- S.O.A.R., LLC. (absent)
- New Journey Family Services, LLC
- Balanced Minds (absent)
- Life Enhancement Services, LLC (Group A Affiliate; attended voluntarily)
- River City Residences (Group A Affiliate; attended voluntarily)
- Triumph Residential Services (Group A Affiliate; attended voluntarily)

- a) *Reminder to Affiliates: you are required to forward Program Reports (on the newest quarterly report format) to your Affiliate Liason (Ms. Lindblad) regardless of whether or not your attendance is required at the scheduled meeting. (Group A attends the August 2012 meeting; Group B attends the November 2012 meeting.) Ms. Lindblad will forward the newest report format.*
- b) *Meeting attendance or failure to provide written report can/will result in citation from DBHDS.*
- c) *Mr. Watkins motioned to approve acceptance of the affiliate reports; Ms. Parker seconded the motion. Motion carried.*

**VII. Advocate’s Report**

- a) Ms. Marie Parker was recognized with a plaque for her years of service on the committee. Affiliates need to work to recruit members.
- b) All restraints that occur in the program are reported annually. Those involving a HR violation or injury (which require immediate reporting and follow-up investigations) are reported on the quarterly report form. Providers may opt to document all restraints on the quarterly form as a means to assist them with record keeping, however it is required only annually (on the annual report form due to the OHR directly by January 15 of the new year).

**VIII. Closed Session**

**IX. Other Business**

- a) Open session was reconvened at 3:35pm. In closed session, Mr. Rudy Jackson was interviewed for a position as LHRC member. According to other members present in closed session, Mr. Stone was helpful in the process. SHRC will review Mr. Jackson’s application in June 2012.
- b) Meetings scheduled to be held during the 2012 year will occur as follows: February August 8, 2012 (Group A), and November 7, 2012 (Group B).

<b>c) Reporting Period</b>	<b>Reports to Kim by</b>	<b>Meeting Date</b>
4/1/12 – 6/30/12	7/10/12	8/8/12 (Group A attends meeting)
7/1/12 – 9/30/12	10/10/12	11/7/12 (Group B attends meeting)
10/1/12 – 12/31/12	1/10/13	2/13/13 (Group A attends meeting)
1/1/13 – 3/31/13	4/10/13	5/8/13 (Group B attends meeting)

**X. Adjournment**

- a) Mr. Watkins made a motion to close meeting. Mr. Stone seconded the motion. Motion carried. The LHRC meeting was adjourned at 3:43pm.

6/28/12; kml