

## Portsmouth Regional Local Human Rights Committee Final Minutes

Meeting Date November 6, 2009

Meeting opened at 9:06 am

### Attendance

Reginald Daye, Regional Advocate

### Committee Membership

Sherri McGriff, Chairperson

Janniel Harper-Youngblood

Marietta Cottingham

Harry Moore

### Affiliates and Representative(s)

AA&G Group Homes Armethia Jackson and Gwendolyn McCoy

Blue Ridge Residential Services Kelly Murphy

Child of God Group Homes Kendrick McKnight, Christine McKnight and Deborah Bell

Dominion Services for All People Diana Strain

Faith, Hope and Charity Kenneth Moody

Phoenix Aspiration System of Care Joseph Hector and Jerome Council

Shepherds Lodge Valerie Guess and Debbie Coley

Virginia Beach Methadone Clinic Chris Fontana

Intercept Youth Services Arlette Assevero

A motion was made for the adoption of the agenda. It was moved and approved to adopt the amended agenda.

### Remarks From The Public

There was no attendance from the public. No public comment was made.

### Minutes of Previous Meeting.

The minutes of the September 11, 2009 meeting were read. Corrections were made and it was moved and approved to accept the minutes with said corrections.

### Remarks From the Regional Advocate

Mr. Daye officially introduced Harry L. Moore to the membership and the affiliates as the newest member of the PRLHRC as of October 23, 2009. All cordially welcomed Mr. Moore. The committee members introduced themselves, and each affiliate/representative also introduced themselves to Mr. Moore and gave a brief description of their programs. Mr. Daye indicated that he would inform Mr. Moore when additional training was available. There is still one vacancy on the committee for a consumer. Mr. Scott has been officially removed by the SHRC effective October 23, 2009. An application was submitted for a Mr. Robert Cole. The committee agreed to interview Mr. Cole in closed session following the Affiliate reports. The process has been changed for affiliations. If Provider is adding a new program or service, instead of notifying Mr. Daye's office, there is a human rights compliance verification form that has to be filled out and sent to the State Human Rights Director. She will check with Licensing to determine if you have properly notified your licensing specialist and completed the appropriate paper work, if applicable. She will then send you an acceptance letter if all of the aforementioned is done. Mr. Daye should also receive a copy of all correspondence you send to the committee. The acceptance letter, program rules of conduct and behavior management policies for the added service need to be submitted to the committee, as before, for review prior to affiliation for the added service. Committee members should receive a copy at least two weeks in advance of the meeting.

Forms can be obtained by contacting Mr. Daye's office. The form will be e-mailed to you as an attachment.

**Treasurers Report**

Balance to date is \$3333.89

\$200.00 paid to AA&G group homes for use of facility for two quarterly meetings.

No other activity to the account.

**Affiliate Status Reports**

Faith, Hope and Charity census 8 admits 0, discharges 1, allegations of abuse 0, serious incidents 0. Requests to discontinue affiliation for 3737 Starlight Drive, Virginia Beach, Va. Committee motioned and approved request to discontinue affiliation for 3737 Starlight Drive, Virginia Beach. Affiliate to attend closed session.

Blue Ridge Residential Services census 71, admits 3, discharges 1, complaints 1, allegations of abuse 0, serious incidents 6. Requests for new temporary affiliations, requests for continued temporary affiliations, requests for permanent affiliations and request for discontinued affiliations were motioned and approved by committee as follows.

| <b>New Locations for Temporary Affiliation</b> |                            |            |            |                     |              |
|------------------------------------------------|----------------------------|------------|------------|---------------------|--------------|
| Location Name                                  | Address                    | City       | Zip        | Affiliation Request | Sponsor Name |
| Sabal Palm Lane                                | 300 Sabal Palm Lane #103   | Chesapeake | 23329      | Temp                |              |
| Quail Creek Hollow                             | 1301- C Quail Creek Hollow | Chesapeake | 23320-1115 | Temp                |              |
| Santa Barbara Drive                            | 37 Santa Barbara Drive     | Hampton    | 23666      | Temp                |              |

| <b>Temporary Locations to move to Permanent Affiliation</b> |                     |                |       |                     |              |
|-------------------------------------------------------------|---------------------|----------------|-------|---------------------|--------------|
| Location Name                                               | Address             | City           | Zip   | Affiliation Request | Sponsor Name |
| John Tyler Hwy                                              | 4675 John Tyler Hwy | Williamsburg   | 23185 | PERMANENT           |              |
| Marshall Ave                                                | 814 Marshall Avenue | Norfolk        | 23504 | PERMANENT           |              |
| Reading Court                                               | 1304 Reading Court  | Virginia Beach | 23451 | PERMANENT           |              |
| Rogers Avenue                                               | 340 Rogers Avenue   | Norfolk        | 23505 | PERMANENT           |              |
| Ryan's Way                                                  | 103 Ryan's Way      | Yorktown       | 23693 | PERMANENT           |              |

| <b>Locations to Continue Temporary Affiliation</b> |                             |                |       |                     |              |
|----------------------------------------------------|-----------------------------|----------------|-------|---------------------|--------------|
| Location Name                                      | Address                     | City           | Zip   | Affiliation Request | Sponsor Name |
| Abbey Drive                                        | 641 Abbey Drive             | Virginia Beach | 23455 | Temporary           |              |
| Ashwood Drive I                                    | 302 Ashwood Drive           | Suffolk        | 23434 | Temporary           |              |
| Ashwood Drive II                                   | 4 Ashwood Drive             | Hampton        | 23666 | Temporary           |              |
| Breezeport Way                                     | 4005 Breezeport Way         | Suffolk        | 23435 | Temporary           |              |
| Burbage Landing Circle                             | 6710 Burbage Landing Circle | Suffolk        | 23435 | Temporary           |              |
| Calico Court                                       | 904 Calico Court            | Chesapeake     | 23322 | Temporary           |              |

|                              |                                   |                   |       |           |  |
|------------------------------|-----------------------------------|-------------------|-------|-----------|--|
| Camelia Drive                | 6049 Camelia Drive<br>Unit B      | Suffolk           | 23435 | Temporary |  |
| Chapel Street                | 619 Chapel Street                 | Hampton           | 23669 | Temporary |  |
| Chesterfield Loop            | 2153 Chesterfield Loop            | Chesapeake        | 23323 | Temporary |  |
| Decatur Street               | 58 Decatur Street                 | Portsmouth        | 23702 | Temporary |  |
| Harrison Street              | 408 Harrison Street               | Hampton           | 23669 | Temporary |  |
| Hillock Crossing             | 1183 Hillock Crossing             | Virginia<br>Beach | 23455 | Temporary |  |
| Hull Drive                   | 20 Hull Drive                     | Hampton           | 23661 | Temporary |  |
| Knells Ridge                 | 441 Knells Ridge Drive            | Chesapeake        | 23320 | Temporary |  |
| Lakeview Drive               | 4151 Lakeview Drive               | Chesapeake        | 23323 | Temporary |  |
| Marlboro Ave II              | 2701 Marlboro Ave II              | Norfolk           | 23504 | Temporary |  |
| Monument Drive<br>II         | 2008 Monument Drive               | Virginia<br>Beach | 23464 | Temporary |  |
| Monument Drive<br>III        | 2013 Monument Drive               | Virginia<br>Beach | 23464 | Temporary |  |
| Sangaree Circle              | 1425 Sangaree Circle              | Virginia<br>Beach | 23464 | Temporary |  |
| Smoke Tree Lane              | 1033 Smoke Tree Lane              | Virginia<br>Beach | 23452 | Temporary |  |
| South Carrington<br>Crescent | 1211 South Carrington<br>Crescent | Portsmouth        | 23701 | Temporary |  |
| Webb Court                   | 1628 Webb Court                   | Virginia<br>Beach | 23464 | Temporary |  |
| Woodlake Drive               | 13266 Woodlake Drive              | Carrollton        | 23314 | Temporary |  |
| Woodland Drive               | 2805 Woodland Drive               | Norfolk           | 23504 | Temporary |  |

| Discontinued Locations   |                               |                   |                |                     |              |
|--------------------------|-------------------------------|-------------------|----------------|---------------------|--------------|
| Location Name            | Address                       | City              | Zip            | Affiliation Request | Sponsor Name |
| Beechmont Drive          | 127 Beechmont Drive           | Newport<br>News   | 23608          | Discontinue         |              |
| Braddock Landing<br>Road | 3205 Braddock<br>Landing Road | Chesapeake        | 23321          | Discontinue         |              |
| Chesterbrook Drive       | 1412 Chesterbrook Dr          | Virginia<br>Beach | 23464          | Discontinue         |              |
| Minnesota Avenue         | 2508 Minnesota Ave            | Norfolk           | 25513-<br>4531 | Discontinue         |              |

Dominion Services for All People census 8, admits 1, discharges 0, complaints 0, restraints 3, allegations of abuse 0, serious incidents 0. Affiliate to stay for closed session.

Phoenix Aspiration System of Care census 5, admits 1, discharges 2, complaints 0, restraints 1, allegations of abuse, serious incidents 1. Affiliate to stay for closed session.

Shepherds Lodge census 4, admits 0, discharges 0, complaints 0, restraints 0, allegations of abuse 0, serious incidents 0.

AA&G Group Homes census 9, admits 0, discharges 0, complaints 0, restraints 0, allegations of abuse 0, serious incidents 2. Affiliate to stay for closed session.

AA&G Day Services census 5, admits 0, discharges 0, complaints 0, restraints 0, allegations of abuse 0, serious incidents 0.

Virginia Beach Methadone Clinic census 243, admits 34, discharges 30, complaints 1, restraints 0, allegations of abuse 0, serious incidents 0. Affiliate to stay for closed session.

Child Of God Group Homes census 6, admits 0, discharges 0, complaints 0, restraints 0, allegations of abuse 0, serious incidents 0. Affiliate to stay for closed session.

Intercept youth Services census 6, admits 1, discharges 2, complaints 0, restraints 0, allegations of abuse 0, serious incidents 1. Affiliate to stay for closed session.

### Old Business

There was no old business to discuss.

### New Business

Reminder to affiliates that Seclusion and Restraints reports are due by January 15, 2010.

No Human Rights conference has been scheduled for this year. Affiliates recommended to the committee that they do not collect dues for 2010. Committee motioned and approved for temporary amendment to the affiliate agreement to suspend dues for the existing affiliates only for a period of one year.

### **PRLHRC Meeting dates for 2010 are as follows:**

|                   |                                                   |
|-------------------|---------------------------------------------------|
| February 12, 2010 | <u>Refreshment Responsibility</u><br>Child of God |
| May 14, 2010      | Phoenix Aspiration System of Care                 |
| August 13, 2010   | Intercept Youth services                          |
| November 12, 2010 | Virginia Beach Methadone Clinic                   |

10:00 am Committee voted to go into closed session pursuant to Virginia code 2.2-3711A to conduct an interview of potential committee member and review incidents at Faith, Hope and Charity, Blue Ridge Residential Services, Child Of God Group Homes, Dominion Services for All People, Phoenix Aspiration System of Care, AA&G Group Homes, Virginia Beach Methadone Clinic and Intercept Youth Services.

10:15 am Committee voted to come out of closed session pursuant to Virginia code 2.2-3711A. Each member so certified that only an interview of potential committee member and the review of an allegation of neglect at Faith, Hope and Charity were discussed.

10:20 am Committee voted to go into closed session pursuant to Virginia code 2.2-3711A to review complaints, restraints, allegations of abuse, and serious incidents with Blue Ridge Residential Services, Child Of God Group Homes, Dominion Services for All People, Phoenix Aspiration System of Care, AA&G Group Homes, Virginia Beach Methadone Clinic and Intercept Youth Services.

11:55 am Committee voted to come out of closed session pursuant to Virginia code 2.2-3711A. Each member so certified that only complaints, restraints, allegations of abuse and serious incidents were discussed with Blue Ridge Residential Services, Child Of God Group Homes, Dominion Services for All People, Phoenix Aspiration System of Care, AA&G Group Homes, Virginia Beach Methadone Clinic, and Intercept Youth Services.

Committee motioned to restore and continue Faith Hope and Charity's affiliation for 3737 Starlight Drive, Virginia Beach, Va. Committee motioned and approved request to restore and continue affiliation for 3737 Starlight Drive, Virginia Beach due to consumers remain in the home. Affiliate will make request to discontinue affiliation at said address at February 2010 meeting.

### Committee recommends the following:

Blue Ridge Residential Services will submit Medical Protection Restraint procedures at the next meeting.

Dominion Services for All People will send a letter to the committee and Mr. Daye's office when the security installation is complete. Per the program the system should be installed by the middle of November.

Intercept Youth Services will continue to provide 5 minute monitoring of Mr. B. until the agency is able to move the individual to the first floor of the home. Affiliate will submit the final report of this incident to Mr. Daye's office. Affiliate will provide an update at the next LHRC meeting.

Virginia Beach Methadone Clinic will update the terminology that is being used in their policies and procedures to comply with the human rights regulations as it applies to their "internal investigation". Affiliate will also update the information on their complaint form to note that the consumer has a right to appeal the agency's final decision to the LHRC. Affiliate will also submit the findings of their internal investigation to Mr. Daye's office.

Mr. Cole rescinded his application to be a member of the PRLHRC.

Meeting adjourned at 12:05 pm

Respectfully submitted,

Deborah Bell, Secretary/Liaison