

# **Portsmouth Regional Local Human Rights Committee Final Minutes**

Meeting Date **May 14, 2010**

Chairperson opened the meeting at 9:03 a.m.

It was moved by the chairperson and properly seconded by the committee to adopt the agenda.

## **Attendance**

Reginald Daye, Regional Advocate

## **Committee Attendance**

Sherri McGriff, Chairperson

Jannel Harper-Youngblood

Marrietta Cottingham

Moore, Harry - Absent

## **Affiliate Attendance**

AA&G Group Homes

Gwendolyn McCoy

Blue Ridge Residential Services

Kelly Murphy

Child of God Group Homes

Kendric McKnight, Christine McKnight, Sam Moore, Deborah Bell

Dominion Services for All People

Gail Gay

Faith, Hope and Charity

Kenneth Moody

Phoenix Aspiration System of Care

Joseph Hector

Shepherds Lodge

Valerie Guess and Debbie Coley

Virginia Beach Methadone Clinic

Chris Fontana

Intercept Youth Services

Arlette Assevero, Shawn Diggs

## **Chairperson's Opening remarks**

There were no opening remarks by the chairperson.

## **Public Comment**

There were no representatives from the public. No comments were made.

## **Remarks from Regional Advocate**

The LHRC Affiliation process was restated as well as the process for adding services. The form can be obtained/downloaded on-line. Affiliates are to submit their requests to Licensing first, then SHRC, Mr. Daye and Committee members.

Regional Advocate's office is down two staff members. Please make notifications and requests well in advance.

## **Reading, correction and approval of previous meeting's minutes**

The minutes of the February 12, 2010 were read and approved by committee as read.

## **Treasurer's report**

The treasurer's report was prepared by Julie McKenzie, Business Manager at Blue Ridge Residential Services. Kelly Murphy also of Blue Ridge Residential Services presented the report. The current balance as of May 14, 2010 is \$2,661.68.

Payments in the amount of \$32.18 were made to Child of God Group Homes for the February 2010 meeting refreshments. The affiliates agreed that Kenneth Moody of Faith, Hope and Charity shall be co-treasurer.

## **Affiliate Status Reports**

Faith Hope and Charity

Current census is 2. There were no admissions, discharges, deaths, complaints, restraints, seclusions, allegations of abuse, serious injuries or incidents. Provisional License. Mr. Moody announced that Faith, Hope and Charity's operations have been turned over to him as the original owner. The facility will be relocating back to 3409 Dana Lane from 3737 Starlighter Drive, Virginia Beach, Va.

Blue Ridge Residential Services

Current census is 65; Sponsored residential 64, In home 1. There was 1 Admissions , 2 discharges, 1 death, 7 complaints, 7 serious incidents/injuries, no restraints or seclusions. Provider to remain for closed session. Provider had the following requests:

## Locations to Continue Temporary Affiliation

Location Name	Address	City	Zip	Affiliation Request	Sponsor Name
Ashwood Drive I	302 Ashwood Drive	Suffolk	23434	Temporary	
Ashwood Drive II	4 Ashwood Drive	Hampton	23666	Temporary	
Breezeport Way	4005 Breezeport Way	Suffolk	23435	Temporary	
Burbage Landing Circle	6710 Burbage Landing Circle	Suffolk	23435	Temporary	
Calico Court	904 Calico Court	Chesapeake	23322	Temporary	
Camellia Court	8401 Camellia Court	Williamsburg	23118	Temporary	
Camelia Drive	6049 Camelia Drive Unit B	Suffolk	23435	Temporary	
Chesterfield Loop	2153 Chesterfield Loop	Chesapeake	23323	Temporary	
Decatur Street	58 Decatur Street	Portsmouth	23702	Temporary	
Harrison Street	408 Harrison Street	Hampton	23669	Temporary	
Hillock Crossing	1183 Hillock Crossing	Virginia Beach	23455	Temporary	
Hull Drive	20 Hull Drive	Hampton	23661	Temporary	
Knells Ridge	441 Knells Ridge Drive	Chesapeake	23320	Temporary	
Lees Mill Drive	313 Lees Mill Drive	Newport News	23608	Temporary	
Marlboro Ave II	2701 Marlboro Ave II	Norfolk	23504	Temporary	
Monument Drive III	2013 Monument Drive	Virginia Beach	23464	Temporary	
Quail Creek Hollow	1301- C Quail Creek Hollow	Chesapeake	23320-1115	Temporary	
Reservoir Avenue	728 Reservoir Avenue	Norfolk	23504	Temporary	
Sangaree Circle	1425 Sangaree Circle	Virginia Beach	23464	Temporary	
Santa Barbara Drive	37 Santa Barbara Drive	Hampton	23666	Temporary	
Smoke Tree Lane	1033 Smoke Tree Lane	Virginia Beach	23452	Temporary	
Webb Court	1628 Webb Court	Virginia Beach	23464	Temporary	
West 29 <sup>th</sup> Street	210 W 29 <sup>th</sup> Street	Norfolk	23504	Temporary	
Woodlake Drive	13266 Woodlake Drive	Carrollton	23314	Temporary	
Woodland Drive	2805 Woodland Drive	Norfolk	23504	Temporary	

## Discontinued Locations

Location Name	Address	City	Zip	Affiliation Request	Sponsor Name
Huffman	32 Huffman Drive	Hampton	23669	Discontinue	
Squires Place	5 Squires Place	Newport News	23606	Discontinue	
Lantana	106 Lantana Lane #17	Hampton	23669	Discontinue	

Requests for temporary affiliations and discontinued affiliations for above locations was motioned, properly seconded and approved by committee

### Phoenix Aspiration System of Care

Current census is 8. There was 1 admissions, no discharges, no deaths, no complaints, 2 restraints, no seclusions, 1 allegation of abuse, 1 serious incident/injury. Annual seclusion and restraint report was submitted to Mrs. Walsh's office and notice was sent to Mr. Daye's office. The Committee motioned, properly seconded and approved to restore the affiliate to permanent affiliation status. Provider to stay for closed session.

### Shepherds Lodge

Current census is 2. There were no admissions, 1 discharge, no complaints, 1 allegation of abuse, no seclusions, no restraints, no serious incidents or injuries. Provider to submit separate status reports for Shepherds Lodge and Comprehensive Family Services. Provider to stay for closed session.

### Comprehensive Family Services of Virginia

Provider requests temporary affiliation for Comprehensive Family Services of Virginia, Inc. The Committee motioned, properly seconded and approved temporary affiliation  
Annual fee for Comprehensive Family Services of Virginia is to be paid today. Provider will mail check to the treasurer.  
Provider to stay for closed session.

### AA&G Groups Homes

Current census is 9. There were no admissions or discharges. There was 1 death, no restraints, seclusions, complaints, allegations of abuse, serious injuries or incidents. Provider to stay for closed session.

### AA&G Day Support

Current census is 7. There were no admissions, discharges, deaths, complaints, restraints, seclusions or allegations of abuse. Provider is requesting temporary affiliation for the new location at 4410 West Norfolk Rd., Portsmouth, Va. 23703. The committee motioned, properly seconded and approved temporary affiliation.

### Virginia Beach Methadone Clinic

Current census is 290. There were 87 admissions and 52 discharges. There were no deaths, no complaints, no restraints, no seclusions, no allegations of abuse, serious injuries or incidents. Policy and procedures for internal complaint resolution was presented to the committee. The committee motioned, properly seconded and approved by committee to accept the revision to the program's complaint process. The committee motioned, properly seconded and approved by committee to restore the provider's affiliation to permanent status.

### Child of God Group Homes

Current census is 5. There were no admissions, discharges, deaths or complaints. There was 1 restraint, no seclusions, allegations of abuse, serious incidents or injuries. Provider to stay for closed session.

### Intercept Youth Services Group Home

Current census is 6. There were 2 admissions, 2 discharges, no deaths, complaints, restraints, seclusions, 1 allegation of abuse, no serious injuries or incidents. Provider to stay for closed session.

### Intercept Youth Services Therapeutic Day Treatment

Current census is 24. There was 1 admission, 2 discharges, no complaints, restraints, seclusions or allegations of abuse. Standard expectations guidelines was presented by Sean Diggs. Provider needs to re-submit Rules of Conduct and revised behavior management policy and procedure (crisis wave). Provider requests permanent affiliation. The committee motioned, properly seconded and approved the provider's permanent affiliation.

### Dominion Services for All People

Current census is 7. There was 1 admission, 1 discharge, no deaths, no complaints, 2 restraints, no seclusions or allegations of abuse. Seclusion and Restraint report was submitted on 2/10/10. Provider to stay for closed session. Provider requests temporary affiliation. The committee motioned, properly seconded and temporary affiliation. The provider requests permanent affiliation. The provider's status of Permanent affiliation is to be determined by committee after closed session.

### Old Business

An opening still exists on committee. Chairperson's term ends in 2011. A consumer is still needed. Affiliates must submit all completed documentation for review to committee members at least two weeks in advance of the meeting.

### New Business

Committee would like copies of all Provider's "*letters of good standing*" related to current licensure.  
Affiliates need to differentiate deaths from discharges on status report forms.

**10:50 am** Committee voted to go into **closed session** pursuant to Va. code 2.2-3711A for the purpose of discussing all complaints, restraints, allegations of abuse, deaths, serious incidents/injuries and medical devices and behavior plans with Blue Ridge Residential Services, Shepherds Lodge, AA&G Group Homes, Phoenix Aspiration System of Care, Child of God Group Homes, Dominion Services for all People and Intercept Youth Services.

**11:40 am** Committee voted to come out of closed session pursuant to Va. code 2.2-3711A. Each member so certified that only complaints, restraints, allegations of abuse, deaths, serious incidents/injuries and medical devices and behavior plans were discussed with Blue Ridge Residential Services and Shepherd's Lodge.

There were no recommendations for Shepherd's Lodge.

Blue Ridge Residential:  
Committee motioned, properly seconded to approve provider's requests for medical restraints for the following: (NEED LIST OF CLIENT and type of restraints approved. For example: Mr. D- bed and side rails)

**11:45** Committee voted to go into closed session pursuant to Va. code 2.2-3711A for the purpose of discussing complaints, restraints, allegations of abuse, deaths, serious incidents/injuries and medical devices and behavior plans with AA&G Group Homes, Phoenix Aspiration System of Care, Child of God Group Homes, Dominion Services for all People and Intercept Youth Services.

**12:56** committee voted to come out of closed session pursuant to Va. code 2.2-3711A. Each member so certified that only complaints, restraints, allegations of abuse, deaths, serious incidents/injuries and medical devices and behavior plans were discussed with AA&G Group Homes, Phoenix Aspiration System of Care, Child of God Group Homes, Dominion Services for all People and Intercept Youth Services.

**Recommendations:**

There were no recommendations for Dominion Services, Child of God, AA&G Group Homes.

Phoenix Aspiration System of Care: The committee recommends that the provider submit a protocol for reporting the type of incidents that are reportable during a restraint. The committee also recommends that the provider submit a debriefing form that will be used with the staff to the committee. The recommendations were motioned, properly seconded and approved by the committee.

Intercept Youth Services: The committee recommends that the provider review their policy regarding the mixture of minors and the adult populations, to maintain safety in home as it relates to monitoring/supervision and providing services and overall supervision and monitoring of individuals when residents are on separate floors in the group home. Provide an update on B.L. incident. The recommendations were motioned, properly seconded and approved by the committee.

Dominion Services for all People: The program reports that the alarms have been installed in the homes. The committee motioned, properly seconded and approved to restore the provider's affiliation to permanent status.

**Meeting Adjournment Time 1 pm**

Respectfully submitted,  
Deborah Bell, Secretary/Liaison