

Portsmouth Regional Local Human Rights Committee

Meeting Date: February 11, 2011

Final Minutes

Committee Attendance

Ms. Sherri McGriff, Chairperson

Ms. Marietta Cottingham

Mr. Jerry Murry

Regional Advocate, Mr. Reginald Daye

Provider/Affiliate Attendance

AA&G Mildred Sandees

Blue Ridge Paige O'Brien, Catherine St. Ours

Child of God Kendrick McKnight, Christine McKnight, Sam Moore, Deborah Bell

Intercept Youth Services Group Home Eric Walton, Arlette Assevero

Intercept Youth Services Essex TDT Kyle McMahon

Phoenix Aspiration Joseph Hector

Shepherds Lodge Debbie Coley, Valerie Guess

Comprehensive Services of Virginia Debbie Coley, Valerie Guess

Virginia Beach Methadone Tom Mazzarella

Moody's Residential Care Ken Moody

Chairperson Opened Meeting

Time: 9:04 AM

Introduction of New Committee Member

The chairman introduced the newest member Mr. Jerry Murry to the Group. The committee members and the affiliates introduced themselves and described their programs and/or services.

Chairperson's Opening remarks

The chairperson reminded the group that her term of service ends June 30, 2011 and a replacement with a health care provider will be needed.

Public Comment

There were no representatives present from the public. No comments were made.

Remarks from Regional Advocate

Mr. Daye discussed open positions to be filled on his staff. He directed providers to fax in their complaint/abuse reports within 24 hours. Email is not acceptable due to privacy regulations. Documents for licensing should be sent directly to your licensing specialist. Mr. Daye reviewed the procedure for adding and/or expanding programs. Providers were reminded that the committee needs to receive any documentation for review a minimum of two weeks prior to the scheduled committee meeting.

Reading, correction and approval of previous meeting's minutes: The minutes of the December 3, 2010 meeting were motioned and approved by committee without corrections.

Treasurer's Report

The treasurer's report was presented by Blue Ridge Residential Services. The account balance is \$2,392.87. Affiliates/providers voted to leave the funds in the account to cover the expenses of a meeting place, committee travel reimbursement, refreshments, etc.

Affiliate Status Reports

Blue Ridge Residential Services: census 66, admissions 0, discharges 1, complaints 1, restraints 0, seclusions 0, allegations of abuse/neglect 1, serious incidents/injuries 9. Provider requests for temporary affiliations, continued temporary affiliations, permanent affiliations and discontinued affiliations were all motioned and approved by committee. See attachment. Provider also indicated a change in directorship. Kimberly Shepherd will replace Richard Gilman effective February 16, 2011. Provider/representative to remain for closed session. Annual seclusion and restraint report submitted.

Phoenix Aspiration System of Care: Census 5, admissions 0, discharges 1, complaints 0, restraints 0, seclusions 0, allegations of abuse/neglect 0, serious incidents/injuries 0. Annual seclusion and restraint report submitted.

Shepherds Lodge: Census 2, admissions 0, discharges/deaths 1, complaints 0, restraints 0, seclusions 0, allegations of abuse/neglect 0, serious incidents/injuries 0. Provider to stay for closed session. Annual seclusion and restraint report submitted.

Comprehensive Family Services of Va., Inc.: Census 4, admissions 0, discharges 0, complaints 0, restraints 0, allegations of abuse/neglect 0, serious incidents/injuries 0. Annual seclusion and restraint report submitted. Provider requested permanent affiliation. Motioned and approved by committee.

AA&G Group Homes: Census 12, admissions 0, discharges 1, complaints 0, restraints 0, seclusions 0, allegations of abuse/neglect 0, serious incidents/injuries 0. Annual seclusion and restraint report submitted.

AA&G Day Support: Census 8, admissions 0, discharges 0, complaints 0, restraints 0, seclusions 0, allegations of abuse/neglect 0. Annual seclusion and restraint report submitted?

Virginia Beach Methadone Clinic: Census 267, admissions 46, discharges 49, complaints 0, restraints 0, seclusions 0, allegations of abuse 0, serious incidents/injuries 0. Annual seclusion and restraint report submitted.

Child of God Group Homes: Census 5, admissions 0, discharges 0, complaints 0, restraints 0, seclusions 0, allegations of abuse/neglect 0, serious incidents/injuries 2. Provider to stay for closed session. Annual seclusion and restraint report submitted.

Intercept Youth Services Group Home: Census 6, admissions 2, discharges 3, complaints 0, restraints 0, seclusions 0, allegations of abuse/neglect 0, serious incidents/injuries 1. Provider/representative to stay for closed session. Annual seclusion and restraint report submitted.

Intercept Youth Services Essex TDT and Community Based Services: Census 34, admissions 9, discharges 0, complaints 0, restraints 0, seclusions 0, allegations of abuse/neglect 0, serious incidents/injuries 0. Annual seclusion and restraint report submitted.

Old Business

Dominion Services for All People's affiliation has been transferred to James City LHRC.

New Business

Kenneth Moody, Director for Moody's Residential Care Center located at 16 Claymore Drive, Hampton, Virginia 23669 requested temporary affiliation. The facility will serve males 18 and up with a capacity of five residents. Committee motioned and approved affiliation with the PRLHRC. *Behavior Management* Policies were presented. Committee recommended changes/revisions. Provider to re-submit at next scheduled meeting. *Rules of Conduct* were amended to include legal guardian and authorized representative. Motioned and approved by committee with said amendments. Committee recommended provider review all other policies and procedures and resubmit with a cover letter indicating per committee recommendations.

Mr. Daye reviewed the proposed changes in the *By-laws* and changes in the *Cooperative Agreement* between committee and affiliates to be effective in June 2011. Changes in *Cooperative Agreement* must be approved by SHRC. Affiliation fees have been eliminated. Committee motioned and approved *By-laws* with a membership of five, and meetings to be conducted four times yearly (quarterly). *Cooperative Agreements* for PRLHRC were approved by committee with providers attending meetings quarterly.

11:30 am PRLHR Committee voted to go into closed session pursuant to Va. Code 2.2-3711A for the sole purpose of discussing complaints, restraints, allegations of abuse/neglect, serious incidents/injuries with Intercept Youth Services Group Home, Child of God Group Homes, Blue Ridge Residential Services and Shepherds Lodge.

11:50 am committee voted to come out of closed session pursuant to Va. Code 2.2-3711A. Each committee member so certified that only complaints, allegations of abuse/neglect and serious incidents/injuries were discussed with Intercept Youth Services Group Home and Child of God Group Homes.

12:00 pm committee voted to go back into closed session pursuant to Va. Code 2.2-3711A for the purpose of discussing complaints, restraints, allegations of abuse/neglect and serious incidents/injuries with Blue Ridge Residential Services and Shepherds Lodge.

1:10 pm Committee voted to come out of closed session pursuant to Va. Code 2.2-3711A. Each committee member so certified that only complaints, restraints, allegations of abuse/neglect and serious incidents/injuries were discussed with Blue Ridge Residential Services and Shepherds Lodge.

Recommendations:

Shepherds Lodge: None

Intercept Youth Services: None

Child of God: Committee recommends provider poll residents and consider revising/adding addendum to current *Rules of Conduct* (contingent upon agreement or objection by residents) to address visits in other individuals rooms and/or focus on acts of individuals not in compliance with the current rules of conduct and consequence of non compliance. Any individual's objections or revisions to *Rules of Conduct* are to be brought before committee at next scheduled meeting.

Blue Ridge Residential

- 1) Request to check medications to see if old medications were destroyed or are on the premises in regards to LMJ as follow-up.
- 2) Consider; when patient discharged from hospital, MARs be submitted to the nurse for review along with the physicians' orders at the time patient is returned to the home.
- 3) Continuation of behavior/medical restraints for CW, CM, MW, and EH. Renewals were approved by the committee.
- 4) PRLHRC voted to approve medical restraints for CB.

Next Meeting Date and Place: May 13, 2011 at 9:00 am at AA&G Day Support, 4410 West Norfolk Road, Portsmouth, Virginia.

Refreshments to be provided by: Intercept Youth Services

Meeting adjourned at 1:15pm.

Respectfully submitted,

Deborah Bell, Secretary/Liaison

New Locations for Temporary Affiliation

Location Name	Address	City	Zip	Affiliation Request	Sponsor Name
Fenwick Rd	2 Fenwick Rd. Unit #403	Hampton	23651	Temporary	
Forest Pine Rd	308 Forest Pine Rd. Suite D	Franklin	23851	Temporary	
Halyard Drive	724 Halyard Drive	Newport News	23608	Temporary	

Temporary Locations to move to Permanent Affiliation

Location Name	Address	City	Zip	Affiliation Request	Sponsor Name
Hughes Lane	298 Hughes Lane	Hampton	23663	Permanent	

Blue Ridge Residential Services attachment

West 29th Street	210 W 29 th Street	Norfolk	23504	Permanent	
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Locations to Continue Temporary Affiliation

Location Name	Address	City	Zip	Affiliation Request	Sponsor Name
Ashwood Drive I	302 Ashwood Drive	Suffolk	23434	Temporary	
Ashwood Drive II	4 Ashwood Drive	Hampton	23666	Temporary	
Attwater Lane	147 Attwater Lane	Portsmouth	23702	Temporary	
Breezeport Way	4005 Breezeport Way	Suffolk	23435	Temporary	
Calico Court	904 Calico Court	Chesapeake	23322	Temporary	
Calypso Lane	976 Calypso Lane	Virginia Beach	23454	Temporary	
Camellia Court	8401 Camellia Court	Williamsburg	23118	Temporary	
Camelia Drive	6049 Camelia Drive Unit B	Suffolk	23435	Temporary	
Chesterfield Loop	2153 Chesterfield Loop	Chesapeake	23323	Temporary	
Corkwood Circle	1227 Corkwood Circle	Chesapeake	23320	Temporary	
Decatur Street	58 Decatur Street	Portsmouth	23702	Temporary	
Electric Court	1332 Electric Court	Virginia Beach	23451	Temporary	
Eureka Loop	437 Eureka Loop	Newport News	23601	Temporary	
Fayson Court	1904 Fayson Court	Virginia Beach	23464	Temporary	
Garrow Road	839 Garrow Road	Newport News	23608	Temporary	
Genoa Circle	4563 Genoa Circle	Virginia Beach	23464	Temporary	
Harrison Street	408 Harrison Street	Hampton	23669	Temporary	
Hazel Avenue	1425 Hazel Avenue	Chesapeake	23325	Temporary	
Knells Ridge	441 Knells Ridge Drive	Chesapeake	23320	Temporary	
Lees Mill Drive	313 Lees Mill Drive	Newport News	23608	Temporary	
Morton Street	297 Morton Street	Franklin	23851	Temporary	
Nottingham Road	816 Nottingham Road	Portsmouth	23701	Temporary	
Quail Creek Hollow	1301- C Quail Creek Hollow	Chesapeake	23320-1115	Temporary	
Reservoir Avenue	728 Reservoir Avenue	Norfolk	23504	Temporary	
Sangaree Circle	1425 Sangaree Circle	Virginia Beach	23464	Temporary	

Santa Barbara Drive	37 Santa Barbara Drive	Hampton	23666	Temporary	
Smoke Tree Lane	1033 Smoke Tree Lane	Virginia Beach	23452	Temporary	
Taliaferro Road	568 Taliaferro Road	Newport News	23603	Temporary	
Willnew Drive	1305 Willnew Drive	Hampton	23669	Temporary	

Discontinued Locations					
Location Name	Address	City	Zip	Affiliation Request	Sponsor Name
Foxboro Drive	948 Foxboro Drive	Newport News	23602	Discontinue	
Underwood Ct	2701 Underwood Ct	Virginia Beach	23456	Discontinue	

Notes:

- Wilderness Way has been **removed** from request for temporary affiliation (1/24/11)
- Underwood Court has been ADDED to request to DISCONTINUE affiliation (removed from License 1/25/11)
- Foxboro Drive has been ADDED to request to DISCONTINUE affiliation (1/26/11)