

**Portsmouth Regional Local Human Rights Committee Final  
Minutes May 2011**

**Agenda**

Meeting Date            May 13, 2011

Attendance

Ms. S. McGriff, Chairperson  
Mrs. J. Harper-Youngblood  
Mrs. M. Cottingham  
Mr. H. Moore  
Mr. Reginald Daye, Regional Advocate  
Mr. Jerry Murry        Absent

Affiliates

Blue Ridge Residential    Catherine St. Ours  
Phoenix Aspiration System of Care    Joseph Hector  
Shepherd's Lodge    Debbie Coley, Valerie Guess  
Comprehensive Family Services of Virginia    Valerie Guess  
AA&G Group Homes and Day Support    Mildred Sanders  
Virginia Beach Methadone Clinic    Tom Mazzarella, Stephanie Eckfield  
Child of God Group Homes    Kendrick McKnight, Christine McKnight, Deborah Bell  
Intercept Youth Services    Arlette Assevero  
Moody's Residential Care Center    Kenneth Moody

Chairman Opened Meeting            Time 9:04 am

Interview of Potential Committee Candidate

9:08 am The committee voted to go into closed session pursuant to Va. Code 2.2-3711A for the purpose of interviewing a candidate. 9:25am committee voted to come out of closed session pursuant to Va. Code 2.2-3711A. Each member so certified that only an interview of potential candidate was conducted in closed session. The committee motioned and approved Ashley Peters to be recommended to the SHRC for appointment to the PRLHRC.  
A motion was made and approved to adopt the amended agenda.

Chairman's Opening remarks

Ms. McGriff welcomed attendants and thanked the committee and the providers for her opportunity to serve. She stated it was a pleasure. She also mentioned the invaluable contribution of the late Gwendolyn McCoy to the PRLHRC and that she would be greatly missed. The providers concurred and thanked Ms. McGriff for her dedicated service.

Public Comment

There were no representatives from the public, no comments were made.

Reading, correction and approval of previous meeting's minutes

The minutes were reviewed and corrections were made to the Regional Advocate's comments regarding the meeting schedule and the Cooperative Agreement. The minutes were motioned and approved as corrected.

#### Remarks from Regional Advocate

On June 10 when the SHRC meet, if the PRLHRC recommendation is accepted then the committee will have its full complement of members. Ms. McGriff may serve on another LHRC. Mr. Daye thanked her for her voluntary service on his behalf and the Commonwealth of Virginia. He indicated that she would be receiving a certificate as well.

Mr. Daye informed the attendees he has a new secretary, Annette Walker. He reminded providers to continue to fax allegations and complaint reports to his office. Reports to licensing specialists should be faxed directly to them. The future plan is for providers to use an automated system to transmit information to DBHDS. That system is not yet in place.

He also has a new advocate in orientation at present, Hillary Zaneveld. He hopes to introduce her at the next meeting. One vacancy remains in his office.

Ms. Cottingham has submitted her application for re-appointment to PRLHRC, to serve for another three years.

#### Treasurer's report

Report was presented by Ms. St. Ours of Blue Ridge Residential Services for provider's information only. The current balance is \$2,047.89. Dues are no longer required.

#### Affiliate Status Reports

Blue Ridge Residential Services: census 68, admits 0, discharges 0, complaints 0, restraints 0, seclusions 0, allegations of abuse 0, serious injuries/incidents 16. The Company's new name is Community Alternatives of Virginia Incorporated DBA Blue Ridge Residential Services. Requests for new affiliations and the discontinued affiliations were motioned and approved by the committee. See attachment. Provider to stay for closed session.

Phoenix Aspiration System of Care: census 5, admits 0, discharges 0, complaints 0, restraints 0, seclusions 0, allegations of abuse 0, serious injuries/incidents 0.

Shepherds Lodge: census 2, admits 0, discharges 0, complaints 0, restraints 0, seclusions 0, allegations of abuse 0, serious injuries/incidents 0.

Comprehensive Family Services Of Virginia: census 10, admits 6, discharges 1, complaints 0, restraints 0, seclusions 0, allegations of abuse 0, serious injuries/incidents 0.

AA&G Group Homes: census 11, admits 0, discharges 1, complaints 0, restraints 0, seclusions 0, allegations of abuse 0, serious injuries/incidents 0.

AA&G Day Support: census 9, admits 1, discharges 0, complaints 0, restraints 0, seclusions 0, allegations of abuse 0, serious injuries/incidents 0.

Virginia Beach Methadone Clinic: census 272, admits 53, discharges 48, complaints 0, restraints 0, seclusions 0, allegations of abuse 0, serious injuries/incidents 0. Take home policy: Facility now open on Sunday for two hours as of May 1, 2011. Policy to be brought to next meeting for committee review. Send copy to membership first.

Child of God Group Homes: census 5, admits 1, discharges 1, complaints 1, restraints 1, seclusions 0, allegations of abuse 0, serious injuries/incidents 3. Revised Rules of conduct motioned and approved with one addition as suggested by committee. Provider to stay for closed session.

Intercept Youth Services Group Home: census 8, admits 3, discharges 0, complaints 0, restraints 0, seclusions 0, allegations of abuse 0, serious injuries/incidents 0.

Intercept Youth Services Essex TDT, IIH and MHS: census TDT-33, IIH-5, admits TDT-4, discharges TDT- 4, complaints 0, restraints 0, seclusions 0, allegations of abuse 0, serious injuries/incidents 0.

Moody's Residential Care Center: census 0, admits 0, discharges 0, complaints 0, restraints 0, seclusions 0, allegations of abuse 0, serious injuries/incidents 0. Facility is awaiting on-site review. Will submit revised policy documents at next meeting. Affiliation motioned and granted.

#### Old Business

Committee motioned and approved change of all Blue Ridge's temporary affiliations to regular affiliations.

#### New Business

9:55 am Committee voted for officers; Chairperson, Vice chairperson and Secretary, Mrs. Harper-Youngblood, Ms. Cottingham and Mr. Moore respectively. Officer appointments motioned and approved. Liaison to forward copies of minutes to all members for review and accuracy.

Provider's presented two copies of signed cooperative agreements to Committee chair for signature.

10:05 am Committee voted to go into closed session pursuant to Va. Code 2.2-3711A for the purpose of discussing serious incidents, complaints, allegations of abuse, medical devices and behavior restraint plans with Blue Ridge Residential Services and Child of God Group Homes.

11 am committee voted to come out of closed session pursuant to Va. Code 2.2-3711A. Each committee member so certified that only serious incidents, complaints, allegations of abuse, medical devices were discussed with Blue Ridge Residential Services and Child of God Group Homes.

#### Committee Recommendations

Blue Ridge Residential Services- committee motioned and approved new behavior plans for the following individuals; ED, PD, JC, and CW. Committee motioned and seconded not to approve refrigerator and pantry locks. Provider is to submit detailed behavior plan and diagnosis for eating disorder. Motioned and approved behavior plans for stated individuals. Committee motioned and approved request for provider to submit update for LMJ, provide committee with information on behavior management techniques utilized prior to taking individual to E.R. for psych evaluation, and to provide an update on individual's status.

Next Meeting Date and Place 9 am August 12, 2011 at AA&G day Support, 4410 West Norfolk Blvd, Portsmouth, Virginia.

Refreshments to be provided by Blue Ridge Residential Services

Meeting Adjournment Time 11:10 am

Respectfully submitted,  
Deborah Bell Secretary/liaison

Blue Ridge Residential Services attachment

<b>New Locations for Temporary Affiliation</b>					
<b>Location Name</b>	<b>Address</b>	<b>City</b>	<b>Zip</b>	<b>Affiliation Request</b>	<b>Sponsor Name</b>
<b>Cobblestone Drive</b>	3056 Cobblestone Drive	Virginia Beach	23452	regular	
<b>Tavern Way</b>	3718 Tavern Way	Triangle	22172	regular	
<b>Kenilworth Drive</b>	1 Kenilworth Dr	Hampton	23666	regular	
<b>Sallys Way</b>	104 Sallys Way	Yorktown	23692	regular	

<b>Temporary Locations to move to Permanent Affiliation</b>					
<b>Location Name</b>	<b>Address</b>	<b>City</b>	<b>Zip</b>	<b>Affiliation Request</b>	
<b>Fenwick Rd</b>	2 Fenwick Rd. Unit #403	Hampton	23651	regular	
Willnew Drive	1305 Willnew Drive	Hampton	23669	regular	

<b>Locations to Continue Temporary Affiliation</b>					
<b>Location Name</b>	<b>Address</b>	<b>City</b>	<b>Zip</b>	<b>Affiliation Request</b>	<b>Sponsor Name</b>
Ashwood Drive I	302 Ashwood Drive	Suffolk	23434	regular	
Ashwood Drive II	4 Ashwood Drive	Hampton	23666	regular	
Attwater Lane	147 Attwater Lane	Portsmouth	23702	regular	
Breezeport Way	4005 Breezeport Way	Suffolk	23435	regular	
Calico Court	904 Calico Court	Chesapeake	23322	regular	
Calypso Lane	976 Calypso Lane	Virginia Beach	23454	regular	
Camellia Court	8401 Camellia Court	Williamsburg	23118	regular	
Camelia Drive	6049 Camelia Drive Unit B	Suffolk	23435	regular	
Chesterfield Loop	2153 Chesterfield Loop	Chesapeake	23323	regular	
Corkwood Circle	1227 Corkwood Circle	Chesapeake	23320	regular	
Decatur Street	58 Decatur Street	Portsmouth	23702	regular	
Electric Court	1332 Electric Court	Virginia Beach	23451	regular	
Eureka Loop	437 Eureka Loop	Newport News	23601	regular	
Fayson Court	1904 Fayson Court	Virginia Beach	23464	regular	
Forest Pine Rd	308 Forest Pine Rd, Suite D	Franklin	23851	regular	
Foxboro Drive	948 Foxboro Drive	Newport News	23602	regular	
Garrow Road	839 Garrow Road	Newport News	23608	regular	
Genoa Circle	4563 Genoa Circle	Virginia Beach	23464	regular	
Halyard Drive	724 Halyard Drive	Newport News	23608	regular	
Harrison Street	408 Harrison Street	Hampton	23669	regular	
Hazel Avenue	1425 Hazel Avenue	Chesapeake	23325	regular	
Knells Ridge	441 Knells Ridge Drive	Chesapeake	23320	regular	
Lees Mill Drive	313 Lees Mill Drive	Newport News	23608	regular	

Morton Street	297 Morton Street	Franklin	23851	regular	
Nottingham Road	816 Nottingham Road	Portsmouth	23701		
Quail Creek Hollow	1301- C Quail Creek Hollow	Chesapeake	23320-1115	regular	
Reservoir Avenue	728 Reservoir Avenue	Norfolk	23504	regular	
Sangaree Circle	1425 Sangaree Circle	Virginia Beach	23464	regular	
Santa Barbara Drive	37 Santa Barbara Drive	Hampton	23666	regular	
Smoke Tree Lane	1033 Smoke Tree Lane	Virginia Beach	23452	regular	
Taliaferro Road	568 Taliaferro Road	Newport News	23603	regular	

### Discontinued Locations

Location Name	Address	City	Zip	Affiliation Request	Sponsor Name
<b>E. Bayview Blvd.</b>	1631 E. Bayview Blvd.	Norfolk	23503	DISCONTINUE	
<b>Reading Court</b>	1304 Reading Court	Virginia Beach	23451	DISCONTINUE	

\*Please note: highlighted sites changes since 4/13/11