

Portsmouth Regional Local Human Rights Committee

February 8, 2008 Approved Minutes

Chairman Sherri McGriff Opens Meeting Time 9:05am

Agenda The agenda was adopted as presented.

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Attendance

Sherri McGriff, Chairperson

Reginald T. Daye, Regional Advocate

Mr. Alvin Holloway

Mr. Raymond Peele III

Ms. Janiell Harper-Youngblood

Absent: Ms. Darlene Williams

Public Comment

Chairperson opened meeting for public comment. No public comments made.

Remarks from Regional Advocate

Mr. Daye reminded the providers that copies of their revised Human Rights policies are due by March 1, 2008. Providers must send a certification letter to the office of Margaret Walsh, State Human Rights Director, by March 1, 2008. The certifying letter states that you have revised your Human Rights policies and, that they are in compliance with the new regulations. The revised policies along with a copy of the certification letter should be sent to Mr. Daye's office. Do not send the policies to Ms. Walsh. The regulations went into effect September 19, 2007, however, providers are held accountable in practice as of December 1, 2007.

One change in the regulations; all complaints are reportable to the Regional Advocate's office. Formal and informal complaints must be reported. Mr. Daye reported that his office will begin conducting audits and reviews, at which time the program's incident reports will be reviewed. Therefore, make sure any complaints you have are reported within 24 hours. Informal complaints may be resolved by the program, however, you must report it and send in the appropriate documentation. The required documentation should include the person's name, date of birth, the complaint and whether the complaint was resolved to the complainant's satisfaction. Formal complaints require detailed paperwork, i.e., staff involved, investigation, action taken, etc., as was required before. If the Affiliates' policies are not received by March 1, 2008, a letter will go out to your Licensing Specialist indicating that you are out of compliance.

If an Affiliate opens a new program (not an add on) the policies and procedures will be reviewed the same as when the initial program policies and procedures were reviewed. The Committee is no longer required to have providers bring their human right policies and procedures before the committee. It is up to the committee to decide if they want to do this.

Affiliates are required to bring the program's Behavior Management policies as well as the Rules of Conduct to this LHRC for review and approval. Other policies and procedures are reviewed at the discretion of the LHRC, or at the request of the Regional Advocate. If you make any changes to your Behavior Management policies and/or Rules of Conduct, you must bring the revisions to LHRC for review and approval.

Draft Minutes of Previous Meeting

Minutes of the November 9, 2007 meeting were read, corrections were made. The committee approved the minutes with said corrections as final.

Affiliate Status Reports

Faith Hope and Charity Represented by Mr. Kenneth Moody

Current census is 5. No admissions, discharges deaths, complaints, restraints, seclusions or allegations of abuse. Licensed through 4/19/2008. Annual dues for 2008 have been paid. Annual seclusion and restraint report submitted on January 9, 2008.

Blue Ridge Residential Services Represented by Ms. Kelly Murphy

Current census is 55. Admissions 1. No discharges or deaths. 2 complaints. 1 restraint. No seclusions. 2 allegations of abuse. Currently licensed through 2/28/2008. Requests are as follows:

New Locations for Temporary Affiliation

332 51st Street Newport News, VA 23607; 1904 Candytuft Court Virginia Beach, VA 23456; 219 Cedar Creek Terrace Chesapeake, VA 23322; 620 Chandler Harper Drive, Portsmouth, VA 23701; 1308 Church Street, Norfolk, VA 23503; 48 Clayton Drive Hampton, VA 23669; 1216 B Crooked Stick Crossing, Virginia Beach, VA 23320; 4404 Hudgins Drive, Virginia Beach, VA 23456; 120 McCosh Drive, Chesapeake, VA 23320; 1816 Silveria Street, Virginia Beach, VA 23464

The LHRC motioned and properly seconded to grant Temporary Affiliation for the addresses listed above contingent upon a letter being submitted to Mr. Daye's office indicating that these sites will come under their human rights policies and procedures.

Temporary Locations to move to Permanent Affiliation

60 Buffalo Dr., Hampton, VA 23664; 4625 Magnolia Dr., Suffolk, VA 23435; 2701 Underwood Court, Virginia Beach, VA 23456

The LHRC motioned and properly seconded to grant Permanent Affiliation for the addresses listed above.

Locations to Continue Temporary Affiliation

630 27th St, Newport News, VA 23607; 1529 Adams Circle, Hampton, VA 23663; 400 Alleghany Rd, Hampton, VA 23661; 6710 Burbage Landing Cir, Suffolk, VA 23435; 41 Butler Farm Rd, Hampton, VA 23666; 3204 Club House Ct, Virginia Beach, VA 23452; 1305 Church St, Norfolk, VA 23504; 3129 Dunworken Dr, Chesapeake, VA 23321; 4219 Gadwall Place, Virginia Beach, VA 23462; 71 Gillis Rd, Portsmouth, VA 23702; 912 Glen Rock Dr., Hampton, VA 23661; 1004 Halter Arch, Chesapeake, VA 23320; 32 Huffman Drive Hampton, VA 23669; 3744 Kingspoint Rd., Virginia Beach, VA 23452; 227 E Leicester, Norfolk, VA 23503; 2508 Minnesota Ave, Norfolk, VA 23513; 1537 Old VA Beach Rd., Virginia Beach, VA 23454; 203 H Quarter Trail, Newport News, VA 23608; 31 Saint Johns Dr, Hampton, VA 23666; 2104 San Lorenzo Quay, Virginia Beach, VA 23456; 4008 Saw Mill Ct, Chesapeake, VA 23321; 5 Squires Place, Newport News, VA 23606; 11108 Tarrytown Ct. #18D, Newport News, VA 23601; 3604 Tyre Neck Rd., Portsmouth, VA 23703; 1402 Woodcrest Dr., Hampton, VA 23663

The Committee motioned and properly seconded to grant Continued Temporary Affiliation for the addresses listed above.

Discontinued Affiliations

6 Battle Road, Hampton, VA. 23666, 8409 Calvin Ct. Norfolk, VA. 23518, 3112 McDonald Dr., Virginia Beach, VA. 23464, 1833 Monument Dr., Virginia Beach, VA. 23464, 4147 Thistle Circle, Virginia Beach, VA. 23462. 5684 Weblin Drive, Virginia Beach 23462.

The Committee motioned and properly seconded to grant the request to discontinue affiliation for the addresses listed above.

Dominion Services for all People Represented by Ms. Gail Gay

Current census is 7. No admissions, discharges, or deaths. 1 complaint, 8 restraints, no seclusions or allegations of abuse. Currently licensed. Annual dues for 2008 have been paid. Annual seclusion and restraint report has been submitted.

Phoenix Aspiration System of Care Represented by Mr. Joe Hector and Mr. Jerome Council

Current census is 8. Admissions 1. No discharges, deaths complaints, restraints, seclusions or allegations of abuse. License through 9/29/07. In good standing, awaiting new license. Annual dues for 2008 have been paid. Annual seclusion and restraint report has not been submitted.

Shepherds Lodge Represented by Ms. Debbie Coley and Ms. Valerie Guess

Current census is 5. No admissions. 1 discharge. No complaints, restraints, seclusions or allegations of abuse. Annual dues for 2008 have been paid. Currently licensed through 6/19/2009. Annual seclusion and restraint report has been submitted.

AA&G Group Home Represented by Ms. Gwendolyn McCoy

Current census is 7. No admissions. 1 discharge. 1 death. 1 informal complaint. No restraints, seclusions or allegations of abuse. Licensed through 10/14/2010. Annual seclusion and restraint report has not been submitted. Provider Requests continued temporary affiliation for 2300 Piedmont Avenue, Portsmouth, Va. 23704. The Committee motioned and properly seconded to grant continued temporary affiliation. Annual dues for 2008 have been paid.

VBMC Represented by Ms. Chris Boykin and Ms. Camillie D. Smith

Report for 2/08/08 Census 140, admissions 32, discharges 28, no deaths, 2 formal complaints, 3 informal complaints. No restraints, seclusions. 1 allegations of abuse to be discussed at next meeting. 2 incidents. Licensed through 11/10/2010. Requesting permanent affiliation for VBMC at 1728 Virginia Beach Blvd, Suite 113 Virginia Beach, Va. 23454. Provider requesting temporary affiliation for Williamsburg Behavioral Health Center (WBHC) at 461 McLaws Circle Suite 1, Williamsburg, Va. 23185. The Committee motioned and properly seconded to grant both requests. Annual seclusion and restraint report has not been submitted? Annual dues for 2008 have been paid. Representative reported that the agency had a change in staff and she was unable to locate the Quarterly Report for February 2007. Representative assured the LHRC that the affiliate will try to submit the documentation as required in the future

Amended Report for 11/09/2007 Census 144. Admissions 28. Discharges 18. No deaths. 2 formal complaints, 6 informal complaints. No restraints, seclusions or allegations of abuse. 1 serious

incident. Licensed through 11/10/2010. Requesting re-instatement of permanent affiliation for VBMC and continued temporary affiliation for WBHC. Committee motioned and properly seconded temporary affiliation for both sites at the 11/09/2007 meeting.

Report for 8/17/2007. Census 136. Admissions 28, discharges 27. Deaths 1. 21 informal complaints. No restraints, seclusions or allegations of abuse. Licensed through 11/18/2007. Requested temporary affiliation for WBHC at 461 McLaws Circle, Williamsburg, Va. 23185. See minutes of 8/17/2007 meeting.

Report for 5/18/2007 Census 130. Admissions 50. Discharges 26. No deaths. 17 informal complaints, 1 formal complaint. No restraints seclusions or allegations of abuse. Licensed through 11/18/07. Requesting temporary affiliation for Williamsburg Behavioral Health Center at 461 McLaws Circle, Suite 1 Williamsburg, Va. 23185. Affiliate was informed of the required letter that needs to be sent to Mr. Daye's, Regional Advocate office prior to presentation to committee. This letter has been sent as of this date.

FamMat Services, LLC Represented by Ms. Zia Paige

Current census 25. Admissions 5, discharges 4. No complaints, restraints or seclusions. 2 allegations of abuse. No serious injuries or incidents. Licensed through 9/10/2010. Annual dues for 2008 have been paid. Annual seclusion and restraint report was submitted on 1/4/ 2008.

Child of God Group Homes Represented by Mr. Kendrick McKnight Mr. Sam Moore and Ms. Deborah Bell. Current census 5. No admissions, discharges, deaths, complaints, seclusions restraints, allegations of abuse or serious injuries/incidents. Had annual licensing visit January 27, 2008. Licensed through 2/11/1010. Annual dues for 2008 have been paid. Seclusion and restraint report has been submitted.

Intercept Youth Services Represented by Ms. Rasheena Howard

Current Census 8. 2 admissions, 2 discharges. 1 complaint. No restraints or seclusions. 2 peer to peer incidents . Currently licensed. Annual dues for 2008 have been paid. Seclusion and restraint report was been submitted on January 17, 2008.

Old Business

VBMC must stay for close session to discuss serious incidents of abuse or neglect which occurred during the quarter ending 11/9/2007. Representative was informed of the requirements for remaining to discuss complaints of neglect, abuse and/or serious incidents.

New Business

Affiliates were reminded that annual dues are due today.

Treasurer's report

Total in account as of February 8, 2008 is \$3,332.84. All affiliates have paid dues as of this date for calendar year 2008.

Status report form to be amended to include Annual Seclusion and Restraint report due January 15th of each year. Committee requests that all providers to use same format for reporting Quarterly Status Reports.

10:35 am The LHRC voted to go into closed session pursuant to Virginia code 2.2-3711A to review allegations of abuse, complaints and serious incidents which occurred at: Dominion Services for All People, Blue Ridge Residential Services, AA&G Group Homes, Virginia Beach Methadone Clinic (VBMC), Intercept Youth Services and Fam-Mat Services.

The LHRC voted to come out of closed session according to Virginia code 2.2-3711A at 12 noon. Each member certified that only allegations of abuse, complaints, serious incidents and patient information related to protective devices were discussed in closed session with Dominion Services for All People, Blue Ridge Residential Services, AA&G Group Homes, Virginia Beach Methadone Clinic (VBMC), Intercept Youth Services and Fam-Mat Services. Each committee member so certified. There were no recommendations made by committee to above providers.

Next Meeting Date and Place: The next Portsmouth Regional LHRC will be hosted by AA&G Group Homes at 2914 High Street, Portsmouth, Va. 23707. The contact number is (757) 337-0375. Refreshments to be provided by Intercept Youth Services.

The committee motioned to adjourn the meeting at 12:05 PM

Respectfully Submitted,
Deborah Bell Secretary/liaison