

## Portsmouth Regional Local Human Rights Committee Meeting Draft Minutes

August 18, 2008 9:00 am

### Committee Attendance

Mr. R. Daye, Regional Advocate

Ms. S. McGriff, Chairperson

Ms. D. Williams

Ms. J. Harper-Youngblood

### Absent

Mr. R. Peele

Mr. A. Holloway

Chairperson opened meeting.

A motion was made and seconded to accept the agenda as written.

**Public comment:** There were no comments from public.

### Remarks from Regional Advocate

Mr. Holloway is ill. He will not be returning to committee. We wish him well and are grateful for his contribution to the committee. He will receive a certificate of appreciation.

Mr. Daye is in receipt of an application for a potential committee member, and will arrange for an interview at the next Committee meeting.

It is recommended that a communication be sent to Mr. Peele suggesting he make a decision to continue or resign.

Mr. Daye introduced and distributed a revised copy of an affiliate agreement. He provided an explanation to the affiliates with emphasis on the mandatory attendance. Affiliates to be provided with the amended copy of the affiliate agreement for signatures by support secretary. Agreements are to be redone yearly. Agreements are to be signed by owner/operator and submitted to Mr. Daye's office ASAP.

There will be a LHRC training at Southeastern Training Center on September 10, 2008.

Affiliates are free to volunteer to serve on other committees they are not associated with.

Committee moved and approved affiliate agreement as written, with allowance for expenses of support secretary and treasurer, effective for fiscal year 2009.

**Draft minutes** of May 9, 2008 meeting were read, corrected and approved by Committee.

### Treasurer's Report

Current balance is \$4,582.00. Report attached.

It was recommended that affiliates decide on the future contributions, and which affiliate and committee expenses should be reimbursed from available funds. Funds for refreshments are to be reimbursed to affiliates with receipts. Mr. Daye reiterated that funds

collected by the affiliates are earmarked to cover administrative costs and conferences for the committee, as well as reimbursement for mileage and expenses for the four committee meetings per year.

**Affiliate Status Reports**

Faith Hope and Charity Representative, Ken Moody

census 7, admissions 1 no discharges, deaths, complaints, allegations of abuse, seclusions or restraints. No serious incidents. Licensed thru 04/09/2011. Requested permanent affiliation for 3737 Starlight Drive, Virginia Beach, Va. 23452. Motioned and approved.

Blue Ridge Representative, Richard Gilman

Census 66. admissions 10, 1 discharge. 3 complaints, no restraints, seclusions or serious injuries.

**New Locations for Temporary Affiliation**

**4205 Old Lyne Road, Virginia Beach, VA 23453; 734 Milton Dr. Hampton, VA 23666**

**Temporary Locations to move to Permanent Affiliation**

**1108 Derken Court, Virginia Beach VA 23462; 1321 Kingston Way Apt 104 Chesapeake, VA 23320; 5116 Lobaugh Dr, Virginia Beach 23464; 1301- C Quail Creek Hollow, Chesapeake VA 23320;**

**Locations to Continue Temporary Affiliation**

**630 27th St, Newport News, VA 23607; 1529 Adams Circle, Hampton, VA 23663; 400 Alleghany Rd, Hampton, VA 23661; 225 A. View Ave., Norfolk, 23503; 4005 Breezeport Way, Suffolk 23435; 6710 Burbage Landing Cir, Suffolk, VA 23435; 110 Captains Lane, Newport News VA 23602; 2153 Chesterfield Loop, Chesapeake VA 23323; 1305 Church St, Norfolk, VA 23504; 457 Dauphin Lane, Virginia Beach, 23452; 3129 Dunworken Dr, Chesapeake, VA 23321; 4219 Gadwall Place, Virginia Beach, VA 23462; 71 Gillis Rd, Portsmouth, VA 23702; 912 Glen Rock Dr, Hampton, VA 23661; 3744 Kingspoint Rd, Virginia Beach, VA 23452; 41 Knells Ridge Drive, Chesapeake VA 23320; 227 E Leicester, Norfolk, VA 23503; 1100 Merrimac Ave, Norfolk 23504; 2008 Monument Drive Virginia Beach VA 23464; 3413 Perrone Ave, Norfolk 23509; 203 H Quarter Trail, Newport News, VA 23608; 1302 Riva Ridge Rd, Virginia Beach, 23454; 340 Rogers Avenue, Norfolk VA 23505; 31 Saint Johns Dr, Hampton, VA 23666; 1425 Sangaree Circle, Virginia Beach 23464; 4008 Saw Mill Ct, Chesapeake, ,VA 23321; 516 Shoreline Dr, Carrollton 23314; 3713 Sweet Gum Ct, Virginia Beach 23456; 11108 Tarrytown Ct #18D, Newport News, VA 23601; 3076 Winterberry Lane, Virginia Beach 23453; 1402 Woodcrest Dr, Hampton, VA 23663**

**Discontinued Locations**

**332 51<sup>st</sup> Street, Newport News VA 23607; 1605 Margin Court, Virginia Beach, VA 23456; 100 Seabreeze Lane, Suffolk VA 23435; 3604 Tyre Neck Rd, Portsmouth, VA 23703**

<b>New Locations for Temporary Affiliation</b>					
<b>Location Name</b>	<b>Address</b>	<b>City</b>	<b>Zip</b>	<b>Affiliation Request</b>	<b>Sponsor Name</b>
<b>Old Lyne Road</b>	<b>4205 Old Lyne Road</b>	<b>Va. Beach</b>	<b>23453</b>	<b>Temporary</b>	<b>Jocelyn Navarrete</b>
<b>Milton Drive</b>	<b>734 Milton Drive</b>	<b>Hampton</b>	<b>23666</b>	<b>Temporary</b>	<b>Catherine Copeland (RELOCATION)</b>

## Locations to Continue Temporary Affiliation

Location Name	Address	City	Zip	Affiliation Request	Sponsor Name
27th St II	630 27th St	Newport News	23607	Temporary	Wiggins, Ednora
Adams Circle	1529 Adams Circle	Hampton	23663	Temporary	Orie, Edith
Alleghany Rd	400 Alleghany Rd	Hampton	23661	Temporary	Hamlett, Candi
A. View Ave	225 A. View Ave.	Norfolk	23503	Temporary	Medder, Gladys
Breezeport Way	4005 Breezeport Way	Suffolk	23435	Temporary	Ward, Monique & Darnay
Burbage Landing	6710 Burbage Landing	Suffolk	23435	Temporary	Lucius, Carla
Captains Lane	110 Captains Lane	Newport News	23602	Temporary	Howard, Jimmie and Judith
Chesterfield Loop	2153 Chesterfield Loop	Chesapeake	23323	Temporary	Sears, Leslie and Bobby
Church St II	1305 Church St	Norfolk	23504	Temporary	White, Tonya
Dauphin Lane	457 Dauphin Lane	Virginia Beach	23452	Temporary	Ruiz, Remedios
Dunworken Dr	3129 Dunworken Dr	Chesapeake	23321	Temporary	Fraser, Lisa
Gadwall Place	4219 Gadwall Place	Virginia Beach	23462	Temporary	Wade, Mary
Gillis Rd	71 Gillis Rd	Portsmouth	23702	Temporary	Collins, Lawrence & Wanette
Glen Rock Dr	912 Glen Rock Dr	Hampton	23661	Temporary	Mangual, Marina
Kingspoint Rd II	3744 Kingspoint Rd	Virginia Beach	23452	Temporary	Hinton, David
Knells Ridge	441 Knells Ridge Drive	Chesapeake	23320	Temporary	GravesLynn, Shelly
Leicester Ave	227 E Leicester Ave	Norfolk	23503	Temporary	Dowdell, Linda
Merrimac Avenue	1100 Merrimac Ave	Norfolk	23504	Temporary	Wilkin, Patricia
Monument Drive II	2008 Monument Drive	Virginia Beach	23464	Temporary	Choice, Debra
Perrone Ave	3413 Perrone Ave	Norfolk	23509	Temporary	Morris, Deolinda
Quarter Trail	203 H Quarter Trail	Newport News	23608	Temporary	Gaffney, Sheila
Riva Ridge Rd	1302 Riva Ridge Rd	Virginia Beach	23454	Temporary	Richardson, Joyce
Rogers Avenue	340 Rogers Avenue	Norfolk	23505	Temporary	Melton, Denise and Lake, Barbara
Saint Johns Dr	31 Saint Johns Dr	Hampton	23666	Temporary	Pitts, Cherrie & Larrimore, William
Sangaree Circle	1425 Sangaree Circle	Virginia Beach	23464	Temporary	Augustin, Marie
Saw Mill Ct	4008 Saw Mill Ct	Chesapeake	23321	Temporary	Love, Sandra
Shoreline Drive	516 Shoreline Dr	Carrollton	23314	Temporary	Woods, Wanda
Sweet Gum Ct. II	3713 Sweet Gum Ct	Virginia Beach	23456	Temporary	Livingston, Tony & Mirja
Tarrytown Ct	11108 Tarrytown Ct #18D	Newport News	23601	Temporary	Washington, Mary
Winterberry Lane	3076 Winterberry Lane	Virginia Beach	23453	Temporary	Burns, Sabrina
Woodcrest Dr	1402 Woodcrest Dr	Hampton	23663	Temporary	Buford, Wonchina

## Temporary Locations to move to Permanent Affiliation

Location Name	Address	City	Zip	Affiliation Request	Sponsor Name
Derken Court	1108 Derken Court	Virginia Beach	23462	Permanent	Osbourne, Tamica
Kingston Way	1321 Kingston Way Apt # 104	Chesapeake	23320	Permanent	Harris, Linda (RELOCATION)
Lobaugh Drive	5116 Lobaugh Dr	Virginia Beach,	23464	Permanent	Hoppel, Judith & Bosler, Tim
Quail Creek Hollow	1301-C Quail Creek Hollow	Chesapeake	23320	Permanent	Nero, Marshall and Holt, Allen

## Discontinued Locations

Location Name	Address	City	Zip	Affiliation Request	Sponsor Name
51 <sup>st</sup> Street II	332 51 <sup>st</sup> Street	Newport News	23607	DISCONTINUE	Copeland, Catherine (RELOCATION)
Margin Court	1605 Margin Court	VA Beach	23456	DISCONTINUE	Robertson, Marvin and Margaret
Seabreeze Lane	100 Seabreeze Lane	Suffolk	23435	DISCONTINUE	Daniels, Elsie
Tyre Neck Rd	3604 Tyre Neck Rd	Portsmouth	23703	DISCONTINUE	McCallister, Melody & Carroll, Johnny

Requests for temporary affiliation, discontinued affiliations and permanent affiliations motioned and approved by committee. Blue Ridge's letter for supportive in home services received by Office of Human Rights.

Dominion Services for All People Representative, Gail L. Gay

census 7, admissions 2, no discharges, no allegations of abuse, no seclusions, 8 restraints. Requested permanent affiliation for new facility program at 35 Deerfield Blvd., Hampton, Va. 23666. Motioned and approved.

Phoenix Aspiration System of Care Representatives, Joe Hector and Jerome Council

Census 7, admissions 1, discharges 2, no complaints, allegations of abuse, seclusions, restraints or serious incidents. Requested permanent affiliation. Motioned and approved. Seclusion and restraint report submitted to Margaret Walsh on 05/08/2008.

Shepherds Lodge Representatives Debbie Coley and Valerie Guess

Census 4 0 admissions, 1 discharge, No allegations of abuse, restraints, seclusions or serious incidents.

AA&G Group Homes Representative, Gwen McCoy

Census 8, admissions 2, discharges 1 and 1 death, complaints 4, (3 formal and 1 informal). No restraints, seclusions, allegations of abuse or serious incidents. Requested continued temporary affiliation for Day Support at 2914 High Street, Portsmouth, Va. 23701. Motioned and approved.

Virginia Beach Methadone Clinic Representative, Chris Boykin

Census 151, Admissions 37, discharges 25, complaints 6 (1 formal and 5 informal) no restraints, seclusions, allegations of abuse and 1 serious incidents. Requested continued temporary affiliation for WBHC at 461 McLaws Circle, Ste 1, Williamsburg, Va. 23185. Motioned and approved.

FamMat Services Representative, Tijuana A. Gholson

census 24, admissions 5, discharges 4. 1 allegation of abuse. No deaths, complaints, restraints, seclusions or serious incidents. Requested temporary affiliation for Day Support Program at 813 Forrest Drive Ste C, Newport News, Va. 23777. Motioned and approved.

Child of God Group Homes Representatives, Kendric McKnight, Christine McKnight

census 6, admissions 1, No discharges, deaths, complaints, restraints, seclusions. 1 allegations of abuse, 1 serious incident.

Intercept Youth Services Representative, Rasheena Howard

census 8, admissions 1, discharges 1, no complaints. 1 restraint, no seclusions, allegations of abuse, or serious incidents.

**Old Business** Recommendations from last meetings closed sessions will be discussed after closed session.

**New Business**

Schedule for the year 2009 to be set at next meeting

Committee requested the following affiliates remain for closed session. Child of God, FamMat, VBMC, AA&G, Blue Ridge and Dominion Services.

10:55 AM Committee motioned to go into closed session pursuant to VA Code 2.2-3711A to review allegations of abuse, complaints, restraints, serious incidents and medical issues with Child of God, FamMat, VBMC, AA&G, Blue Ridge and Dominion Services.

Committee motioned an approved to come out of closed session pursuant to VA. Code 2.2-3711A. All committee members so certified that only allegations of abuse, complaints, restraints, serious incidents and medical issues were discussed in closed session.

**Recommendations of Committee:** Blue Ridge Residential Services submitted a behavior plan for Mrs. K. The committee approved a protocol for tooth brushing, gait belt and wheelchair. There were no other recommendations for the other providers.

**Next meeting date/place** November 7, 2008 at AA&G Group Homes, 2914 High Street, Portsmouth, Va. 23701

**Refreshments to be provided by** Dominion Services

**Meeting adjourned.**

Respectfully submitted,

Deborah Bell Secretary/liaison