

Portsmouth Regional Local Human Rights Committee MEETING Final Minutes for November 9, 2007

Meeting was opened at 9:00am by Chairperson Sherri McGriff and the agenda was presented.

Meeting attended by

Ms. Sherri McGriff, Chairperson

Mr. Reginald Daye, Regional Advocate

Mr. Raymond Peele III

Mr. Alvin Holloway

Ms. Janniel Harper-Youngblood

Ms. Darlene Williams

Opening remarks: The proposed agenda was adopted by committee members.

Public comment: Request for public comment was made. There were no comments from the public.

Remarks from the Regional Advocate: Mr. Daye spoke about effective dates for new Rules and Regulations to Assure the Rights of individuals Receiving Services from Providers Licensed, Funded or Operated by the Department of Mental Health, Mental Retardation and Substance Abuse Services. Facilities have until **December 1, 2007** to be in compliance with the new regulations. Providers must submit the changes of their policies and procedures to Mr. Daye's office by **March 2008**. There are training sessions for providers are being held around the state. Training discs may be purchased. This disc is not the same as the ones the providers received. Providers will have a deadline to update their policies and procedures to reflect the changes in the regulations. They are required to send a certified letter **along with the policies and procedures Ms. Walsh's (SHRD) office certifying** that these changes have been made. -Mr. Daye reviewed the requirements for reporting allegations of abuse. All allegations of abuse must be reported **within 24 hours**. All allegations must be reported. The September State Human Rights Seminar was discussed by Mr. Daye. Sherri McGriff and Raymond Peele attended the seminar. Both reported the seminar was informative and thanked the affiliates for making it possible for them to attend.

Minutes from previous meeting

The minutes of the Aug 17, 2007 meeting were read and corrected. Committee accepted the minutes as read with said corrections.

Treasurer's report: Presented by Mr. Richard Gilman of Blue Ridge Residential Services.

Current balance includes paid dues for all ten current affiliates. There were deductions for monies reimbursed for the seminar attendance in September 2007 by two of the Committee members. Current balance is \$3, 374.84. The affiliates will pay their annual dues at the next LHRC meeting in February 2008.

Affiliate Status Reports

Faith Hope and Charity Representative, Mr. Kenneth Moody

Current census is five. No complaints. No discharges/deaths, seclusions/restraints, or allegations of abuse.

Licensed through 04/19/08.

Blue Ridge Residential Services Representative Mr. Richard Gilman

Current census is 54. Six admissions. One discharge. Two informal complaints. No deaths, restraints, seclusions or allegations of abuse. Mr. Gilman introduced his new facility representative, Ms. Kelly Murphy. Licensed through 3/31/2008. Facility is requesting affiliations for the following sites:

Locations to Temporary Affiliation (New Locations)					
Location Name	Address	City	Zip	Affiliation Request	Sponsor Name
Underwood Ct	2701 Underwood Court	Virginia Beach	23456	Temp	
San Lorenzo	2104 San Lorenzo Quay	Virginia Beach	23456	Temp	
Huffman Dr	32 Huffman Drive	Hampton	23669	Temp	

Locations to Continue Temporary Affiliation					
Location Name	Address	City	Zip	Affiliation Request	Sponsor Name
27th St II	630 27th St	Newport News	23607	Temp	
Adams Circle	1529 Adams Circle	Hampton	23663	Temp	
Alleghany Rd	400 Alleghany Rd	Hampton	23661	Temp	
Battle Rd	6 Battle Rd	Hampton	23666	Temp	
Buffalo Dr	60 Buffalo Dr	Hampton	23664	Temp	
Burbage Landing	6710 Burbage Landing Cir	Suffolk	23435	Temp	
Butler Farm	41 Butler Farm Rd	Hampton	23666	Temp	
Church St	1305 Church St	Norfolk	23504	Temp	
Club House Ct	3204 Club House Ct	Virginia Beach	23452	Temp	
Dunworken Dr	3129 Dunworken Dr	Chesapeake	23321	Temp	
Gadwall Place	4219 Gadwall Place	Virginia Beach	23462	Temp	
Gillis Rd	71 Gillis Rd	Portsmouth	23702	Temp	
Glen Rock Dr	912 Glen Rock Dr	Hampton	23661	Temp	
Halter Arch	1004 Halter Arch	Chesapeake	23320	Temp	
Kingspoint Rd	3744 Kingspoint Rd	Virginia Beach	23452	Temp	
Leicester Ave	227 E Leicester Ave	Norfolk	23503	Temp	
Magnolia Dr II	4625 Magnolia Dr	Suffolk	23435	Temp	
Minnesota Ave	2508 Minnesota Ave	Norfolk	23513	Temp	
Old VA Beach Rd	1537 Old VA Beach Rd	Virginia Beach	23454	Temp	
Quarter Trail	203 H Quarter Trail	Newport News	23608	Temp	
Saint Johns Dr	31 Saint Johns Dr	Hampton	23666	Temp	
Saw Mill Ct	4008 Saw Mill Ct	Chesapeake	23321	Temp	
Squires Place	5 Squires Place	Newport News	23606	Temp	
Tarrytown Ct	11108 Tarrytown Ct #18D	Newport News	23601	Temp	
Tyre Neck Rd	3604 Tyre Neck Rd	Portsmouth	23703	Temp	
Woodcrest Dr	1402 Woodcrest Dr	Hampton	23663	Temp	

Temporary Locations to move to Permanent Affiliation					
Location Name	Address	City	Zip	Affiliation Request	Sponsor Name
51st St	338 51st St	Newport News	23607	Perm	
Chambers Dr	2908 Chambers Dr	Virginia Beach	23456	Perm	
Harpers Ferry	1928 Harpers Ferry Dr	Virginia Beach	23464	Perm	

Magnolia Dr	4572 Magnolia Dr	Suffolk	23435	Perm	
Midge Crest	5918 Midge Crescent	Norfolk	23502	Perm	
Mullholand Dr	1817 Mullholand Dr	Virginia Beach	23454	Perm	
Pittsburg Lndng	1805 Pittsburg Landing	Virginia Beach	23464	Perm	
Red Bay Lane	1009 Red Bay Lane	Chesapeake	23322	Perm	
Silver Isles	35 Silver Isles Blvd	Hampton	23664	Perm	
Sweetwater Ct	5421 Sweetwater Ct	Virginia Beach	23462	Perm	
Trotters Lane	512 Trotters Lane	Chesapeake	23322	Perm	
Weblin Dr	5684 Weblin Dr	Virginia Beach	23462	Perm	

Discontinued Location

Location Name	Address	City	Zip	Affiliation Request	Sponsor Name
27th St	1035 27th St	Newport News	23607	D/C	
Briarfield Rd	707 Briarfield Rd	Newport News	23605	D/C	
Corvette Rd	3208 Corvette Ct	Virginia Beach	23452	D/C	
Dixie Dr	541 Dixie Dr	Norfolk	23505	D/C	
Mariners Way	509 Mariners Way E	Norfolk	23503	D/C	
Parkland Ct	5624 Parkland Ct	Virginia Beach	23464	D/C	
Susquehanna Dr	5404 Susquehanna Dr	Virginia Beach	23462	D/C	
Willimantic Dr	1560 Willimantic Dr	Virginia Beach	24562	D/C	

The Committee moved and properly seconded that all requests be granted.

Dominion Services For all People Representative, Ms. Gail Gay

Current census is 7. One admission. No complaints, no allegations of abuse, 6 restraints. No seclusions. Currently licensed. Triennial license is pending.

Phoenix Aspiration System of Care, LLC Representative, Mr. Henry Council and Mr. Joseph Hector

Current Census: Nehemiah Home: six, Nahuum Home: one. Total seven. Admissions one. No complaints. One discharge. No deaths, no complaints or allegations of abuse. Two restraints. One incident for discussion in closed session. Currently licensed through 9/29/07.

Shepherds Lodge Representatives, Ms. Valerie Guess, Ms. Debbie Coley, Ms. Kristen Guess-Davis

Current Census is six. One admission. No discharges/No deaths, restraints, seclusions or allegations of abuse. No complaints. Licensed through 06/19/2009

AA & G Representatives, Ms. Gwendolyn McCoy, and Ms. Armethia Jackson

Current census is nine. One admission. No complaints, discharges/deaths, no restraints, seclusions or allegations of abuse. Licensed through 10/14/07. Facility requesting continued temporary affiliation for John's Place at 2300 Piedmont Ave., Portsmouth, Va. 23704 and for day support program for 2914 High Street, Portsmouth, Va. 23707. Mr. Daye informed the provider that they unable to use the policies and procedures from the Residential Program for the Day Support Program. The Day Support Program policies and procedures must be written in accordance to the regulations. Mr. Daye also reported that the policies and procedures must be submitted before temporary affiliation could be approved. The committee denied the request for temporary affiliation for the Day Support program pending submission of the policies and procedures. The Committee motioned and properly seconded continued temporary affiliation for John's Place.

VBMC New Representatives Ms. Chris Boykin and Mr. Tom Rapcavage

Current census one hundred forty-four, twenty-eight admissions. Eighteen discharges. No deaths. Two formal complaints and six informal complaints. No restraints, seclusions or allegations of abuse. One serious incident. License is current through 11/10/2010. Requesting that permanent affiliation be re-instated for VBMC at 1728 Virginia Beach Blvd. Ste. 113, Va. Beach 23454 and requesting temporary affiliation for WBHC at 461 McLaws Circle #1, Williamsburg, Va. 23185. The Committed motioned and properly seconded to grant temporary affiliation for both sites until the next PRLHRC in February 2008. Facility must submit past reports to committee for February, May and August 2007.

Fam Mat Services Representative, Ms. Zia Paige

Current census: 24. Admissions 3. Discharges 8. No complaints. No deaths, restraints, seclusions. One allegation of abuse. One serious incident. Licensed through 09/10/2010. Intensive and Respite programs licensed through 9/10/2008. Will need to remain for closed session.

Child of God Group Homes Representatives, Mr. Kendrick McKnight, Ms. Deborah Bell

Current census: Five. Two admissions. No discharges. No complaints, restraints, seclusions. Tri-annually licensed through 02/10/2010.

Intercept Youth Services Representative, Ms. Rasheena Howard

Current census is eight. There were five admissions and five discharges. No complaints, restraints, seclusions, allegations of abuse. One hospital visit. Currently licensed. Affiliate will need to remain for closed session.

Old Business

To remain for closed session: Intercept Youth Services, Dominions Services for All People, Phoenix Aspiration System of Care, FAM-MAT Services, and Blue Ridge Residential Services.

New Business

Annual seclusion and restraint reports are due by January 15, 2008. **The reports should be submitted to the DMMRSAS.**

The schedule for 2008 meetings was set as follows:

The **February 8, 2008** meeting will be hosted by Blue Ridge Residential Services at 291 Independence Blvd, Pembroke 4, Ste 505, Virginia Beach, Va. 23462. The contact information is (434) 316-9112 or (434) 760-1721. Refreshments will be provided by AA&G Group Homes.

The **May 9, 2008** meeting will be hosted by AA&G Group Homes at 2914 High Street, Portsmouth, Virginia, 23707. The contact information is (757) 3370375. Refreshments will be provided by Intercept Youth Services.

The **August 8, 2008** meeting will be hosted by Fam-Mat Services at Location to be announced, Newport News, Virginia. The contact information is (757) 223-9177. Refreshments will be provided by Child of God Group Homes.

The **November 7, 2008** meeting will be hosted by Faith Hope and Charity at 3409 Dana Lane, Virginia Beach, Virginia 23452. (757) 200-4535. Refreshments to be provided by Dominion Services.

10:30 AM Committee voted to go into closed session in pursuant to Va. Code 2.2-3711A to review allegations of abuse, complaints or serious incidents which occurred at providers programs.

11:05 AM Committee voted to come out of closed session in pursuant to VA. Code 2.2-3711A. Each committee member certified that only allegations of abuse, complaints and serious incidents were discussed while in closed session with Intercept Youth Services, Phoenix Aspiration System of Care, Fam-Mat Services and Dominion Services and . Each committee member so certified.

Committee Recommendations:

1. Dominion Services: no recommendations
 2. Fam-Mat: Training for all staff on protocol to follow when an incident may occur in the future. Send addendum with corrective action to prevent incident from occurring in the future to Mr. Daye's office and to LHRC at the next meeting.
 3. Phoenix Aspiration: Provider send mother/representative letter indicating findings of investigation and her right to appeal. Also, send a copy to Human Rights Office.
 4. Intercept Youth Service: Change report from serious incident to change to peer to peer allegation, investigate according to their policies and procedures. Present to LHRC at next meeting.
- Motioned and seconded to include in record above recommendations.

Meeting adjourned at 11:25 AM.

Committee members remained for special training on the Freedom of Information Act with Mr. Daye, Regional Advocate.

Respectfully Submitted,
Deborah Bell
Secretary/Liaison