

Portsmouth Regional Local Human Rights Committee Meeting Approved Minutes

December 8, 2006

Attending Committee Members

Sherri McGriff, Chairperson
Alvin Holloway
Darlene Williams
Janniell Harper-Youngblood
Reginald Daye, Regional Advocate

Absent

Raymond Peele

The Chairperson, Sherri McGriff opened the meeting at 9:10 a.m.. The agenda was reviewed and revised. The revised agenda was motioned to be adopted, and was seconded and approved by Committee.

Opportunity for public comment was made. No comments were made from the public.

Remarks from the Regional Advocate, Reginald Daye: Committee and affiliates were apprised of the status of the conference planned for 2007. A tentative date of September 7, 2007 and a tentative location in Richmond or Charlottesville have been selected for the conference. There was a hearing in Norfolk on October 24, 2006 with two speakers and sparse attendance from the public. Mr. Daye will continue to update the Committee as information becomes available to him.

Mr. Daye reminded affiliates that with any program expansion; first, a letter needs to be sent to his office with a description of the type of services to be provided, the location of the program and whether or not the expanded program will come under the provider's current policies and procedures. This needs to be done prior to coming to the PRLHRC meeting and requesting temporary affiliation.

Mr. Daye also re-iterated that annual seclusion and restraints reports are due on January 15, 2007. Forms are available on the state website, or can be obtained from his office.

The secretary, Deborah Bell distributed and read the minutes of the August 25, 2006 meeting. Minor corrections were made, and the revised minutes were motioned, seconded and approved by the Committee.

Provider/Affiliate Status Reports

Faith, Hope and Charity Representative, Kenneth Moody

The residential Care Center has been issued a conditional license by the department of Mental Health, Mental Retardation and Substance Abuse Services, effective October 20, 2006- April 19, 2007.

Currently, there are no residents, no admissions, no discharges, no deaths, seclusions, restraints, complaints or human rights violations. One admission scheduled for December 30, 2006. The affiliate is requesting permanent affiliation at this time. Committee motioned, seconded and approved request for permanent affiliation.

Blue Ridge Residential Services Representative, Vanessa Harvey

There were no allegations of abuse or neglect. There was one death of natural causes.

Dominion Services for All People Representative, Gail Gay

Census is five (5). No complaints, allegations of abuse, restraints, no admissions or discharges, one (1) AWOL. Representative requested to attend closed session. Revised human rights policies and procedures to be reviewed by committee and voted on at next meeting. Dues paid.

Phoenix Aspiration of Care Representatives, Henry Council, Joseph Hector

Remains licensed with DMHMRSAS for six months from September 27, 2006. Current census is six. No admissions or discharges for the quarter. There were no deaths, restraints, seclusions or human rights violations. Requested continued temporary affiliation for MR Adult co-ed facility at 2216 Deep Creek Blvd, Portsmouth, Virginia 23704. Committee motioned, seconded and approved continued temporary affiliation for the Deep Creek Blvd. facility.

Shepherds Lodge Representatives Valerie Guess and Debbie Coley

Reports no admissions or discharges. No restraints, seclusions, deaths or complaints. Requested continued temporary affiliation for 2609 Arcadia Ave and temporary affiliation for 1009 Lunenberg Street, Norfolk Virginia 23523. Committee motioned, seconded and approved both requests.

VBMC Representatives Benjamin Smith and Elisabeth Buzzard

Current census (158) one fifty-eight, sixty-three (63) intakes, fifty-seven (57) discharges no seclusions or restraints. Three human rights allegations. Representative was requested to attend closed session.

AA&G Representative, Gwendolyn McCoy

Current census is 6. One admission and one discharge. No incidents or human rights violations. Requesting continued temporary affiliation for the opening of AA&G's JAZ Place at 2211 Richmond Ave, Portsmouth, Virginia 23704. Committee motioned, seconded and approved continued temporary affiliation.

FAM-MAT Services Representative, Zia Paige

Licensed as of September 11, 2006 through September 10, 2007. One admission, four (4) discharges. Total clients twenty (20). No deaths, seclusions or human rights violations. Requested permanent affiliation for Intensive In-Home and Respite services. Committee motioned, seconded and approved the request for permanent affiliation for both services.

Child of God Group Homes LLC Representatives, Kendric McKnight, Deborah Bell and Samuel Moore

Current census (4) four. No admissions, discharges or allegations of abuse. No seclusions, restraints or human rights violations. Requested permanent affiliation for expansion of program at 768 Norwood Circle, Hampton, Virginia 23661. Committee motioned, seconded and approved the request for permanent affiliation.

Corines Place

No representative present. Absent excused due to health issue. Dues were paid at meeting. Affiliation status to remain permanent.

Intercept

No representative was present. Permanent affiliation was demoted to temporary affiliation. Dues have not been paid as of this date. Affiliation status temporarily terminated due to non-compliance with by laws. Temporary affiliation status may be re-instated contingent upon payment of dues and the treasurer notifies the committee that the dues have been paid. If temporary status is re-instated, temporary status will remain in effect contingent upon having a representative present at the February 9, 2007 meeting and an excusable explanation for today's

absence is provided. Committee motioned, seconded and approved the affiliate's temporary termination status. Provider has until Tuesday December 12, 2006 to pay dues and avoid impact on current licensing.

Treasurer's Report

Sun Trust Bank balance as of November 16, 2006 is \$2,368.50. Total of 2005 dues is \$1,201.53. Total of 2006 dues is \$1,166.97. **Dues are to be paid annually in February.** Checks are to be made out to Diverse Providers, P.O. Box 1159, Forest Virginia, 24551. Report submitted by Julie McKenzie, Business Manager for Blue Ridge Residential Services.

Old Business

With the approval of the Committee, a form for providers was distributed as a guideline for reporting to the Committee. The goal is to have all providers reporting the required information.

New Business

Year 2007 Planned Meeting Dates Scheduled as follows:

February 9, 2007 @ 9 AM meeting to be held at Shepherds Lodge located at 3337 Killian Avenue, Portsmouth, Virginia 23704. Refreshments are to be provided by Phoenix Aspiration of Care.

May 18, 2007 @ 9 AM meeting to be held at Child of God Group Homes' offices, located at 5 East Queen's Way, Hampton, Virginia 23669.

Refreshments to be provided by Faith, Hope and Charity

August 17, 2007 @ 9 AM meeting to be held at Child of God Group Homes' offices, located at 5 East Queen's Way, Hampton, Virginia 23669.

Refreshments to be provided by Dominion Services for All People

November 9, 2007 @ 9 AM meeting to be held at Shepherds Lodge located at 3337 Killian Avenue, Portsmouth, Virginia 23704. Refreshments are to be provided by the VBMC.

Committee motioned and approved to go into closed session in accordance with VA code 2.2-3711A for the purpose of discussing serious incidents with affiliates/providers.

Committee motioned and approved to end closed session. Upon reconvening in open session all committee members certified that only incidents at Dominion Services for All People and VBMC were discussed. There were no recommendations made by the committee.

Meeting Adjourned at 10:50A

Respectfully Submitted,

Deborah Bell

Secretary/Liaison