

**PRINCE WILLIAM COUNTY
LOCAL HUMAN RIGHTS COMMITTEE
MINUTES**

**January 4, 2012
3:00 P.M.**

Committee Members Present: Linda Beard, Debbie Mahaffee, Ann Pascoe,
Pam Horak

Committee Members Absent: Robbie Kelly, Carol Stair

CSB Staff: Cora Swett

Regional Human Rights Advocate – Deb Lochart,

LHRC Affiliates Present:

Community Concept – Peter Whang
ARC/INSIGHT – Susan Rudolph, Amy Miner, Ana Garcia
MVLE – Joel Pace, Michelle Lotrechimao
COMPASS Counseling Center – Carolyn Ruhlen, Chris Ruhlen
Lifting As We Climb – Hamoia Moore
Crossroads Counseling Center – Archana Dogra
Elite Healthcare Services – Bobson Bangura

Behavior Consultants:

Alternative Path Training School – Canny Bodnar

Regional Human Rights Advocate:

Deb Lochart

The regular scheduled meeting of the Prince William Local Human Rights
Committee was convened on January 4, 2012 at 3:10 p.m. in the Conference
Room, Prince William Club, 8521 Phoenix Drive, Manassas, Virginia.

APPROVAL OF MINUTES

RESOLUTION 01-04-01

MOTION: Beard

SECOND: Mahaffee

WHEREAS, the Prince William Local Human Rights Committee has reviewed the minutes of December 7, 2011;

NOW, THEREFORE, BE IT RESOLVED that the Prince William Local Human Rights Committee does hereby approve the minutes of the December 7, 2011 meeting.

Vote:

Ayes—Mahaffee, Beard, Horak, Pascoe

Nays--None

Absent During Vote—

Absent From Meeting—Stair, Kelly

**APPROVED AFFILIATION WITH LIFTING AS WE CLIMB'S
INTENSIVE IN-HOME SERVICES**

RESOLUTION 01-04-02

MOTION: Mahaffee

SECOND: Horak

WHEREAS, the Prince William Local Human Rights Committee approved affiliation with Lifting as We Climb on June 8, 2010; and

WHEREAS, Lifting As We Climb has added the Intensive In-Home program to their list of services; and

WHEREAS, Lifting As We Climb has requested that the Prince William Local Human Rights Committee approve affiliation of the Intensive In-Home program;

NOW, THEREFORE, BE IT RESOLVED that the Prince William Local Human Rights Committee does hereby approve the Intensive In-Home Program for Lifting As We Climb.

Vote:

Ayes—Pascoe, Beard, Mahaffee, Horak

Nays—None

Absent During Vote—

Absent From Meeting—Stair, Kelly

**APPROVED AFFILIATION WITH COMPASS COUNSELING SERVICES
OF NORTHERN VIRGINIA'S NEW DAY TREATMENT, OUTPATIENT
AND INTENSIVE OUTPATIENT SERVICES**

RESOLUTION 01-04-03

MOTION: Mahaffee

SECOND: Beard

WHEREAS, the Prince William Local Human Rights Committee approved affiliation with COMPASS Counseling Services of Northern Virginia on , September 2, 2009; and

WHEREAS, COMPASS Counseling Services of Northern Virginia has added the Mental Health Day Treatment for adolescents and Intensive Outpatient Services for adults and children to their list of services; and

WHEREAS, COMPASS Counseling Services of Northern Virginia has requested that the Prince William Local Human Rights Committee approve affiliation of the Mental Health Day Treatment for adolescents and Outpatient Services for adults and children;

NOW, THEREFORE, BE IT RESOLVED that the Prince William Local Human Rights Committee does hereby approve the affiliation of the additional Mental Health Day Treatment and Intensive Outpatient Services for COMPASS Counseling Services of Northern Virginia..

Vote:

Ayes—Pascoe, Beard, Mahaffee, Stair, Horak, Kelly

Nays—None

Absent During Vote—None

Absent From Meeting—Stair, Kelly

AUTHORIZED CLOSED SESSION

RESOLUTION 01-04-04

MOTION: Horak

SECOND: Mahaffee

WHEREAS, the Prince William County Local Human Rights Committee desires to discuss in Closed Session client related matters; and

WHEREAS, pursuant to VA Code 2.1-344(A) paragraph 15 for the protection of the privacy of individuals and their records in personal matters not related to public business such discussions may occur in Closed Session;

NOW, THEREFORE, BE IT RESOLVED that the Prince William County Local Human Rights Committee does hereby authorize discussion of the aforestated matters in Closed Session.

Vote:

Ayes—Beard, Mahaffee, Pascoe, Horak

Nays—None

Absent During Vote—None

Absent From Meeting—Stair, Kelly

CERTIFICATION OF CLOSED SESSION

RESOLUTION 01-04-05

MOTION: Mahaffee

SECOND: Horak

WHEREAS, the Prince William County Local Human Rights Committee has this day adjourned into Closed Session in accordance with a formal vote of the Committee, and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, the Freedom of Information act requires certification that such Closed Session was conducted in conformity with the law;

NOW, THEREFORE, BE IT RESOLVED that the Prince William County Local Human Rights Committee does hereby certify that to the best of their knowledge only matters lawfully exempted from open meeting requirements and only such matters for the protection of the privacy of individuals and their records in personal matters not related to public business were heard, discussed or considered.

Vote:

Ayes—Beard, Mahaffee, Pascoe, Horak,

Nays—None

Absent During Vote—None

Absent From Meeting—Kelly, Stair

RESTRICTIVE BEHAVIOR PLAN REVIEWS:

UPDATES ON RESTRICTIVE BEHAVIOR PLAN REVIEWS:

The Committee reviewed the updates for D.C. and E.B.)

APPROVED CONTINUED USE OF RESTRICTIVE BEHAVIOR PLAN FOR DEANA F.

RESOLUTION 01-04-06

MOTION: Beard

SECOND: Mahaffee

WHEREAS, the Restrictive Behavior Plan for Deana F. has been reviewed and approved for use by the Behavior Management Committee of the Prince William County Community Services; and

WHEREAS, the Restrictive Behavior Plan for Deana F. has been presented to the Prince William Local Human Rights Committee for approval;

NOW, THEREFORE, BE IT RESOLVED that the Prince William Local Human Rights Committee does hereby approve the continued use of the Restrictive Behavior Plan for Deana F.

Vote:

Ayes—Beard, Mahaffee, Pascoe, Horak

Nays—None

Abstained--None

Absent During Vote—None

Absent From Meeting --Kelly, Stair

**DISTRIBUTED LETTER INFORMING COMMITTEE OF NON-
RESTRICTIVE ADDITION TO THE PLAN FOR DANIEL L.**

This non-restrictive addition to the plan does not need approval or review by the LHRC.

**REVIEWED ADDENDUM TO THE RESTRICTIVE BEHAVIOR PLAN
FOR NATHAN J.**

The Committee did not take action to approve the addendum. The Addendum will be taken back to the Psychiatrist to ask that the orders be written in a way that would ask the Plan to address who would be restricted from phone calls rather than who would be on a list that would be approved.

The Addendum will be rewritten and submitted to the BMC next Tuesday and presented to the Regional Advocate who will determine if it is okay to move forward with the Addendum. The will be submitted to the LHRC in February for review.

**APPROVED CONTINUED USE OF RESTRICTIVE BEHAVIOR PLAN
FOR JULIANO L.**

RESOLUTION 01-04-07

MOTION: Beard

SECOND: Mahaffee

WHEREAS, the Restrictive Behavior Plan for Juliano L. has been reviewed and approved for use by the Behavior Management Committee of the Prince William County Community Services; and

WHEREAS, the Restrictive Behavior Plan for Juliano L. has been presented to the Prince William Local Human Rights Committee for approval;

NOW, THEREFORE, BE IT RESOLVED that the Prince William Local Human Rights Committee does hereby approve the continued use of the Restrictive Behavior Plan for Juliano L.

FURTHER, BE IT RESOLVED that the Prince William Local Human Rights Committee does hereby request that the Team take a look at whether or not he needs an Axis I because he is being prescribed mood stabilization drugs.

FURTHER, BE IT RESOLVED that an email will be sent to the Director of the program asking that they take a look at whether or not restraint should be made a part of his plan because of the many times he is being restrained during the review period.

Vote:

Ayes—Beard, Mahaffee, Pascoe, Horak

Nays—None

Abstained--None

Absent During Vote—None

Absent From Meeting --Kelly, Stair

APPROVED THE USE OF THE RESTRICTIVE BEHAVIOR PLAN FOR ROBBIE K.

RESOLUTION 01-04-08

MOTION: Horak

SECOND: Mahaffee

WHEREAS, the Restrictive Behavior Plan for Robbie K. has been reviewed and approved by the Behavior Management Committee of the Prince William County Community Services; and

WHEREAS, the Restrictive Behavior Plan for Robbie K. has been reviewed by the Prince William Local Human Rights Committee;

NOW, THEREFORE, BE IT RESOLVED that the Prince William Local Human Rights Committee does hereby approve the Restrictive Behavior Plan for Robbie K.

Vote:

Ayes—Beard, Mahaffee, Pascoe, Horak

Nays--None

Abstained--None

Absent During Vote—Kelly, Stair

Absent From Meeting --None

APPROVED THE RESTRICTIVE BEHAVIOR PLAN FOR JOSH M.

RESOLUTION 01-04-09

MOTION: Beard

SECOND: Mahaffee

WHEREAS, the Restrictive Behavior Plan for Josh M. has been reviewed and approved by the Behavior Management Committee of the Prince William County Community Services; and

WHEREAS, the Restrictive Behavior Plan for Josh M. has been reviewed by the Prince William Local Human Rights Committee;

NOW, THEREFORE, BE IT RESOLVED that the Prince William Local Human Rights Committee does hereby approve the Restrictive Behavior Plan for Josh M.

FURTHER, BE IT RESOLVED that an email will be sent to the Director of the program asking that they take a look at whether or not restraint should be made a part of his plan because of the many times he is being restrained during the review period.

Vote:

Ayes—Beard, Mahaffee, Pascoe, Horak

Nays--None

Abstained--None

Absent During Vote—None

Absent From Meeting --Stair, Kelly

APPROVED THE RESTRICTIVE BEHAVIOR PLAN FOR ROBBIE A.

RESOLUTION 01-04-10

MOTION: Mahaffee

SECOND: Horak

WHEREAS, the Restrictive Behavior Plan for Robbie A. has been reviewed and approved by the Behavior Management Committee of the Prince William County Community Services; and

WHEREAS, the Restrictive Behavior Plan for Robbie A. has been reviewed by the Prince William Local Human Rights Committee;

NOW, THEREFORE, BE IT RESOLVED that the Prince William Local Human Rights Committee does hereby approve the Restrictive Behavior Plan for Robbie A.

FURTHER, BE IT RESOLVED that the Prince William Local Human Rights Committee has expressed concern that the data indicates that this individual does not go out on outings where transportation is used very often; and

FURTHER, BE IT RESOLVED that the Committee is asking if he is being afforded the opportunity to go into the community using transportation; and

FURTHER, BE IT RESOLVED that the Committee request that data be presented to the Committee at their February meeting indicating what outings he is participating in as well as choices he is being given.

Vote:

Ayes—Beard, Mahaffee, Pascoe, Horak

Nays--None

Abstained--None

Absent During Vote—None

Absent From Meeting --Kelly, Stair

**REVIEW CRISIS MANAGEMENT POLICIES AND PROCEDURES FOR:
ARC/VOSAC**

Susan Rudolph presented their policy for VOSAC which addressed emergency. Because all Restrictive Behavior Plans written by APTS does not address the crisis management piece as a last resort in cases of emergency, the plans indicate that the agency should have P&Ps to address what they will do. The Committee was unclear as this policy for ARC/INSIGHT, Inc. Staff from ARC/INSIGHT, Inc. will review their policies and bring back to the Committee at their February 2012 meeting.

ANNUAL PROGRAM REVIEW:

Elite Healthcare Services

Mr. Bobson Bangura explained that he had not gotten notice of the reporting requirement. He will be placed on the February agenda at which time he will have turned in the 3rd and 4th quarterly reports as well as the Annual report.

The CSB Liaison will email Mr. Bobson the calendar of when the information is due as well as copies of the forms needed to complete the information.

MVLE:

Michelle Lotrecchimaio presented their Annual Report. It was on the wrong form and she had not turned in the 4th quarter. Michelle will put the information on the correct form and complete the 4th quarter report. She distributed copies of their Annual Report.

Crossroads Counseling Services

Ms. Archana Dogra presented their program information.

HUMAN RIGHTS ADVOCATE REPORT

As of December 1, 2011, Deb Lochart has taken over the entire region. She is the advocate for Fairfax, Arlington, Alexandria, Prince William, Fredericksburg, and the private psychiatric hospitals. The other advocate is working with NVTC and NVMHI.

OTHER BUSINESS:

None.

ADJOURNMENT

RESOLUTION 01-04-11

MOTION: Mahaffee

SECOND: Beard

There being no further business to discuss, the January 4, 2012 meeting of the Local Human Rights Committee was adjourned at 6:15 p.m.

Vote:

Ayes—Beard, Mahaffee, Pascoe, Horak

Nays—None

Absent During Vote—None

Absent From Meeting—Stair, Kelly
