

**PRINCE WILLIAM COUNTY
LOCAL HUMAN RIGHTS COMMITTEE
MINUTES**

March 4, 2009

Attendees:

Committee Members Present: Myra Wilson, Ann Pascoe,
Karyn Trader-Leigh, Pam Horak, Carol Stair

Committee Members Absent: Stanley Miles, Hattie Payne

CSB Staff: Cora Swett

LHRC Affiliates Present:

CRI – Julie Allen, Grace Obonga, Charlene Kelly, Channell Sanchez

MVLE – Cheryl Simpkins

Estelle’s Place – Deborah Roundtree, Megeline Lindor

INSIGHT, Inc. – Susan Rudolph, Jennifer Herbert

Didlake, Inc. – John Craig

Prince William County CSB: Tom Geib, Beth Dugan

Behavior Consultants:

Alternative Path Training School – Jim Copland

Regional Human Rights Advocate:

Deb Lochart, Regional Human Rights Advocate

The regular scheduled meeting of the Prince William Local Human Rights Committee was convened on March 3 at 3:06 p.m. in the Conference Room, Prince William Club, 8521 Phoenix Drive, Manassas, Virginia.

STATE HUMAN RIGHTS COMMITTEE MEMBER

Deb Lochart, Regional Advocate, introduced Carolyn Devilviss, a new member of the State Human Rights Committee representing Northern Virginia. She addressed the Committee about what she sees as her role on the State Human Rights Committee and solicited comments from the Committee about things they would like to know.

APPROVAL OF MINUTES

RESOLUTION 03-04-01

MOTION: Horak

SECOND: Stair

WHEREAS, the Prince William Local Human Rights Committee has reviewed the minutes of February 4, 2009,

NOW, THEREFORE, BE IT RESOLVED that the Prince William Local Human Rights Committee does hereby approve the minutes of the January 7 regular meeting.

Vote:

Ayes—Wilson, Trader-Leigh, Horak, Stair

Nays—None

Abstained--None

Absent During Vote—Pascoe

Absent From Meeting—Miles, Payne

PROGRAM PRESENTATIONS

Didlake, Inc. – Mr. John Craig, gave the annual report for Didlake, Inc. He informed the Committee that the organization has had no critical incidents to report. He informed the Committee that they have other facilities in Blue Ridge and Hampton. They have additional employment sites in D.C. and other states. They are currently working with Norfolk to set up Community Inclusion sites for 140 people in that area.

Prince William County Community Services Board

Mr. Geib presented the Community Services Board's annual report to include incidents of abuse and neglect, informal complaints and formal complaints. The Community Services Board does not do restraints or seclusions.

He provided the Committee with an overview of the services and the Community Services currently budget situation.

**REVIEWED THE NEW MEMBER HANDBOOK FOR THE
HORTICULTURE THERAPY PROGRAM, PRINCE WILLIAM CLUB
PROGRAM, AND SUPPORTED EMPLOYMENT PROGRAM**

The Local Human Rights Committee reviewed the Code of Conduct for the following Community Services Board's Vocational programs: Horticulture Therapy Program, Prince William Club Program, and Supported Employment Program.

The new Human Rights Regulations do not require the Local Human Rights Committee to approve Codes of Conduct or House Rules. However, if the Committee determines that they want to review Codes of Conduct and/or House Rules, they can decide to do that. The Prince William County Local Human Rights Committee has established that they would like to review Codes of Conduct and/or House Rules of each affiliate.

By consensus, the Committee will ask that each Affiliate bring copies of any Codes of Conduct and/or House Rules to the Committee when they come to present their annual report.

AUTHORIZED CLOSED SESSION

RESOLUTION 03-04-02

MOTION: Wilson

SECOND: Stair

WHEREAS, the Prince William County Local Human Rights Committee desires to discuss in Closed Session client related matters; and

WHEREAS, pursuant to VA Code 2.1-344(A) paragraph 15 for the protection of the privacy of individuals and their records in personal matters not related to public business such discussions may occur in Closed Session;

NOW, THEREFORE, BE IT RESOLVED that the Prince William County Local Human Rights Committee does hereby authorize discussion of the aforestated matters in Closed Session.

Vote:

Ayes—Wilson, Pascoe, Trader-Leigh, Stair, Horak

Nays—None

Absent During Vote—None

Absent From Meeting—Miles, Payne

REVIEWED RESTRICTIVE BEHAVIOR PLANS:

REVIEWED UPDATE OF PLAN MODIFICATION FOR DEBORAH C.

The modification to the Plan for Deborah C. was reviewed as requested from last meeting.

CERTIFICATION OF CLOSED SESSION

RESOLUTION 03-04-03

MOTION: Wilson
SECOND: Stair

WHEREAS, the Prince William County Local Human Rights Committee has this day adjourned into Closed Session in accordance with a formal vote of the Committee, and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, the Freedom of Information act requires certification that such Closed Session was conducted in conformity with the law;

NOW, THEREFORE, BE IT RESOLVED that the Prince William County Local Human Rights Committee does hereby certify that to the best of their knowledge only matters lawfully exempted from open meeting requirements and only such matters for the protection of the privacy of individuals and their records in personal matters not related to public business were heard, discussed or considered.

Vote:

Ayes—Wilson, Pascoe, Trader-Leigh, Horak, Stair

Nays—None

Absent During Vote—None

Absent From Meeting—Miles, Payne

APPROVED RESTRICTIVE BEHAVIOR PLAN FOR LAMONT W.

RESOLUTION 03-04-04

MOTION: Wilson

SECOND: Stair

WHEREAS, the Restrictive Behavior Plan for Lamont W. has been reviewed and approved by the Behavior Management Committee of the Prince William County Community Services; and

WHEREAS, the Restrictive Behavior Plan for Lamont W. has been reviewed by the Prince William Local Human Rights Committee;

NOW, THEREFORE, BE IT RESOLVED that the Prince William Local Human Rights Committee does hereby approve the use of the Restrictive Behavior Plan for Lamont W.

Vote:

Ayes—Wilson, Pascoe, Trader-Leigh, Horak, Stair

Nays—None

Abstained: None

Absent During Vote—None

Absent From Meeting --Miles, Payne

APPROVED RESTRICTIVE BEHAVIOR PLAN FOR ASHLEY C.

RESOLUTION 03-04-05

MOTION: Wilson

SECOND: Horak

WHEREAS, the Restrictive Behavior Plan for Ashley C. has been reviewed and approved by the Behavior Management Committee of the Prince William County Community Services; and

WHEREAS, the Restrictive Behavior Plan for Ashley C. has been reviewed by the Prince William Local Human Rights Committee;

NOW, THEREFORE, BE IT RESOLVED that the Prince William Local Human Rights Committee does hereby approve the use of the Restrictive Behavior Plan for Ashley C.

Vote:

Ayes—Wilson, Pascoe, Trader-Leigh, Horak, Stair

Nays—None

Abstained: None

Absent During Vote—None

Absent From Meeting --Miles, Payne

APPROVED RESTRICTIVE BEHAVIOR PLAN FOR EDDIE N.

RESOLUTION 03-04-06

MOTION: Wilson

SECOND: Stair

WHEREAS, the Restrictive Behavior Plan for Eddie N. has been reviewed and approved by the Behavior Management Committee of the Prince William County Community Services; and

WHEREAS, the Restrictive Behavior Plan with minor revisions for Eddie N. has been reviewed by the Prince William Local Human Rights Committee;

NOW, THEREFORE, BE IT RESOLVED that the Prince William Local Human Rights Committee does hereby approve the use of the revised Restrictive Behavior Plan for Eddie N.

Vote:

Ayes—Wilson, Pascoe, Trader-Leigh, Payne, Horak, Stair

Nays—None

Abstained: None

Absent During Vote—None

Absent From Meeting --Miles

APPROVED RESTRICTIVE BEHAVIOR PLAN FOR DEANA F.

RESOLUTION 03-04-07

MOTION: Wilson

SECOND: Stair

WHEREAS, the Restrictive Behavior Plan for Deana F. has been reviewed and approved by the Behavior Management Committee of the Prince William County Community Services; and

WHEREAS, the Restrictive Behavior Plan with minor revisions for Deana F. has been reviewed by the Prince William Local Human Rights Committee;

NOW, THEREFORE, BE IT RESOLVED that the Prince William Local Human Rights Committee does hereby approve the use of the revised Restrictive Behavior Plan for Deana F.

Vote:

Ayes—Wilson, Pascoe, Trader-Leigh, Horak, Stair

Nays—None

Abstained: None

Absent During Vote—None

Absent From Meeting --Miles, Payne

APPROVED RESTRICTIVE BEHAVIOR PLAN FOR DAVID L.

RESOLUTION 03-04-08

MOTION: Stair

SECOND: Horak

WHEREAS, the Restrictive Behavior Plan for David L. has been reviewed and approved by the Behavior Management Committee of the Prince William County Community Services; and

WHEREAS, the Restrictive Behavior Plan for David L. has been reviewed by the Prince William Local Human Rights Committee;

NOW, THEREFORE, BE IT RESOLVED that the Prince William Local Human Rights Committee does hereby approve the use of the Restrictive Behavior Plan for David L.

Vote:

Ayes—Wilson, Pascoe, Trader-Leigh, Horak, Stair

Nays—None

Abstained: None

Absent During Vote—None

Absent From Meeting --Miles, Payne

APPROVED RESTRICTIVE BEHAVIOR PLAN FOR JACQUELINE C.

RESOLUTION 03-04-09

MOTION: Wilson

SECOND: Stair

WHEREAS, the Restrictive Behavior Plan for Jacqueline C. has been reviewed and approved by the Behavior Management Committee of the Prince William County Community Services; and

WHEREAS, the Restrictive Behavior Plan for Jacqueline C. has been reviewed by the Prince William Local Human Rights Committee;

NOW, THEREFORE, BE IT RESOLVED that the Prince William Local Human Rights Committee does hereby approve the use of the Restrictive Behavior Plan for Jacqueline C.

Vote:

Ayes—Wilson, Pascoe, Trader-Leigh, Horak, Stair

Nays—None

Abstained--

Absent During Vote—None

Absent From Meeting --Miles, Payne

APPROVED NEW RESTRICTIVE BEHAVIOR PLAN FOR JOYCE M.

RESOLUTION 03-04-10

MOTION: Wilson

SECOND: Horak

WHEREAS, the new Restrictive Behavior Plan for Joyce M. has been reviewed and approved by the Behavior Management Committee of the Prince William County Community Services; and

WHEREAS, the Restrictive Behavior Plan for Joyce M. has been reviewed by the Prince William Local Human Rights Committee; and

NOW, THEREFORE, BE IT RESOLVED that the Prince William Local Human Rights Committee does hereby approve the use of the new Restrictive Behavior Plan for Joyce M.

Vote:

Ayes—Wilson, Pascoe, Trader-Leigh, Horak, Stair

Nays—None

Abstained--None

Absent During Vote—None

Absent From Meeting --Miles, Payne

APPROVED RESTRICTIVE BEHAVIOR PLAN FOR JAMES R.

RESOLUTION 03-04-11

MOTION: Wilson

SECOND: Stair

WHEREAS, the Restrictive Behavior Plan for James R. has been reviewed and approved by the Behavior Management Committee of the Prince William County Community Services; and

WHEREAS, the Restrictive Behavior Plan for James R. has been reviewed by the Prince William Local Human Rights Committee;

NOW, THEREFORE, BE IT RESOLVED that the Prince William Local Human Rights Committee does hereby approve the continued use of the Restrictive Behavior Plan for James R.

FURTHER, BE IT RESOLVED that the Prince William Local Human Rights Committee recommends that when completing a new annual plan, consideration be given to updating the preference assessment for James R.

Vote:

Ayes—Wilson, Pascoe, Trader-Leigh, Horak, Stair

Nays—None

Abstained--None

Absent During Vote—None

Absent From Meeting --Miles, Payne

APPROVED RESTRICTIVEHAVIOR PLAN FOR DWAYNE M.

RESOLUTION 03-04-12

MOTION: Wilson

SECOND: Horak

WHEREAS, the Restrictive Behavior Plan for Dwayne M. has been reviewed and approved by the Behavior Management Committee of the Prince William County Community Services; and

WHEREAS, the Restrictive Behavior Plan for Dwayne M. has been reviewed by the Prince William Local Human Rights Committee; and

NOW, THEREFORE, BE IT RESOLVED that the Prince William Local Human Rights Committee does hereby approve the Restrictive Behavior Plan for Dwayne M.

FURTHER, BE IT RESOLVED that the Local Human Rights Committee has noted the large amount of time spent in the vehicle and suggests that fading of harness should be considered in one year based on the data for the year.

FURTHER, BE IT RESOLVED that consideration should be given as to whether the use of the harness when in vehicle is being used as a strategy to control behavior; if so, this could be considered a restriction and time limits will need to be identified.

Vote:

Ayes—Wilson, Pascoe, Trader-Leigh, Horak, Stair

Nays—None

Abstained—None

Absent During Vote—None

Absent From Meeting --Miles, Payne

REVIEW OF 2ND QUARTER STATISTICAL REPORTS:

Prince William County Community Services Board

The Committee reviewed the 2nd Quarter Statistical report for the Prince William County Community Services Board.

Creative Family Solutions

The Committee reviewed the 2nd Quarter Statistical report for Creative Family Solutions. There were 0 incidents for the second quarter.

HUMAN RIGHTS ADVOCATE REPORT

The following was reported by the Regional Advocate:

1. Volunteers of America had their license reduced.
2. Deb's territory has been expanded to include near the D.C. line and to the Fredericksburg area. She no longer is covering Loudoun County.
3. A report of a serious injury of a client at Elite was provided to the Committee.
4. For Children's Sake, a CORE Program, may request affiliation with the Prince William Local Human Committee or they may go to the Regional Human Rights Committee.

LHRC VISITS TO AFFILIATED AGENCIES

Members of the Committee will visit Community Concepts on March 18 at 4:30 p.m.

OTHER BUSINESS:

The Committee was provided notification of a modification to the license for Virginia Home Based Counseling, P.C.

ADJOURNMENT

RESOLUTION 03-04-13

MOTION: Pascoe

SECOND: Horak

There being no further business to discuss, the March 4, 2009 meeting of the Local Human Rights Committee was adjourned at 7:40 p.m.

Vote:

Ayes—Wilson, Pascoe, Trader-Leigh, Horak, Stair

Nays—None

Absent During Vote—None

Absent From Meeting—Miles, Payne
