

**PRINCE WILLIAM COUNTY
LOCAL HUMAN RIGHTS COMMITTEE
MINUTES**

May 6, 2009

Attendees:

Committee Members Present: Myra Wilson, Pam Horak, Stanley Miles,
Ann Pascoe, Hattie Payne

Committee Members Absent: Carol Stair, Karyn Trader-Leigh

CSB Staff: Cora Swett

LHRC Affiliates Present:

Therapeutic Interventions, Inc. – Tina Andrews, Marion Long
Association for Retarded Citizens/INSIGHT, Inc. – Kim Beavers, Tammy Comer,
Ibrahim Bangua
CRI – Julie Allen
VOA – Willie May Napper, Valerie Makia Stewart, Tana ClamagInhia, Mary
Simuas
Estelle’s Place/Destiny – Deborah Roundtree
HaynesView/Destiny – LaBrenda Haynes, Chantay Anderson
Provident Arc, LLC – Sherri Roundtree, Rey Roundtree
Community Concepts, Inc. – Jennifer Chellis, Monique Davenport

Behavior Consultants:

Alternative Path Training School – Jim Copland

Regional Human Rights Advocate:

Deb Lochart, Regional Human Rights Advocate
Mary Towle, Regional Human Rights Office

The regular scheduled meeting of the Prince William Local Human Rights
Committee was convened on May 6 at 3:04 p.m. in the Conference Room, Prince
William Club, 8521 Phoenix Drive, Manassas, Virginia.

By consensus of a quorum of the Prince William Local Human Rights Committee, Myra Wilson was appointed acting Chairman for the May 6, 2008 meeting.

By consensus, the Prince William Local Human Rights Committee agreed to add Therapeutic Interventions, Inc. to the agenda for Affiliation with the Committee.

SECLUSION AND RESTRAINT

Mary Towle, Advocate with the Office of Human Rights, presented information regarding seclusion and restraint and how it fits into the review process of the Local Human Rights Committee (LHRC).

Using the review sheet that the Committee uses when reviewing the Restrictive Behavior Plan for an individual, Mary explained what the Committee should be looking for and the appropriate focus of their review.

She clarified that the clinical review of the Plan was done by an independent review committee separate from the LHRC. In Prince William County it is call the Behavior Management Committee (BMC). The LHRC's responsibility as it relates to the Human Rights oversight.

APPROVAL OF MINUTES

RESOLUTION 05-06-01

MOTION: Payne

SECOND: Pascoe

WHEREAS, the Prince William Local Human Rights Committee has reviewed the minutes of April 1, 2009,

NOW, THEREFORE, BE IT RESOLVED that the Prince William Local Human Rights Committee does hereby approve the minutes of the April 1, 2009 regular meeting.

Vote:

Ayes—Wilson, Horak, Miles, Payne, Pascoe

Nays—None

Abstained--None

Absent During Vote—None

Absent From Meeting—Stair, Trader-Leigh

AFFILIATE PRESENTATION

Community Residences, Inc. – Julie Allen present the annual report for the two ICFMR programs in Prince William County (Lake Jackson and Oak Street).

Family Insight, Inc. – did not show for their presentation and thus will need to be rescheduled.

APPROVED AFFILIATION WITH PROVIDENT ARC, INC.

RESOLUTION 05-06-02

MOTION: Horak

SECOND: Payne

WHEREAS, the Human Rights Policies and Procedures for Provident Arc, LLC has been reviewed and approved by the Office of Human Rights; and

WHEREAS, in order to meet licensing and human rights regulations, Provident Arc, LLC must affiliate with a local Human Rights Committee; and

WHEREAS, Provident Arc, LLC is requesting to affiliate with the Prince William Local Human Rights Committee;

NOW, THEREFORE, BE IT RESOLVED that the Prince William Local Human Rights Committee does hereby approve the affiliation of Provident Arc, LLC.

Vote:

Ayes—Payne, Horak, Miles, Wilson, Pascoe

Nays—None

Absent During Vote—

Absent From Meeting—Trader-Leigh, Stair

**APPROVED AFFILIATION WITH THERAPEUTIC INTERVENTIONS,
INC.**

RESOLUTION 05-06-03

MOTION: Payne

SECOND: Pascoe

WHEREAS, the Human Rights Policies and Procedures for Therapeutic Interventions, Inc. has been reviewed and approved by the Office of Human Rights; and

WHEREAS, in order to meet licensing and human rights regulations, Therapeutic Interventions, Inc., must affiliate with a local Human Rights Committee; and

WHEREAS, Therapeutic Interventions, Inc. is requesting to affiliate with the Prince William Local Human Rights Committee;

NOW, THEREFORE, BE IT RESOLVED that the Prince William Local Human Rights Committee does hereby approve the affiliation of Therapeutic Interventions, Inc.

Vote:

Ayes—Payne, Horak, Miles, Wilson, Pascoe

Nays—None

Absent During Vote—

Absent From Meeting—Trader-Leigh, Stair

REVIEWED RESTRICTIVE BEHAVIOR PLANS:

AUTHORIZED CLOSED SESSION

RESOLUTION 05-06-04

MOTION: Pascoe

SECOND: Miles

WHEREAS, the Prince William County Local Human Rights Committee desires to discuss in Closed Session client related matters; and

WHEREAS, pursuant to VA Code 2.1-344(A) paragraph 15 for the protection of the privacy of individuals and their records in personal matters not related to public business such discussions may occur in Closed Session;

NOW, THEREFORE, BE IT RESOLVED that the Prince William County Local Human Rights Committee does hereby authorize discussion of the aforestated matters in Closed Session.

Vote:

Ayes—Wilson, Horak, Miles, Payne, Pascoe

Nays—None

Absent During Vote—None

Absent From Meeting—Stair, Trader-Leigh

CERTIFICATION OF CLOSED SESSION

RESOLUTION 05-06-05

MOTION: Pascoe

SECOND: Miles

WHEREAS, the Prince William County Local Human Rights Committee has this day adjourned into Closed Session in accordance with a formal vote of the Committee, and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, the Freedom of Information act requires certification that such Closed Session was conducted in conformity with the law;

NOW, THEREFORE, BE IT RESOLVED that the Prince William County Local Human Rights Committee does hereby certify that to the best of their knowledge only matters lawfully exempted from open meeting requirements and only such matters for the protection of the privacy of individuals and their records in personal matters not related to public business were heard, discussed or considered.

Vote:

Ayes—Wilson, Horak, , Miles, Payne, Pascoe

Nays—None

Absent During Vote—None

Absent From Meeting—Stair, Trader-Leigh

BREAK 4:45 – 5:13 P.M.

REVIEWED RESTRICTIVE BEHAVIOR PLANS:

AUTHORIZED CLOSED SESSION

RESOLUTION 05-06-06

MOTION: Pascoe

SECOND: Miles

WHEREAS, the Prince William County Local Human Rights Committee desires to discuss in Closed Session client related matters; and

WHEREAS, pursuant to VA Code 2.1-344(A) paragraph 15 for the protection of the privacy of individuals and their records in personal matters not related to public business such discussions may occur in Closed Session;

NOW, THEREFORE, BE IT RESOLVED that the Prince William County Local Human Rights Committee does hereby authorize discussion of the aforestated matters in Closed Session.

Vote:

Ayes—Wilson, Horak, Miles, Payne, Pascoe

Nays—None

Absent During Vote—None

Absent From Meeting—Stair, Trader-Leigh

CERTIFICATION OF CLOSED SESSION

RESOLUTION 05-06-07

MOTION: Pascoe

SECOND: Payne

WHEREAS, the Prince William County Local Human Rights Committee has this day adjourned into Closed Session in accordance with a formal vote of the Committee, and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, the Freedom of Information act requires certification that such Closed Session was conducted in conformity with the law;

NOW, THEREFORE, BE IT RESOLVED that the Prince William County Local Human Rights Committee does hereby certify that to the best of their knowledge only matters lawfully exempted from open meeting requirements and only such matters for the protection of the privacy of individuals and their records in personal matters not related to public business were heard, discussed or considered.

Vote:

Ayes—Wilson, Horak, , Miles, Payne, Pascoe

Nays—None

Absent During Vote—None

Absent From Meeting—Stair, Trader-Leigh

Response to Letters from 04/01/09 Meeting:

Copies of the response letter for concerns expressed for Elite Healthcare Services, Community Residences, Inc. and Volunteers of America were accepted and reviewed.

APPROVED RESTRICTIVE BEHAVIOR PLAN FOR LORENZO P.

RESOLUTION 05-06-08

MOTION: Pascoe

SECOND: Miles

WHEREAS, the new Restrictive Behavior Plan for Lorenzo P. has been reviewed and approved by the Behavior Management Committee of the Prince William County Community Services; and

WHEREAS, the new Restrictive Behavior Plan for Lorenzo P. has been reviewed by the Prince William Local Human Rights Committee;

NOW, THEREFORE, BE IT RESOLVED that the Prince William Local Human Rights Committee does hereby approve the use of the new Restrictive Behavior Plan for Lorenzo P.

FURTHER, BE IT RESOLVED that the Prince William Local Human Rights Committee recommends that it should be stated that the Plan should be implemented in the community as well as the home.

FURTHER, BE IT RESOLVED that the Prince William Local Human Rights Committee recommends that regarding agitation and tantrum, there needs to be the option of removing to another location.

Vote:

Ayes—Wilson, Horak, Miles, Pascoe

Nays—None

Abstained: Payne

Absent During Vote—None

Absent From Meeting --Trader-Leigh, Stair

APPROVED RESTRICTIVE BEHAVIOR PLAN FOR MARK Q.

RESOLUTION 05-06-09

MOTION: Pascoe

SECOND: Payne

WHEREAS, the quarterly Restrictive Behavior Plan for Mark Q. has been reviewed and approved by the Behavior Management Committee of the Prince William County Community Services; and

WHEREAS, the quarterly Restrictive Behavior Plan for Mark Q. has been reviewed by the Prince William Local Human Rights Committee;

NOW, THEREFORE, BE IT RESOLVED that the Prince William Local Human Rights Committee does hereby approve the continued use of the Restrictive Behavior Plan for Mark Q.

Vote:

Ayes—Wilson, Horak, Miles, Payne, Pascoe

Nays—None

Abstained: None

Absent During Vote—None

Absent From Meeting --Trader-Leigh, Stair

APPROVED NEW RESTRICTIVE BEHAVIOR PLAN FOR MONIQUE A.

RESOLUTION 05-06-10

MOTION: Pascoe

SECOND: Payne

WHEREAS, the new Restrictive Behavior Plan for Monique A. has been reviewed and approved by the Behavior Management Committee of the Prince William County Community Services; and

WHEREAS, the new Restrictive Behavior Plan for Monique A. has been reviewed by the Prince William Local Human Rights Committee;

NOW, THEREFORE, BE IT RESOLVED that the Prince William Local Human Rights Committee does hereby approve the use of the new Restrictive Behavior Plan for Monique A.

FURTHER, BE IT RESOLVED that the Prince William Local Human Rights Committee recommends that a 10 minute limit should be set as a benchmark for when to use intervention to remove from mobile crew van.

FURTHER, BE IT RESOLVED that the Prince William Local Human Rights Committee recommends that a sentence needs to be added as to what staff should do if the individual refuses to put clothes back on.

Vote:

Ayes—Wilson, Payne, Horak, Miles, Pascoe

Nays—None

Abstained: None

Absent During Vote—None

Absent From Meeting --Trader-Leigh, Stair

APPROVED NEW RESTRICTIVE BEHAVIOR PLAN FOR DEANNAH S.

RESOLUTION 05-06-11

MOTION: Pascoe

SECOND: Payne

WHEREAS, the new Restrictive Behavior Plan for Deannah S. has been reviewed and approved by the Behavior Management Committee of the Prince William County Community Services; and

WHEREAS, the new Restrictive Behavior Plan for Deannah S. has been reviewed by the Prince William Local Human Rights Committee;

NOW, THEREFORE, BE IT RESOLVED that the Prince William Local Human Rights Committee does hereby approve the use of the Restrictive Behavior Plan for Deannah S.

Vote:

Ayes—Wilson, Horak, Miles, Payne, Pascoe

Nays—None

Abstained: None

Absent During Vote—None

Absent From Meeting --Trader-Leigh, Stair

APPROVED RESTRICTIVE BEHAVIOR PLAN FOR DAVID H.

RESOLUTION 04-01-12

MOTION: Pascoe

SECOND: Horac

WHEREAS, the quarterly Restrictive Behavior Plan for David H. has been reviewed and approved by the Behavior Management Committee of the Prince William County Community Services; and

WHEREAS, the quarterly Restrictive Behavior Plan for David H. has been reviewed by the Prince William Local Human Rights Committee;

NOW, THEREFORE, BE IT RESOLVED that the Prince William Local Human Rights Committee does hereby approve the continued use of the Restrictive Behavior Plan for David H.

FURTHER, BE IT RESOLVED that the Prince William Local Human Rights Committee does hereby requests that the monthly update requested by the Behavior Review Committee also be provided to the Committee.

Vote:

Ayes—Wilson, Horak, Miles, Pascoe

Nays—None

Abstained: Payne

Absent During Vote—None

Absent From Meeting --Trader-Leigh, Stair

APPROVED RESTRICTIVE BEHAVIOR PLAN FOR DEBORAH C.

RESOLUTION 05-06-13

MOTION: Pascoe

SECOND: Miles

WHEREAS, the quarterly Restrictive Behavior Plan for Deborah C. has been reviewed and approved by the Behavior Management Committee of the Prince William County Community Services; and

WHEREAS, the quarterly Restrictive Behavior Plan for Deborah C. has been reviewed by the Prince William Local Human Rights Committee;

NOW, THEREFORE, BE IT RESOLVED that the Prince William Local Human Rights Committee does hereby approve the use of the Restrictive Behavior Plan for Deborah C.

Vote:

Ayes—Wilson, Miles, Horak, Pascoe

Nays—None

Abstained—Payne

Absent During Vote—None

Absent From Meeting --Trader-Leigh, Stair

APPROVED RESTRICTIVE BEHAVIOR PLAN FOR RENE D.

RESOLUTION 05-06-14

MOTION: Pascoe

SECOND: Horak

WHEREAS, the quarterly Restrictive Behavior Plan for Rene D. has been reviewed and approved by the Behavior Management Committee of the Prince William County Community Services; and

WHEREAS, the quarterly Restrictive Behavior Plan for Rene D. has been reviewed by the Prince William Local Human Rights Committee; and

NOW, THEREFORE, BE IT RESOLVED that the Prince William Local Human Rights Committee does hereby approve the continued use of the Restrictive Behavior Plan for Rene D.

Vote:

Ayes—Wilson, Miles, Horak, Pascoe

Nays—None

Abstained--Payne

Absent During Vote—None

Absent From Meeting --Trader-Leigh, Stair

APPROVED RESTRICTIVE BEHAVIOR PLAN FOR CRISTOBOL G.

RESOLUTION 05-06-15

MOTION: Pascoe

SECOND: Horak

WHEREAS, the quarterly Restrictive Behavior Plan for Cristobol G. has been reviewed and approved by the Behavior Management Committee of the Prince William County Community Services; and

WHEREAS, the quarterly Restrictive Behavior Plan for Cristobol G. has been reviewed by the Prince William Local Human Rights Committee;

NOW, THEREFORE, BE IT RESOLVED that the Prince William Local Human Rights Committee does hereby approve the continued use of the Restrictive Behavior Plan for Cristobol.

FURTHER, BE IT RESOLVED that the Prince William Local Human Rights Committee does hereby recommend that consideration be given to putting alarms on all of the windows.

Vote:

Ayes—Wilson, Miles, Horak, Pascoe

Nays—None

Abstained--Payne

Absent During Vote—None

Absent From Meeting --Trader-Leigh, Stair

APPROVED RESTRICTIVEHAVIOR PLAN FOR HATTIE P.

RESOLUTION 05-06-16

MOTION: Pascoe

SECOND: Miles

WHEREAS, the annual Restrictive Behavior Plan for Hattie P. has been reviewed and approved by the Behavior Management Committee of the Prince William County Community Services; and

WHEREAS, the annual Restrictive Behavior Plan for Hattie P. has been reviewed by the Prince William Local Human Rights Committee; and

NOW, THEREFORE, BE IT RESOLVED that the Prince William Local Human Rights Committee does hereby approve the annual Restrictive Behavior Plan for Hattie P.

Vote:

Ayes—Wilson, Miles, Horak, Pascoe

Nays—None

Abstained—Payne

Absent During Vote—None

Absent From Meeting --Trader-Leigh, Stair

APPROVED RESTRICTIVEHAVIOR PLAN FOR BRYAN L.

RESOLUTION 05-06-17

MOTION: Pascoe

SECOND: Payne

WHEREAS, the quarterly Restrictive Behavior Plan for Bryan L. has been reviewed and approved by the Behavior Management Committee of the Prince William County Community Services; and

WHEREAS, the quarterly Restrictive Behavior Plan for Bryan L. has been reviewed by the Prince William Local Human Rights Committee; and

NOW, THEREFORE, BE IT RESOLVED that the Prince William Local Human Rights Committee does hereby approve the continued use of the Restrictive Behavior Plan for Bryan L.

Vote:

Ayes—Wilson, Miles, Payne, Horak, Pascoe

Nays—None

Abstained—None

Absent During Vote—None

Absent From Meeting --Trader-Leigh, Stair

APPROVED RESTRICTIVEHAVIOR PLAN FOR JERRY J.

RESOLUTION 05-06-18

MOTION: Pascoe

SECOND: Payne

WHEREAS, the annual Restrictive Behavior Plan for Jerry J. has been reviewed and approved by the Behavior Management Committee of the Prince William County Community Services; and

WHEREAS, the annual Restrictive Behavior Plan for Jerry J. has been reviewed by the Prince William Local Human Rights Committee; and

NOW, THEREFORE, BE IT RESOLVED that the Prince William Local Human Rights Committee does hereby approve the use of the annual Restrictive Behavior Plan for Jerry J.

Vote:

Ayes—Wilson, Miles, Payne, Horak, Pascoe

Nays—None

Abstained—None

Absent During Vote—None

Absent From Meeting --Trader-Leigh, Stair

APPROVED RESTRICTIVE BEHAVIOR PLAN FOR JUSTIN W.

RESOLUTION 05-06-19

MOTION: Pascoe

SECOND: Payne

WHEREAS, the annual Restrictive Behavior Plan for Justin W. has been reviewed and approved by the Behavior Management Committee of the Prince William County Community Services; and

WHEREAS, the annual Restrictive Behavior Plan for Justin W. has been reviewed by the Prince William Local Human Rights Committee; and

NOW, THEREFORE, BE IT RESOLVED that the Prince William Local Human Rights Committee does hereby approve the use of the annual Restrictive Behavior Plan for Justin W.

Vote:

Ayes—Wilson, Miles, Payne, Horak, Pascoe

Nays—None

Abstained—None

Absent During Vote—None

Absent From Meeting --Trader-Leigh, Stair

APPROVED RESTRICTIVEHAVIOR PLAN FOR KATHERINE H.

RESOLUTION 05-06-20

MOTION: Pascoe

SECOND: Payne

WHEREAS, the quarterly Restrictive Behavior Plan for Katherine H. has been reviewed and approved by the Behavior Management Committee of the Prince William County Community Services; and

WHEREAS, the quarterly Restrictive Behavior Plan for Katherine H. has been reviewed by the Prince William Local Human Rights Committee; and

NOW, THEREFORE, BE IT RESOLVED that the Prince William Local Human Rights Committee does hereby approve the continued use of the Restrictive Behavior Plan for Katherine H.

Vote:

Ayes—Wilson, Miles, Payne, Horak, Pascoe

Nays—None

Abstained—None

Absent During Vote—None

Absent From Meeting --Trader-Leigh, Stair

HUMAN RIGHTS ADVOCATE REPORT

Information was provided to the Committee regarding some investigations that had taken place for Affiliates of the Committee.

Calvary Counseling Center for awhile did not have any consumers. They are now serving two.

LHRC VISITS TO AFFILIATED AGENCIES

Myra Wilson, Karyn Trader-Leigh and Cora Swett visited Community Residences Oak Street Group Home on April 28, 2009 at 4:30. The Committee will visit Volunteers of America Aurora Group Home on May 20, 2009 at 4:30 p.m.

ANNUAL AFFILIATES MEETING (JULY)

The Annual Meeting for all Affiliates will be changed from July 1 to July 8, 2009 because of July 4th falling on that week and the possibility of people taking vacations at that time. The meeting will begin at 2:00 p.m. with the regular meeting beginning at 3:00. Letters and agreements will be sent out in June.

OTHER BUSINESS:

A discussion item will be put on next agenda to discuss the possibility of sub-committees to do the following:

1. Review Behavior Plans in advance of the meeting.
2. Review Policies and Procedures of affiliates who administer PRN medications.

ADJOURNMENT

RESOLUTION 05-06-21

MOTION: Pascoe

SECOND: Payne

There being no further business to discuss, the May 6, 2009 meeting of the Local Human Rights Committee was adjourned at 8:05 p.m.

Vote:

Ayes—Wilson, Horak, Miles, Payne, Pascoe

Nays—None

Absent During Vote—None

Absent From Meeting –Trader Leigh, Stair
