

**PRINCE WILLIAM COUNTY
LOCAL HUMAN RIGHTS COMMITTEE
MINUTES**

August 5, 2009

Attendees:

Committee Members Present: Carol Stair Myra Wilson, Hattie Payne,
Stanley Miles, Pam Horak

Committee Members Absent: Ann Pascoe, Karyn Trader-Leigh,
Hattie Payne

CSB Staff: Cora Swett

LHRC Affiliates Present:

ARC/INSIGHT, Inc. – Jennifer Herbert
VOA – Valerie Stewart, May Napper
Community Concepts, Inc. – Jennifer Chellis, Kim McCall
Community Visions – Monique Davenport
Victoria Transcultural Center – Sandra Jackson
Estelle Place – Latasha Guidry, Sherri Roundtree

Behavior Consultants:

Alternative Path Training School – Jim Copeland

Regional Human Rights Advocate:

Mary Towle

The regular scheduled meeting of the Prince William Local Human Rights
Committee was convened on July 8, 2009 at 3:05 p.m. in the Conference Room,
Prince William Club, 8521 Phoenix Drive, Manassas, Virginia.

APPROVAL OF MINUTES

RESOLUTION 08-05-01

MOTION: Wilson

SECOND: Miles

WHEREAS, the Prince William Local Human Rights Committee has reviewed the minutes of July 8, 2009;

NOW, THEREFORE, BE IT RESOLVED that the Prince William Local Human Rights Committee does hereby approve the minutes of the July 8, 2009 meeting.

Vote:

Ayes—Wilson, Miles, Horak, Stair

Nays—None

Abstained--None

Absent During Vote—None

Absent From Meeting—Pascoe, Trader-Leigh, Payne

Victoria Transcultural Services

Sandra Jackson presented the annual report for Victoria Transcultural Services. She explained that the program provides intensive in-home services as well as outpatient services to children and families. Referrals come from schools, probation officers, Department of Social Services, doctors, CSA, etc. There are about 38 full and part-time staff. Two psychiatrists; one for adult services and the other for children. There were no reportable incidents for the year and no Human Rights citations issued by Licensing for the year.

Phoenix-N-Peace

There was no one in attendance to present the annual report for Phoenix-N-Peace. A letter will be sent to Ms. Newby informing her of the lack of attendance.

REVIEW OF RESTRICTIVE BEHAVIOR PLANS

AUTHORIZED CLOSED SESSION

RESOLUTION 08-05-02

MOTION: Wilson

SECOND: Miles

WHEREAS, the Prince William County Local Human Rights Committee desires to discuss in Closed Session client related matters; and

WHEREAS, pursuant to VA Code 2.1-344(A) paragraph 15 for the protection of the privacy of individuals and their records in personal matters not related to public business such discussions may occur in Closed Session;

NOW, THEREFORE, BE IT RESOLVED that the Prince William County Local Human Rights Committee does hereby authorize discussion of the aforestated matters in Closed Session.

Vote:

Ayes—Wilson, Miles, Stair, Horak

Nays—None

Absent During Vote—None

Absent From Meeting—Pascoe, Trader-Leigh, Payne

CERTIFICATION OF CLOSED SESSION

RESOLUTION 08-05-03

MOTION: Wilson

SECOND: Miles

WHEREAS, the Prince William County Local Human Rights Committee has this day adjourned into Closed Session in accordance with a formal vote of the Committee, and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, the Freedom of Information act requires certification that such Closed Session was conducted in conformity with the law;

NOW, THEREFORE, BE IT RESOLVED that the Prince William County Local Human Rights Committee does hereby certify that to the best of their knowledge only matters lawfully exempted from open meeting requirements and only such matters for the protection of the privacy of individuals and their records in personal matters not related to public business were heard, discussed or considered.

Vote:

Ayes—Wilson, Miles, Stair, Horak

Nays—None

Absent During Vote—None

Absent From Meeting—Pascoe, Trader-Leigh, Payne

APPROVED RESTRICTIVE BEHAVIOR PLAN FOR MARK Q.

RESOLUTION 08-05-04

MOTION: Horak

SECOND: Miles

WHEREAS, the quarterly Restrictive Behavior Plan for Mark Q. has been reviewed and approved by the Behavior Management Committee of the Prince William County Community Services; and

WHEREAS, the Restrictive Behavior Plan for Mark Q. has been reviewed by the Prince William Local Human Rights Committee; and

NOW, THEREFORE, BE IT RESOLVED that the Prince William Local Human Rights Committee does hereby approve the continued use of the Restrictive Behavior Plan for Mark Q.

Vote:

Ayes— Wilson, Miles, Stair, Horak

Nays—None

Abstained—None

Absent During Vote—None

Absent From Meeting --Pascoe, Trader-Leigh, Payne

APPROVED RESTRICTIVE BEHAVIOR PLAN FOR LORENZO P.

RESOLUTION 08-05-05

MOTION: Horak

SECOND: Wilson

WHEREAS, the new Restrictive Behavior Plan for Lorenzo P. has been reviewed and approved by the Behavior Management Committee of the Prince William County Community Services; and

WHEREAS, the Restrictive Behavior Plan for Lorenzo P. has been reviewed by the Prince William Local Human Rights Committee;

NOW, THEREFORE, BE IT RESOLVED that the Prince William Local Human Rights Committee does hereby approve the use of the new Restrictive Behavior Plan for Lorenzo P.

Vote:

Ayes—Wilson, Miles, Stair, Horak

Nays—None

Abstained--None

Absent During Vote—None

Absent From Meeting --Pascoe, Trader-Leigh, Payne

APPROVED NEW RESTRICTIVE BEHAVIOR PLAN FOR MONIQUE A.

RESOLUTION 08-05-06

MOTION: Horak

SECOND: Miles

WHEREAS, the Restrictive Behavior Plan for Monique A. is an emergency plan and the Behavior Management Committee of the Prince William County Community Services has not reviewed the Plan; and

WHEREAS, the Restrictive Behavior Plan for Monique A. has been reviewed by the Prince William Local Human Rights Committee on an emergency basis;

NOW, THEREFORE, BE IT RESOLVED that the Prince William Local Human Rights Committee does hereby approve the use of the Restrictive Behavior Plan for Monique A.

Vote:

Ayes—Wilson, Miles, Stair, Horak

Nays—None

Abstained: None

Absent During Vote—None

Absent From Meeting --Pascoe, Trader-Leigh, Payne

APPROVED RESTRICTIVE BEHAVIOR PLAN FOR DEANNAH S.

RESOLUTION 08-05-07

MOTION: Horak
SECOND: Wilson

WHEREAS, the new Restrictive Behavior Plan for Deannah S. has been reviewed and approved by the Behavior Management Committee of the Prince William County Community Services; and

WHEREAS, the new Restrictive Behavior Plan for Deannah S. has been reviewed by the Prince William Local Human Rights Committee;

NOW, THEREFORE, BE IT RESOLVED that the Prince William Local Human Rights Committee does hereby approve the use of the Restrictive Behavior Plan for Deannah S.

Vote:

Ayes—Wilson, Miles, Stair, Horak

Nays—None

Abstained—None

Absent During Vote—None

Absent From Meeting --Pascoe, Trader-Leigh, Payne

APPROVED RESTRICTIVE BEHAVIOR PLAN FOR RENE D.

RESOLUTION 08-05-08

MOTION: Wilson

SECOND: Miles

WHEREAS, the Restrictive Behavior Plan for Rene D. has been reviewed and approved by the Behavior Management Committee of the Prince William County Community Services; and

WHEREAS, the Restrictive Behavior Plan for Rene D. has been reviewed by the Prince William Local Human Rights Committee;

NOW, THEREFORE, BE IT RESOLVED that the Prince William Local Human Rights Committee does hereby continued approve the use of the Restrictive Behavior Plan for Rene D.

Vote:

Ayes—Wilson, Miles, Stair, Horak

Nays—None

Abstained--None

Absent During Vote—None

Absent From Meeting --Pascoe, Trader-Leigh, Payne

APPROVED RESTRICTIVE BEHAVIOR PLAN FOR DEBORAH C.

RESOLUTION 08-05-09

MOTION: Wilson

SECOND: Miles

WHEREAS, the Restrictive Behavior Plan for Deborah C. has been reviewed and approved by the Behavior Management Committee of the Prince William County Community Services; and

WHEREAS, the Restrictive Behavior Plan for Deborah C. has been reviewed by the Prince William Local Human Rights Committee;

NOW, THEREFORE, BE IT RESOLVED that the Prince William Local Human Rights Committee does hereby approve the continued use of the Restrictive Behavior Plan for Deborah C.

Vote:

Ayes—Wilson, Miles, Stair, Horak

Nays—None

Abstained--None

Absent During Vote—None

Absent From Meeting --Pascoe, Trader-Leigh, Payne

APPROVED RESTRICTIVE BEHAVIOR PLAN FOR DAVID H.

RESOLUTION 08-05-10

MOTION: Wilson

SECOND: Miles

WHEREAS, the Restrictive Behavior Plan for David H. has been reviewed and approved by the Behavior Management Committee of the Prince William County Community Services; and

WHEREAS, the Restrictive Behavior Plan for David H. has been reviewed by the Prince William Local Human Rights Committee;

NOW, THEREFORE, BE IT RESOLVED that the Prince William Local Human Rights Committee does hereby approve the continued use of the Restrictive Behavior Plan for David H.

Vote:

Ayes—Wilson, Miles, Stair, Horak

Nays—None

Abstained--None

Absent During Vote—None

Absent From Meeting --Trader-Leigh, Pascoe, Payne

APPROVED RESTRICTIVE BEHAVIOR PLAN FOR HATTIE P.

RESOLUTION 08-05-11

MOTION: Wilson

SECOND: Miles

WHEREAS, the Restrictive Behavior Plan for Hattie P. has been reviewed and approved by the Behavior Management Committee of the Prince William County Community Services; and

WHEREAS, the Restrictive Behavior Plan for Hattie P. has been reviewed by the Prince William Local Human Rights Committee;

NOW, THEREFORE, BE IT RESOLVED that the Prince William Local Human Rights Committee does hereby approve the continued use of the Restrictive Behavior Plan for Hattie P.

Vote:

Ayes—Wilson, Miles, Stair, Horak

Nays—None

Abstained--None

Absent During Vote—None

Absent From Meeting --Pascoe, Trader-Leigh, Payne

APPROVED RESTRICTIVE BEHAVIOR PLAN FOR CRISTOBOL G.

RESOLUTION 08-05-12

MOTION: Wilson

SECOND: Miles

WHEREAS, the Restrictive Behavior Plan for Cristobol G. has been reviewed and approved by the Behavior Management Committee of the Prince William County Community Services; and

WHEREAS, the Restrictive Behavior Plan for Cristobol G. has been reviewed by the Prince William Local Human Rights Committee;

NOW, THEREFORE, BE IT RESOLVED that the Prince William Local Human Rights Committee does hereby approve the continued use of the Restrictive Behavior Plan for Cristobol G.

Vote:

Ayes--Wilson, Miles, Stair, Horak

Nays--None

Abstained--None

Absent During Vote—None

Absent From Meeting --Pascoe, Trader-Leigh, Payne

APPROVED RESTRICTIVE BEHAVIOR PLAN FOR JERRY J.

RESOLUTION 08-05-13

MOTION: Wilson

SECOND: Miles

WHEREAS, the Restrictive Behavior Plan for Jerry J. has been reviewed and approved by the Behavior Management Committee of the Prince William County Community Services; and

WHEREAS, the Restrictive Behavior Plan for Jerry J. has been reviewed by the Prince William Local Human Rights Committee;

NOW, THEREFORE, BE IT RESOLVED that the Prince William Local Human Rights Committee does hereby approve the continued use of the Restrictive Behavior Plan for Jerry J.

Vote:

Ayes—Wilson, Miles, Stair, Horak

Nays—None

Abstained--None

Absent During Vote—None

Absent From Meeting --Pascoe, Trader-Leigh, Payne

APPROVED RESTRICTIVE BEHAVIOR PLAN FOR JUSTIN W.

RESOLUTION 08-05-14

MOTION: Horak

SECOND: Miles

WHEREAS, the Restrictive Behavior Plan for Justin W. has been reviewed and approved by the Behavior Management Committee of the Prince William County Community Services; and

WHEREAS, the Restrictive Behavior Plan for Justin W. has been reviewed by the Prince William Local Human Rights Committee;

NOW, THEREFORE, BE IT RESOLVED that the Prince William Local Human Rights Committee does hereby approve the continued use of the Restrictive Behavior Plan for Justin W.

Vote:

Ayes—Wilson, Miles, Stair, Horak

Nays—None

Abstained--None

Absent During Vote—None

Absent From Meeting --Pascoe, Trader-Leigh, Payne

APPROVED RESTRICTIVE BEHAVIOR PLAN FOR KATHERINE H.

RESOLUTION 08-05-15

MOTION: Horak

SECOND: Miles

WHEREAS, the Restrictive Behavior Plan for Katherine H. has been reviewed and approved by the Behavior Management Committee of the Prince William County Community Services; and

WHEREAS, the Restrictive Behavior Plan for Katherine H. has been reviewed by the Prince William Local Human Rights Committee;

NOW, THEREFORE, BE IT RESOLVED that the Prince William Local Human Rights Committee does hereby approve the continued use of the Restrictive Behavior Plan for Katherine H.

Vote:

Ayes—Wilson, Miles, Horak, Stair

Nays—None

Abstained--None

Absent During Vote—None

Absent From Meeting --Pascoe, Trader-Leigh, Payne

APPROVED RESTRICTIVE BEHAVIOR PLAN FOR BRIAN L.

RESOLUTION 08-05-16

MOTION: Wilson

SECOND: Miles

WHEREAS, the Restrictive Behavior Plan for Brian L. has been reviewed and approved by the Behavior Management Committee of the Prince William County Community Services; and

WHEREAS, the Restrictive Behavior Plan for Brian L. has been reviewed by the Prince William Local Human Rights Committee;

NOW, THEREFORE, BE IT RESOLVED that the Prince William Local Human Rights Committee does hereby approve the continued use of the Restrictive Behavior Plan for Brian L.

Vote:

Ayes—Wilson, Miles, Stair, Horak

Nays—None

Abstained--None

Absent During Vote—None

Absent From Meeting --Pascoe, Trader-Leigh, Payne

DISCUSSION ITEMS:

REVIEW BEHAVIOR PLANS IN ADVANCE OF MEETING

It was the consensus of the Committee to leave the process as it currently is. The Committee will review this action in six months (January).

REVIEW POLICIES & PROCEDURES OF AFFILIATES WHO ADMINISTER PRN MEDICATIONS

AGREED NOT TO REQUIRE AFFILIATES THAT ADMINISTER PRN MEDICATIONS TO PRESENT THEIR POLICIES AND PROCEDURES REGARDING MEDICATION MANAGEMENT

RESOLUTION 08-05-17

MOTION: Horak
SECOND: Wilson

WHEREAS, whether to require Affiliates who administer PRN medications to present their policies and procedures regarding medication management to the Prince William Local Human Rights Committee has been a topic of discussion for several months: and

WHEREAS, after lengthy discussions of pro and cons to requesting this information by the LHRC have occurred;

NOW, THEREFORE, BE IT RESOLVED that the Prince William Local Human Rights Committee does hereby agree **not** to request that affiliates that administer PRN medications present their policies and procedures regarding medication management to the Committee for their review.

Vote:

Ayes—Wilson, Stair, Horak

Nays—Miles

Abstained—None

Absent During Vote—None

Absent From Meeting --Pascoe, Trader-Leigh, Payne

HUMAN RIGHTS ADVOCATE REPORT

There will be a training for LHRCs in October at Northern Virginia Training Center. The date has yet to be determined.

LHRC VISITS TO AFFILIATED AGENCIES

The Committee plans to visit the Sharon Road Group Home operated by INSIGHT, Inc. on August 19 2009 at 4:30 p.m..

OTHER BUSINESS:

ANNUAL REPORT

Cora will prepare a draft for the Committee's review of an annual report to be given to the CSB at the September 17, 2009 meeting.

ADJOURNMENT

RESOLUTION 08-05-18

MOTION: Wilson

SECOND: Miles

There being no further business to discuss, the August 5, 2009 meeting of the Local Human Rights Committee was adjourned at 5:55 p.m.

Vote:

Ayes—Wilson, Miles, Stair, Horak

Nays—None

Absent During Vote—None

Absent From Meeting – Pascoe, Trader-Leigh, Payne
