

**PRINCE WILLIAM COUNTY
LOCAL HUMAN RIGHTS COMMITTEE
MINUTES**

August 4, 2010

Attendees:

Committee Members Present: Myra Wilson, Ann Pascoe, Pam Horak,
Karyn Trader-Leigh, Hattie Payne,
Carol Stair

Committee Members Absent: Stanley Miles

CSB Staff: Cora Swett

LHRC Affiliates Present:

ARC/INSIGHT, Inc. – Tammy Comer, Susan Rudolph, Abraham Bangura
Community Concepts/Visions, LLC –Jennifer Herbert
Destiny Place – Chantay Anderson, LaBrenda Haynes
VOA – Mae Bennett, Joann Thompson. Vanessa Hill, Aderline Johnson
Estelle/Jireh Place – Sherri Roundtree
Phoenix N Peace – Binton Keits
Victoria Transcultural Center – Sandra Jackson
Focus Group Solutions – Adria Holder

Behavior Consultants:

Alternative Path Training School – Canny Bodnar, Peter Lacy, III

Regional Human Rights Advocate:

Deb Lochart

The regular scheduled meeting of the Prince William Local Human Rights Committee was convened on August 4, 2010 at 3:09 p.m. in the Conference Room, Prince William Club, 8521 Phoenix Drive, Manassas, Virginia.

APPROVAL OF MINUTES

RESOLUTION 08-04-01

MOTION: Payne

SECOND: Horak

WHEREAS, the Prince William Local Human Rights Committee has reviewed the minutes of June 2, 2010;

NOW, THEREFORE, BE IT RESOLVED that the Prince William Local Human Rights Committee does hereby approve the minutes of the June 2, 2010 meeting, as amended.

Vote:

Ayes—Wilson, Payne, Trader-Leigh, Horak

Nays—None

Abstained--None

Absent During Vote—Pascoe, Stair

Absent From Meeting—Miles

APPROVAL OF MINUTES

RESOLUTION 08-04-02

MOTION: Horak

SECOND: Payne

WHEREAS, the Prince William Local Human Rights Committee has reviewed the minutes of July 7, 2010;

NOW, THEREFORE, BE IT RESOLVED that the Prince William Local Human Rights Committee does hereby approve the minutes of the July 7, 2010 meeting, as amended.

Vote:

Ayes—Wilson, Payne, Trader-Leigh, Horak

Nays—None

Abstained--None

Absent During Vote—Pascoe, Stair

Absent From Meeting—Miles

AFFILIATES STATISTICAL REPORT

Victoria Transcultural Services

Sandra Jackson presented the annual statistical report for Victoria Transcultural Services. They provide Intensive In-Home and Outpatient Services to children. They currently have 42 counselors. Ms. Jackson will email the program's guidelines to the Liaison for review by the Committee.

Phoenix-N-Peace

This program will be requested to re-present their program at the September 1 meeting for the following reasons:

1. The report should include statistics for both Mansfield and New Haven Group Homes.
2. The person presenting should be able to answer questions that the Committee pose.
3. If program has house rules, codes of conduct, etc. this should be presented to the Committee.
4. The Committee would like to see the form that residents are asked to sign when entering their services.

This program will be placed on the September 1 agenda.

Family Insight, Inc.

There was not a representative from this program. A letter will be sent advising that if they do not attend the September 1 meeting, they will be considered out of compliance and will no longer be considered for affiliation with the Prince William Local Human Rights Committee.

RATIFY THE SUB-COMMITTEE'S ACTIONS FOR THE LOCAL HUMAN RIGHTS COMMITTEE MEETING ON JULY 7, 2010

RESOLUTION 08-04-03

MOTION: Pascoe

SECOND: Payne

WHEREAS, due to lack of a quorum of the full Committee, a Sub-Committee of the Local Human Rights Committee was obtained for the meeting on July 7, 2010; and

WHEREAS, ratification of the actions of the Sub-Committee on July 7, 2010 is required by a quorum of the full membership of the Prince William Local Human Rights Committee; and

WHEREAS, the following actions were taken by the Sub-Committee on July 7, 2010:

APPROVED RESTRICTIVE BEHAVIOR PLAN FOR NAOMI H.
APPROVED RESTRICTIVE BEHAVIOR PLAN FOR GERALD M.
APPROVED RESTRICTIVE BEHAVIOR PLAN FOR FRANKIE A.
APPROVED RESTRICTIVE BEHAVIOR PLAN FOR MARTIN R.
APPROVED RESTRICTIVE BEHAVIOR PLAN FOR JOSH M.
APPROVED RESTRICTIVE BEHAVIOR PLAN FOR MICHAEL T.
APPROVED RESTRICTIVE BEHAVIOR PLAN FOR PAULA F.
APPROVED RESTRICTIVE BEHAVIOR PLAN FOR PATRICIA S.
APPROVED RESTRICTIVE BEHAVIOR PLAN FOR JAMES H.
APPROVED RESTRICTIVE BEHAVIOR PLAN FOR JOE H.
APPROVED RESTRICTIVE BEHAVIOR PLAN FOR CHRISTIANA S.
APPROVED RESTRICTIVE BEHAVIOR PLAN FOR SHERMAN T.

NOW, THEREFORE, BE IT RESOLVED that the Prince William Local Human Rights Committee does hereby ratify the actions taken by the Sub-Committee on July 7, 2010, as stated above.

Vote:

Ayes—Pascoe, Payne, Horak, Trader-Leigh, Stair, Wilson

Nays—

Absent During Vote—

Absent From Meeting—Miles

APPROVE RESIDENTIAL GUIDELINES FOR DESTINY PLACE, LLC

RESOLUTION 08-04-04

MOTION: Payne

SECOND: Horak

WHEREAS, the Human Rights Regulations require that rules of conduct or house rules that could effect the rights of one or more consumers may be reviewed and approved by the Local Human Rights Committee; and

WHEREAS, the Residential Guidelines for Destiny Place, LLC has been reviewed by the Prince William County Local Human Rights Committee;

NOW, THEREFORE, BE IT RESOLVED that the Prince William County Local Human Rights Committee does hereby approve the Residential Guidelines for Destiny Place, LLC.

FURTHER, BE IT RESOLVED that should these guidelines be amended at any time, Destiny Place, LLC will request another review of the revisions by the Prince William Local Human Rights Committee.

Vote:

Ayes— Payne, Horak, Pascoe, Trader-Leigh, Stair, Wilson

Nays—

Abstained--

Absent During Vote--

Absent From Meeting—Miles

APPROVE CODE OF CONDUCT FOR COMPASS

RESOLUTION 08-04-05

MOTION: Stair

SECOND: Payne

WHEREAS, the Human Rights Regulations require that rules of conduct or house rules that could effect the rights of one or more consumers may be reviewed and approved by the Local Human Rights Committee; and

WHEREAS, the Code of Conduct for COMPASS has been reviewed by the Prince William County Local Human Rights Committee;

NOW, THEREFORE, BE IT RESOLVED that the Prince William County Local Human Rights Committee does hereby approve the Code of Conduct for COMPASS.

FURTHER, BE IT RESOLVED that should these guidelines be amended at any time, COMPASS will request another review of the revisions by the Prince William Local Human Rights Committee.

Vote:

Ayes— Payne, Stair, Pascoe, Horak, Wilson, Trader-Leigh

Nays—

Abstained--

Absent During Vote--

Absent From Meeting—Miles

APPROVED SLATE OF OFFICERS FOR FY-11

RESOLUTION 08-04-06

MOTION: Wilson

SECOND: Pascoe

WHEREAS, the Chairman of the Prince William Local Human Rights Committee appointed a Nominating Committee to recommend a slate of officers for FY-11; and

WHEREAS, the Committee has nominated the following slate of officers for FY-11:

Chairman – Ann Pascoe
Vice Chairman – Karyn Trader-Leigh
Secretary – Pam Horak; and

WHEREAS, nominations from the floor have been requested;

NOW, THEREFORE, BE IT RESOLVED that having received no nominations from the floor, the Committee does hereby approve the following Slate of Officers for FY-11:

Chairman – Ann Pascoe
Vice Chairman – Karyn Trader-Leigh
Secretary – Pam Horak

Vote:

Ayes—Wilson, Payne, Trader-Leigh, Horak, Pascoe, Stair

Nays—None

Absent During Vote—None

Absent From Meeting—Miles

REVIEW OF RESTRICTIVE BEHAVIOR PLANS

AUTHORIZED CLOSED SESSION

RESOLUTION 08-04-07

MOTION: Payne

SECOND: Horak

WHEREAS, the Prince William County Local Human Rights Committee desires to discuss in Closed Session client related matters; and

WHEREAS, pursuant to VA Code 2.1-344(A) paragraph 15 for the protection of the privacy of individuals and their records in personal matters not related to public business such discussions may occur in Closed Session;

NOW, THEREFORE, BE IT RESOLVED that the Prince William County Local Human Rights Committee does hereby authorize discussion of the aforestated matters in Closed Session.

Vote:

Ayes—Wilson, Trader-Leigh, Stair, Payne, Horak, Pascoe

Nays—None

Absent During Vote—None

Absent From Meeting—Miles

CERTIFICATION OF CLOSED SESSION

RESOLUTION 08-04-08

MOTION: Pascoe

SECOND: Payne

WHEREAS, the Prince William County Local Human Rights Committee has this day adjourned into Closed Session in accordance with a formal vote of the Committee, and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, the Freedom of Information act requires certification that such Closed Session was conducted in conformity with the law;

NOW, THEREFORE, BE IT RESOLVED that the Prince William County Local Human Rights Committee does hereby certify that to the best of their knowledge only matters lawfully exempted from open meeting requirements and only such matters for the protection of the privacy of individuals and their records in personal matters not related to public business were heard, discussed or considered.

Vote:

Ayes—Pascoe, Trader-Leigh, Payne, Horak, Wilson, Stair

Nays—None

Absent During Vote—None

Absent From Meeting—Miles

APPROVED RESTRICTIVE BEHAVIOR PLAN FOR MARK Q.

RESOLUTION 08-04-09

MOTION: Pascoe

SECOND: Payne

WHEREAS, the Restrictive Behavior Plan for Mark Q. has been reviewed and approved by the Behavior Management Committee of the Prince William County Community Services; and

WHEREAS, the Restrictive Behavior Plan for Mark Q. has been reviewed by the Prince William Local Human Rights Committee;

NOW, THEREFORE, BE IT RESOLVED that the Prince William Local Human Rights Committee does hereby approve the continued use of the Restrictive Behavior Plan for Mark Q.

Vote:

Ayes—Wilson, Trader-Leigh, Payne, Horak, Pascoe, Stair

Nays—None

Abstained—None

Absent During Vote—None

Absent From Meeting --Miles

APPROVED RESTRICTIVE BEHAVIOR PLAN FOR LORENZO P.

RESOLUTION 08-04-10

MOTION: Stair
SECOND: Pascoe

WHEREAS, the Restrictive Behavior Plan for Lorenzo P. has been reviewed and approved for continued use by the Behavior Management Committee of the Prince William County Community Services; and

WHEREAS, the Restrictive Behavior Plan for Lorenzo P. has been reviewed by the Prince William Local Human Rights Committee; and

NOW, THEREFORE, BE IT RESOLVED that the Prince William Local Human Rights Committee does hereby approve the continued use of the Restrictive Behavior Plan for Lorenzo P.

Vote:
Ayes—Wilson, Trader-Leigh, Pascoe, Horak, Stair
Nays—None
Abstained: Payne
Absent During Vote—None
Absent From Meeting --Miles

APPROVED RESTRICTIVE BEHAVIOR PLAN FOR DEANNAH S.

RESOLUTION 08-04-11

MOTION: Pascoe

SECOND: Payne

WHEREAS, the Restrictive Behavior Plan for Deannah S. has been reviewed and approved by the Behavior Management Committee of the Prince William County Community Services; and

WHEREAS, the Restrictive Behavior Plan for Deannah S. has been reviewed by the Prince William Local Human Rights Committee; and

NOW, THEREFORE, BE IT RESOLVED that the Prince William Local Human Rights Committee does hereby approve the use of the Restrictive Behavior Plan for Deannah S.

Vote:

Ayes—Wilson, Trader-Leigh, Pascoe, Horak, Payne, Stair

Nays—None

Abstained—None

Absent During Vote—None

Absent From Meeting --Miles

APPROVED RESTRICTIVE BEHAVIOR PLAN FOR MONIQUE A.

RESOLUTION 08-04-12

MOTION: Horak

SECOND: Pascoe

WHEREAS, the Restrictive Behavior Plan yearly data for Monique A. has been reviewed by the Behavior Management Committee of the Prince William County Community Services and found to be such that a restrictive plan is no longer needed; and

WHEREAS, the Restrictive Behavior Plan yearly data for Monique A. has been reviewed by the Prince William Local Human Rights Committee and they have found that a restrictive plan is not longer needed;

NOW, THEREFORE, BE IT RESOLVED that the Prince William Local Human Rights Committee does hereby approve the discontinued use of the Restrictive Behavior Plan for Monique A.

Vote:

Ayes—Wilson, Trader-Leigh, Payne, Horak, Pascoe, Stair

Nays—None

Abstained--None

Absent During Vote—None

Absent From Meeting --Miles

APPROVED RESTRICTIVE BEHAVIOR PLAN FOR RENE D.

RESOLUTION 08-04-14

MOTION: Horak

SECOND: Pascoe

WHEREAS, the Restrictive Behavior Plan for Rene D. has been reviewed and approved by the Behavior Management Committee of the Prince William County Community Services; and

WHEREAS, the Restrictive Behavior Plan for Rene D. has been reviewed by the Prince William Local Human Rights Committee; and

NOW, THEREFORE, BE IT RESOLVED that the Prince William Local Human Rights Committee does hereby approve the continued use of the Restrictive Behavior Plan for Rene D.

Vote:

Ayes—Wilson, Trader-Leigh, Payne, Pascoe, Horak, Stair

Nays—None

Abstained--None

Absent During Vote—None

Absent From Meeting --Miles

APPROVED RESTRICTIVE BEHAVIOR PLAN FOR ROBBIE A.

RESOLUTION 08-04-15

MOTION: Pascoe

SECOND: Stair

WHEREAS, the Restrictive Behavior Plan for Robbie A. has been reviewed and approved by the Behavior Management Committee of the Prince William County Community Services; and

WHEREAS, the Restrictive Behavior Plan for Robbie A. has been reviewed by the Prince William Local Human Rights Committee;

NOW, THEREFORE, BE IT RESOLVED that the Prince William Local Human Rights Committee does hereby approve the use of the Restrictive Behavior Plan for Robbie A.

Vote:

Ayes—Wilson, Trader-Leigh, Pascoe, Payne, Horak, Stair

Nays—None

Abstained--None

Absent During Vote—None

Absent From Meeting --Miles

APPROVED RESTRICTIVE BEHAVIOR PLAN FOR DAVID H.

RESOLUTION 08-04-16

MOTION: Pascoe

SECOND: Horak

WHEREAS, the Restrictive Behavior Plan for David H. has been reviewed and approved by the Behavior Management Committee of the Prince William County Community Services; and

WHEREAS, the Restrictive Behavior Plan for David H. has been reviewed by the Prince William Local Human Rights Committee;

NOW, THEREFORE, BE IT RESOLVED that the Prince William Local Human Rights Committee does hereby approve the use of the Restrictive Behavior Plan for David H.

Vote:

Ayes—Wilson, Trader-Leigh, Pascoe, Horak, Stair

Nays--None

Abstained--Payne

Absent During Vote—None

Absent From Meeting --Miles

APPROVED RESTRICTIVE BEHAVIOR PLAN FOR CRISTOBOL G.

RESOLUTION 08-04-17

MOTION: Stair
SECOND: Pascoe

WHEREAS, the Restrictive Behavior Plan for Cristobol G. has been reviewed and approved by the Behavior Management Committee of the Prince William County Community Services; and

WHEREAS, the Restrictive Behavior Plan for Cristobol G. has been reviewed by the Prince William Local Human Rights Committee;

NOW, THEREFORE, BE IT RESOLVED that the Prince William Local Human Rights Committee does hereby approve the use of the Restrictive Behavior Plan for Cristobol G.

Vote:

Ayes—Wilson, Trader-Leigh, Pascoe, Payne, Horak, Stair

Nays--None

Abstained--None

Absent During Vote—None

Absent From Meeting --Miles

APPROVED RESTRICTIVE BEHAVIOR PLAN FOR HATTIE P.

RESOLUTION 08-04-18

MOTION: Pascoe

SECOND: Horak

WHEREAS, the Restrictive Behavior Plan for Hattie P. has been reviewed and approved by the Behavior Management Committee of the Prince William County Community Services; and

WHEREAS, the Restrictive Behavior Plan for Hattie P. has been reviewed by the Prince William Local Human Rights Committee;

NOW, THEREFORE, BE IT RESOLVED that the Prince William Local Human Rights Committee does hereby approve the use of the Restrictive Behavior Plan for Hattie P.

Vote:

Ayes—Wilson, Trader-Leigh, Pascoe, Horak

Nays--None

Abstained--Payne

Absent During Vote—None

Absent From Meeting --Miles

APPROVED RESTRICTIVE BEHAVIOR PLAN FOR DANIEL L.

RESOLUTION 08-04-19

MOTION: Horak

SECOND: Payne

WHEREAS, the Restrictive Behavior Plan for Daniel L. has been reviewed and approved by the Behavior Management Committee of the Prince William County Community Services; and

WHEREAS, the Restrictive Behavior Plan for Daniel L. has been reviewed by the Prince William Local Human Rights Committee;

NOW, THEREFORE, BE IT RESOLVED that the Prince William Local Human Rights Committee does hereby approve the use of the Restrictive Behavior Plan for Daniel L.

Vote:

Ayes—Wilson, Trader-Leigh, Pascoe, Payne, Horak, Stair

Nays--None

Abstained--None

Absent During Vote—None

Absent From Meeting --Miles

APPROVED RESTRICTIVE BEHAVIOR PLAN FOR BRYAN L.

RESOLUTION 08-04-20

MOTION: Horak

SECOND: Payne

WHEREAS, the Restrictive Behavior Plan for Bryan L. has been reviewed and approved by the Behavior Management Committee of the Prince William County Community Services; and

WHEREAS, the Restrictive Behavior Plan for Bryan L. has been reviewed by the Prince William Local Human Rights Committee;

NOW, THEREFORE, BE IT RESOLVED that the Prince William Local Human Rights Committee does hereby approve the use of the Restrictive Behavior Plan for Bryan L.

Vote:

Ayes—Wilson, Trader-Leigh, Payne, Pascoe, Horak, Stair

Nays--None

Abstained--None

Absent During Vote—None

Absent From Meeting --Miles

APPROVED RESTRICTIVE BEHAVIOR PLAN FOR JERRY J.

RESOLUTION 08-04-21

MOTION: Pascoe

SECOND: Payne

WHEREAS, the Restrictive Behavior Plan for Jerry J. has been reviewed and approved by the Behavior Management Committee of the Prince William County Community Services; and

WHEREAS, the Restrictive Behavior Plan for Jerry J. has been reviewed by the Prince William Local Human Rights Committee;

NOW, THEREFORE, BE IT RESOLVED that the Prince William Local Human Rights Committee does hereby approve the use of the Restrictive Behavior Plan for Jerry J.

Vote:

Ayes—Wilson, Trader-Leigh, Pascoe, Horak, Payne, Stair

Nays--None

Abstained--None

Absent During Vote—None

Absent From Meeting --Miles

APPROVED RESTRICTIVE BEHAVIOR PLAN FOR JUSTIN W.

RESOLUTION 08-04-22

MOTION: Horak

SECOND: Pascoe

WHEREAS, the Restrictive Behavior Plan for Justin W. has been reviewed and approved by the Behavior Management Committee of the Prince William County Community Services; and

WHEREAS, the Restrictive Behavior Plan for Justin W. has been reviewed by the Prince William Local Human Rights Committee;

NOW, THEREFORE, BE IT RESOLVED that the Prince William Local Human Rights Committee does hereby approve the use of the Restrictive Behavior Plan for Justin W.

Vote:

Ayes—Trader-Leigh, Pascoe, Payne, Horak, Stair

Nays--None

Abstained--Wilson

Absent During Vote—None

Absent From Meeting --Miles

APPROVED RESTRICTIVE BEHAVIOR PLAN FOR KATHERINE H.

RESOLUTION 08-04-23

MOTION: Horak
SECOND: Pascoe

WHEREAS, the Restrictive Behavior Plan for Katherine H. has been reviewed and approved by the Behavior Management Committee of the Prince William County Community Services; and

WHEREAS, the Restrictive Behavior Plan for Katherine H. has been reviewed by the Prince William Local Human Rights Committee;

NOW, THEREFORE, BE IT RESOLVED that the Prince William Local Human Rights Committee does hereby approve the use of the Restrictive Behavior Plan for Katherine H.

Vote:

Ayes—Wilson, Trader-Leigh, Pascoe, Payne, Horak, Stair

Nays--None

Abstained--None

Absent During Vote—None

Absent From Meeting --Miles

HUMAN RIGHTS ADVOCATE REPORT

This report was given in Executive Session because it was client specific.

LHRC VISITS TO AFFILIATED AGENCIES

The LHRC will visit HaynesView Group Home located at 13033 Tavenor Loop in Woodbridge on August 30 at 4:30 p.m.

OTHER BUSINESS:

None

ADJOURNMENT

RESOLUTION 08-04-24

MOTION: Pascoe

SECOND: Wilson

There being no further business to discuss, the August 4, 2010 meeting of the Local Human Rights Committee was adjourned at 7:45 p.m.

Vote:

Ayes—Wilson, Trader-Leigh, Payne, Pascoe, Horak, Stair

Nays—None

Absent During Vote—None

Absent From Meeting – Miles
