

**PRINCE WILLIAM COUNTY
LOCAL HUMAN RIGHTS COMMITTEE
MINUTES**

October 6, 2010

Attendees:

Committee Members Present: Myra Wilson, Ann Pascoe, Hattie Payne
Pam Horak, Linda Beard

Committee Members Absent: Karyn Trader-Leigh, Carol Stair

CSB Staff: Cora Swett

LHRC Affiliates Present:

ARC/INSIGHT, Inc. – Terri Collins
Community Concepts/Visions, LLC –Jennifer Herbert
ELITE Healthcare Services, Inc. –Bobson Bangura
Destiny Place – Chantay Andersen, LaBrenda Haynes
Phoenix N Peace – Sylvia Newby
MVLE, Inc. – Joel Pace
Community Residences, Inc. – Julie Allen, Susan Zimbrow, Ashley Schral
Creative Family Solutions – Dyane Winn, Rachel Ullma, Mary Ann Gray
Tree of Life Counseling – Philicia Jefferson
Family Insight, PC – Robin Snell

Behavior Consultants:

Alternative Path Training School – Cinnie Bodnar

Regional Human Rights Advocate:

Deb Lochart

The regular scheduled meeting of the Prince William Local Human Rights Committee was convened on October 6, 2010 at 3:12 p.m. in the Conference Room, Prince William Club, 8521 Phoenix Drive, Manassas, Virginia.

INTRODUCTION OF NEW COMMITTEE MEMBER

Colonel Linda Beard was introduced to the Committee as the newest member.

AMENDMENT OF AGENDA

By consensus, the Committee agreed to amend the agenda to include discussion between APTS and the Committee as to what the Local Human Rights Committee (LHRC) requires presented to them for approval in a Restrictive Plan and Review and Approval Next Friend Appointment for Joe H.

APPROVAL OF MINUTES

RESOLUTION 10-06-01

MOTION: Payne

SECOND: Horak

WHEREAS, the Prince William Local Human Rights Committee has reviewed the minutes of September 1, 2010;

NOW, THEREFORE, BE IT RESOLVED that the Prince William Local Human Rights Committee does hereby approve the minutes of the September 1, 2010 meeting.

Vote:

Ayes—Payne, Wilson, Pascoe, Horak, Beard

Nays—None

Abstained--None

Absent During Vote—

Absent From Meeting—Trader-Leigh, Stair

DISCUSSION REGARDING REVIEW OF RESTRICTIVE BEHAVIOR PLANS

APTS and the Local Human Rights Committee discussed the different restrictive strategies that are placed in Restrictive Behavior Plans by APTS. APTS would like to know what the LHRC wishes to review. For example, only restraints, time outs, hand-over-hand or other restrictive strategies such as restitution, room searches, redirection/deflection, etc.

This will be discussed by the LHRC in order to clearly define what it is that they want to review. Consideration will be given to putting it in the LHRC's By Laws.

REVIEW OF RESTRICTIVE BEHAVIOR PLANS

AUTHORIZED CLOSED SESSION

RESOLUTION 10-06-02

MOTION: Horak

SECOND: Wilson

WHEREAS, the Prince William County Local Human Rights Committee desires to discuss in Closed Session client related matters; and

WHEREAS, pursuant to VA Code 2.1-344(A) paragraph 15 for the protection of the privacy of individuals and their records in personal matters not related to public business such discussions may occur in Closed Session;

NOW, THEREFORE, BE IT RESOLVED that the Prince William County Local Human Rights Committee does hereby authorize discussion of the aforestated matters in Closed Session.

Vote:

Ayes—Wilson, Payne, Pascoe, Horak, Beard

Nays—None

Absent During Vote—None

Absent From Meeting—Trader-Leigh, Stair

CERTIFICATION OF CLOSED SESSION

RESOLUTION 10-06-03

MOTION: Horak

SECOND: Payne

WHEREAS, the Prince William County Local Human Rights Committee has this day adjourned into Closed Session in accordance with a formal vote of the Committee, and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, the Freedom of Information act requires certification that such Closed Session was conducted in conformity with the law;

NOW, THEREFORE, BE IT RESOLVED that the Prince William County Local Human Rights Committee does hereby certify that to the best of their knowledge only matters lawfully exempted from open meeting requirements and only such matters for the protection of the privacy of individuals and their records in personal matters not related to public business were heard, discussed or considered.

Vote:

Ayes—Pascoe, Payne, Wilson, Horak, Beard

Nays—None

Absent During Vote—None

Absent From Meeting—Stair, Trader-Leigh

**APPROVED NEW RESTRICTIVE BEHAVIOR PROTOCOL FOR
AMIR H.**

RESOLUTION 10-06-04

MOTION: Wilson

SECOND: Payne

WHEREAS, the new Restrictive Behavior Protocol for Amir H. has been reviewed and approved by the Behavior Management Committee of the Prince William County Community Services; and

WHEREAS, the Restrictive Behavior Protocol for Amir H. has been reviewed by the Prince William Local Human Rights Committee;

NOW, THEREFORE, BE IT RESOLVED that the Prince William Local Human Rights Committee does hereby approve the use of the Restrictive Behavior Protocol for Amir H.

Vote:

Ayes—Wilson, Payne, Pascoe, Horak, Beard

Nays—None

Abstained—None

Absent During Vote—None

Absent From Meeting --Stair, Trader-Leigh

APPROVED NEW RESTRICTIVE BEHAVIOR PROTOCOL FOR ALI H.

RESOLUTION 10-06-05

MOTION: Wilson

SECOND: Payne

WHEREAS, the Restrictive Behavior Protocol for Ali H. has been reviewed and approved for use by the Behavior Management Committee of the Prince William County Community Services; and

WHEREAS, the Restrictive Behavior Protocol for Ali H. has been reviewed by the Prince William Local Human Rights Committee; and

NOW, THEREFORE, BE IT RESOLVED that the Prince William Local Human Rights Committee does hereby approve the use of the Restrictive Behavior Protocol for Ali H.

Vote:

Ayes—Wilson, Pascoe, Payne, Horak, Beard

Nays—None

Abstained--None

Absent During Vote—None

Absent From Meeting --Stair, Trader-Leigh

APPROVED RESTRICTIVE BEHAVIOR PLAN FOR GERALD M.

RESOLUTION 10-6-06

MOTION: Wilson

SECOND: Payne

WHEREAS, the Restrictive Behavior Plan for Gerald M. has been reviewed and approved by the Behavior Management Committee of the Prince William County Community Services; and

WHEREAS, the Restrictive Behavior Plan for Gerald M. has been reviewed by the Prince William Local Human Rights Committee;

NOW, THEREFORE, BE IT RESOLVED that the Prince William Local Human Rights Committee does hereby approve the use of the Restrictive Behavior Plan for Gerald M.

Vote:

Ayes—Wilson, Pascoe, Payne, Horak, Beard

Nays—None

Abstained—None

Absent During Vote—None

Absent From Meeting --Stair, Trader-Leigh

APPROVED ADDENDUM TO THE RESTRICTIVE BEHAVIOR PLAN FOR EDDIE N.

RESOLUTION 10-06-07

MOTION: Wilson

SECOND: Payne

WHEREAS, the Addendum to the Restrictive Behavior Plan for Eddie N. has been reviewed and approved by the Behavior Management Committee of the Prince William County Community Services; and

WHEREAS, the Addendum to the Restrictive Behavior Plan for Eddie N. has been reviewed by the Prince William Local Human Rights Committee;

NOW, THEREFORE, BE IT RESOLVED that the Prince William Local Human Rights Committee does hereby approve the addendum to the Restrictive Behavior Plan for Eddie N.

Vote:

Ayes—Wilson, Payne, Pascoe, Horak, Beard

Nays—None

Abstained--None

Absent During Vote—None

Absent From Meeting --Stair, Trader-Leigh

APPROVED RESTRICTIVE BEHAVIOR PLAN FOR NAOMI H.

RESOLUTION 10-06-08

MOTION: Wilson

SECOND: Payne

WHEREAS, the Restrictive Behavior Plan for Naomi H. has been reviewed and approved by the Behavior Management Committee of the Prince William County Community Services; and

WHEREAS, the Restrictive Behavior Plan for Naomi H. has been reviewed by the Prince William Local Human Rights Committee;

NOW, THEREFORE, BE IT RESOLVED that the Prince William Local Human Rights Committee does hereby approve the continued use of the Restrictive Behavior Plan for Naomi H.

Vote:

Ayes—Wilson, Pascoe, Payne, Horak, Beard

Nays—None

Abstained--None

Absent During Vote—None

Absent From Meeting --Stair, Trader-Leigh

APPROVED RESTRICTIVE BEHAVIOR PLAN FOR ROBBIE A.

RESOLUTION 10-06-09

MOTION: Wilson

SECOND: Payne

WHEREAS, the Restrictive Behavior Plan for Robbie A. has been reviewed and approved by the Behavior Management Committee of the Prince William County Community Services; and

WHEREAS, the Restrictive Behavior Plan for Robbie A. has been reviewed by the Prince William Local Human Rights Committee;

NOW, THEREFORE, BE IT RESOLVED that the Prince William Local Human Rights Committee does hereby approve the use of the Restrictive Behavior Plan for Robbie A.

Vote:

Ayes—Wilson, Pascoe, Payne, Horak, Beard

Nays—None

Abstained--None

Absent During Vote—None

Absent From Meeting --Stair, Trader-Leigh

APPROVED RESTRICTIVE BEHAVIOR PLAN FOR WILFRED T.

RESOLUTION 10-06-10

MOTION: Wilson

SECOND: Payne

WHEREAS, the Restrictive Behavior Plan for Wilfred T. has been reviewed and approved by the Behavior Management Committee of the Prince William County Community Services; and

WHEREAS, the Restrictive Behavior Plan for Wilfred T. has been reviewed by the Prince William Local Human Rights Committee;

NOW, THEREFORE, BE IT RESOLVED that the Prince William Local Human Rights Committee does hereby approve the use of the Restrictive Behavior Plan for Wilfred T.

Vote:

Ayes—Wilson, Pascoe, Payne, Horak, Beard

Nays--None

Abstained--None

Absent During Vote—None

Absent From Meeting --Stair, Trader-Leigh

**APPROVED ADDENDUM TO THE RESTRICTIVE BEHAVIOR PLAN
FOR DANIEL L.**

RESOLUTION 10-06-11

MOTION: Wilson

SECOND: Payne

WHEREAS, the Addendum to the Restrictive Behavior Plan for Daniel L. has been reviewed and approved by the Behavior Management Committee of the Prince William County Community Services; and

WHEREAS, the Addendum to the Restrictive Behavior Plan for Daniel L. has been reviewed by the Prince William Local Human Rights Committee;

NOW, THEREFORE, BE IT RESOLVED that the Prince William Local Human Rights Committee does hereby approve the Addendum to the Restrictive Behavior Plan for Daniel L.

Vote:

Ayes—Wilson, Pascoe, Payne, Horak, Beard

Nays--None

Abstained--None

Absent During Vote—None

Absent From Meeting --Stair, Trader-Leigh

APPROVED RESTRICTIVE BEHAVIOR PLAN FOR JOSH M.

RESOLUTION 10-06-12

MOTION: Wilson

SECOND: Payne

WHEREAS, the Restrictive Behavior Plan for Josh M. has been reviewed and approved by the Behavior Management Committee of the Prince William County Community Services; and

WHEREAS, the Restrictive Behavior Plan for Josh M. has been reviewed by the Prince William Local Human Rights Committee;

NOW, THEREFORE, BE IT RESOLVED that the Prince William Local Human Rights Committee does hereby approve the use of the Restrictive Behavior Plan for Josh M.

Vote:

Ayes—Wilson, Payne, Pascoe, Horak, Beard

Nays--None

Abstained--None

Absent During Vote—None

Absent From Meeting --Stair, Trader-Leigh

The Restrictive Behavior Plan for Martin R. has been downgraded to a non-restrictive plan.

APPROVED RESTRICTIVE BEHAVIOR PLAN FOR FRANKIE A.

RESOLUTION 10-06-13

MOTION: Wilson

SECOND: Payne

WHEREAS, the Restrictive Behavior Plan for Frankie A. has been reviewed and approved by the Behavior Management Committee of the Prince William County Community Services; and

WHEREAS, the Restrictive Behavior Plan for Frankie A. has been reviewed by the Prince William Local Human Rights Committee;

NOW, THEREFORE, BE IT RESOLVED that the Prince William Local Human Rights Committee does hereby approve the use of the Restrictive Behavior Plan for Frankie A.

Vote:

Ayes—Wilson, Payne, Pascoe, Horak, Beard

Nays--None

Abstained--None

Absent During Vote—None

Absent From Meeting --Stair, Trader-Leigh

APPROVED RESTRICTIVE BEHAVIOR PLAN FOR MICHAEL T.

RESOLUTION 10-06-14

MOTION: Wilson

SECOND: Payne

WHEREAS, the Restrictive Behavior Plan for Michael T. has been reviewed and approved by the Behavior Management Committee of the Prince William County Community Services; and

WHEREAS, the Restrictive Behavior Plan for Michael T. has been reviewed by the Prince William Local Human Rights Committee;

NOW, THEREFORE, BE IT RESOLVED that the Prince William Local Human Rights Committee does hereby approve the use of the Restrictive Behavior Plan for Michael T.

Vote:

Ayes—Pascoe, Payne, Wilson, Horak, Beard

Nays--None

Abstained--None

Absent During Vote—None

Absent From Meeting --Stair, Trader-Leigh

APPROVED RESTRICTIVE BEHAVIOR PLAN FOR PAULA F.

RESOLUTION 10-06-15

MOTION: Payne

SECOND: Beard

WHEREAS, the Restrictive Behavior Plan for Paula F. has been reviewed and approved by the Behavior Management Committee of the Prince William County Community Services; and

WHEREAS, the Restrictive Behavior Plan for Paula F. has been reviewed by the Prince William Local Human Rights Committee;

NOW, THEREFORE, BE IT RESOLVED that the Prince William Local Human Rights Committee does hereby approve the use of the Restrictive Behavior Plan for Paula F.

Vote:

Ayes—Pascoe, Payne, Wilson, Horak, Beard

Nays--None

Abstained--None

Absent During Vote—None

Absent From Meeting --Stair, Trader-Leigh

APPROVED RESTRICTIVE BEHAVIOR PLAN FOR PATRICIA S.

RESOLUTION 10-06-16

MOTION: Payne

SECOND: Beard

WHEREAS, the Restrictive Behavior Plan for Patricia S. has been reviewed and approved by the Behavior Management Committee of the Prince William County Community Services; and

WHEREAS, the Restrictive Behavior Plan for Patricia S. has been reviewed by the Prince William Local Human Rights Committee;

NOW, THEREFORE, BE IT RESOLVED that the Prince William Local Human Rights Committee does hereby approve the use of the Restrictive Behavior Plan for Patricia S.

Vote:

Ayes—Pascoe, Payne, Wilson, Horak, Beard

Nays--None

Abstained--None

Absent During Vote—None

Absent From Meeting --Stair, Trader-Leigh

APPROVED RESTRICTIVE BEHAVIOR PLAN FOR JOE H.

RESOLUTION 10-06-17

MOTION: Payne

SECOND: Horak

WHEREAS, the Restrictive Behavior Plan for Joe H. has been reviewed and approved by the Behavior Management Committee of the Prince William County Community Services; and

WHEREAS, the Restrictive Behavior Plan for Joe H. has been reviewed by the Prince William Local Human Rights Committee;

NOW, THEREFORE, BE IT RESOLVED that the Prince William Local Human Rights Committee does hereby approve the use of the Restrictive Behavior Plan for Joe H.

Vote:

Ayes—Pascoe, Payne, Wilson, Horak, Beard

Nays--None

Abstained--None

Absent During Vote—None

Absent From Meeting --Stair, Trader-Leigh

APPROVED RESTRICTIVE BEHAVIOR PLAN FOR CHRISTIANA S.

RESOLUTION 10-06-18

MOTION: Payne
SECOND: Beard

WHEREAS, the Restrictive Behavior Plan for Christiana S. has been reviewed and approved by the Behavior Management Committee of the Prince William County Community Services; and

WHEREAS, the Restrictive Behavior Plan for Christiana S. has been reviewed by the Prince William Local Human Rights Committee;

NOW, THEREFORE, BE IT RESOLVED that the Prince William Local Human Rights Committee does hereby approve the use of the Restrictive Behavior Plan for Christiana S.

Vote:

Ayes—Pascoe, Payne, Wilson, Horak, Beard

Nays--None

Abstained--None

Absent During Vote—None

Absent From Meeting --Stair, Trader-Leigh

APPROVED RESTRICTIVE BEHAVIOR PLAN FOR SHERMAN T.

RESOLUTION 10-06-19

MOTION: Wilson

SECOND: Payne

WHEREAS, the Restrictive Behavior Plan for Sherman T. has been reviewed and approved by the Behavior Management Committee of the Prince William County Community Services; and

WHEREAS, the Restrictive Behavior Plan for Sherman T. has been reviewed by the Prince William Local Human Rights Committee;

NOW, THEREFORE, BE IT RESOLVED that the Prince William Local Human Rights Committee does hereby approve the use of the Restrictive Behavior Plan for Sherman T.

Vote:

Ayes—Pascoe, Payne, Wilson, Horak, Beard

Nays--None

Abstained--None

Absent During Vote—None

Absent From Meeting --Stair, Trader-Leigh

AFFILIATES STATISTICAL REPORT

Phoenix-N-Peace

Sylvia Newby presented their revised Code of Conduct. The Committee asked that changes be made and emailed to the LHRC Liaison for review at the LHRC meeting in November. Staff from Phoenix-N-Peace does not have to attend this meeting.

Creative Family Solutions

Staff from Creative Family Solutions presented their revised Statistical Report to the Committee. They also informed the Committee that they will no longer be affiliated with the Prince William Local Human Rights Committee but will affiliate with Fredericksburg.

Tree of Life Counseling

Philicia Jefferson explained to the Committee what had been going on with her business.

APPROVED TEMPORARY RE-AFFILIATION WITH THE PRINCE WILLIAM LOCAL HUMAN RIGHTS COMMITTEE

RESOLUTION 10-06-20

MOTION: Beard

SECOND: Horak

WHEREAS, there is a discrepancy as to who owns the business called Tree of Life Christian Counseling, and

WHEREAS, for a time, Tree of Life Counseling owned by Philicia Jefferson was not affiliated with the Prince William Local Human Rights Committee; and

WHEREAS, according to Licensing, Ms. Jefferson has a current license to operate Tree of Life Counseling Christian Counseling; and

WHEREAS, affiliation with a Local Human Rights Committee is required in order to maintain the license for Tree of Life Christian Counseling;

NOW, THEREFORE, BE IT RESOLVED that the Prince William Local Human Rights Committee does hereby approve the temporary affiliation of Tree of Life Christian Counseling.

FURTHER, BE IT RESOLVED that once the Courts have settled the dispute of ownership for Tree of Life Christian Counseling, the Prince William Local Human Rights Committee will be notified immediately and affiliation will be reconsidered for permanent status.

Vote:

Ayes--Wilson, Payne, Beard, Horak, Pascoe

Nays—None

Abstained--None

Absent From Vote--None

Absent From Meeting—Stair, Trader-Leigh

Family Insight, Inc.

The affiliation of Family Insight, Inc. was placed on suspension due to the fact that no one had showed up to present the report for the company after several attempts were made to schedule them. Ms. Robin Snell gave the agency report. At the present time, there have been no clients served. The Committee reviewed their Policies and Procedures and asked that there been changes made to the document and re-presented at the November 3, 2010 meeting.

The affiliation will remain in suspension until the November 3rd meeting.

APPROVE APPOINTMENT OF MYRA WILSON AS AUTHORIZED REPRESENTATIVE FOR JOE H.

RESOLUTION 10-06-21

MOTION: Horak

SECOND: Beard

WHEREAS, Joe H. is in need of an Authorized Representative to proceed with the therapeutic treatment that he needs at Northern Virginia Training Center; and

WHEREAS, Ms. Myra Wilson has agreed to be Joe H.'s Authorized Representative using the "Next Friend" qualifications; and

WHEREAS, Ms. Wilson has demonstrated to the Prince William Local Human Rights Committee how she has known Joe H. through review of his Restrictive Behavior Plan as well as visits to his group home for at least six years; and

WHEREAS, the Prince William Local Human Rights Committee is requested to consider the information and approve Ms. Myra Wilson as Joe H.'s Authorized Representative;

NOW, THEREFORE, BE IT RESOLVED that the Prince William Local Human Rights Committee does hereby approve the appointment of Ms. Myra Wilson as Joe H. Authorized Representative.

Vote:

Ayes—Beard, Payne, Pascoe, Horak

Nays—None

Abstained—Wilson

Absent From Vote—None

Absent During Meeting—Stair, Trader-Leigh

FEE SCHEDULE FOR AFFILIATES

AMEND RESOLUTION 09-02-17 AND APPROVED REIMBURSEMENT TO THE PRINCE WILLIAM COUNTY COMMUNITY SERVICES BOARD IN THE AMOUNT OF \$8,000

RESOLUTION 10-06-22

MOTION: Payne

SECOND: Horak

WHEREAS, all providers who are funded or licensed by the Virginia Department of Behavioral Health and Developmental Disabilities Services is required to affiliate with a Local Human Rights Committee; and

WHEREAS, each affiliate is responsible for supporting the infrastructure of the Committee; and

WHEREAS, the Prince William Local Human Rights Committee charges a \$400 affiliation fee to all providers who affiliate with the Committee as a way of supporting the Committee's infrastructure; and

WHEREAS, the Prince William County Community Services Board provides the administrative structure that is needed for the Committee to function; and

WHEREAS, the Prince William Local Human Rights Committee approved reimbursement of \$9,500 to the Prince William Community Services Board at its September 1, 2010 meeting (Resolution 09-02-17); and

WHEREAS, this amount needs to be amended to \$8,000;

NOW, THEREFORE, BE IT RESOLVED that the Prince William Local Human Rights Committee does hereby amend resolution 09-02-21 and approves the reimbursement of \$8,000 to the Community Services Board for their administrative support to the Committee's infrastructure.

Vote:

Ayes—Wilson, Pascoe, Payne, Horak, Beard

Nays—None

Abstained--None

Absent During Vote—None

Absent From Meeting --Stair, Trader-Leigh

HUMAN RIGHTS ADVOCATE REPORT

There was nothing to report.

LHRC VISITS TO AFFILIATED AGENCIES

Myra Wilson, Pam Horak and Cora Swett visited the Lake Jackson Group Home operated by Community Residences, Inc. on September 23, 2010. The Committee agreed to visit the Oak Street Group Home operated by Community Residences, Inc. on October 21, 2010 at 4:30 p.m.

OTHER BUSINESS:

None.

ADJOURNMENT

RESOLUTION 10-06-23

MOTION: Payne

SECOND: Beard

There being no further business to discuss, the October 6, 2010 meeting of the Local Human Rights Committee was adjourned at 8:00 p.m.

Vote:

Ayes—Wilson, Payne, Pascoe, Horak, Beard

Nays—None

Absent During Vote—None

Absent From Meeting – Stair, Trader-Leigh
