

**PRINCE WILLIAM COUNTY
LOCAL HUMAN RIGHTS COMMITTEE
MINUTES**

December 1, 2010

Attendees:

Committee Members Present: Myra Wilson, Ann Pascoe,
Pam Horak, Linda Beard
Karyn Trader-Leigh, Carol Stair

Committee Members Absent: Hattie Payne

CSB Staff: Cora Swett

LHRC Affiliates Present:

ARC/INSIGHT, Inc. – Susan Rudolph
Community Concepts/Visions, LLC –Jennifer Herbert
Therapeutic Interventions – Wayne Bell
Calvary Counseling Center – Jan Chambers
Estelle Place/Jireh Place – Deborah Roundtree, Mary Bell
CRI – Julie Allen
MVLE – Alvin Rhames, Joel Pace
Prince William Family Counseling – Henry Koch

Behavior Consultants:

Alternative Path Training School – Cinny Bodnar

Regional Human Rights Advocate:

Deb Lochart

The regular scheduled meeting of the Prince William Local Human Rights Committee was convened on December 1, 2010 at 3:00 p.m. in the Conference Room, Prince William Club, 8521 Phoenix Drive, Manassas, Virginia.

APPROVAL OF MINUTES

RESOLUTION 12-01-01

MOTION: Horak

SECOND: Stair

WHEREAS, the Prince William Local Human Rights Committee has reviewed the minutes of November 3, 2010;

NOW, THEREFORE, BE IT RESOLVED that the Prince William Local Human Rights Committee does hereby approve the minutes of the November 3, 2010 meeting.

Vote:

Ayes—Beard, Wilson, Trader-Leigh, Horak, Pascoe, Stair

Nays—None

Abstained--None

Absent During Vote—None

Absent From Meeting—Payne

**APPROVAL OF MEETING DATES OF THE PRINCE WILLIAM
COUNTY LOCAL HUMAN RIGHTS COMMITTEE FOR CALENDAR
YEAR 2011**

RESOLUTION 12-01-02

MOTION: Beard

SECOND: Stair

WHEREAS, the Prince William County Local Human Rights Committee has established the first Wednesday of every month as the day that they will meet; and

WHEREAS, space has been reserved at the Prince William Club to accommodate this meeting; and

WHEREAS, the Committee has established 3:00 p.m. as the time the Committee will convene their meeting; and

WHEREAS, the Prince William County Local Human Rights Committee desires to establish a calendar of meeting for the 2011 calendar year;

NOW, THEREFORE, BE IT RESOLVED that the Prince William Local Human Rights Committee does hereby approve the meeting dates for calendar year 2011, as appended.

Vote:

Ayes—Trader-Leigh, Wilson, Beard, Stair, Horak

Nays—None

Abstained--None

Absent During Vote—Pascoe

Absent From Meeting--Payne

REVIEW OF RESTRICTIVE BEHAVIOR PLANS

AUTHORIZED CLOSED SESSION

RESOLUTION 12-01-03

MOTION: Stair

SECOND: Horak

WHEREAS, the Prince William County Local Human Rights Committee desires to discuss in Closed Session client related matters; and

WHEREAS, pursuant to VA Code 2.1-344(A) paragraph 15 for the protection of the privacy of individuals and their records in personal matters not related to public business such discussions may occur in Closed Session;

NOW, THEREFORE, BE IT RESOLVED that the Prince William County Local Human Rights Committee does hereby authorize discussion of the aforestated matters in Closed Session.

Vote:

Ayes—Wilson, Horak, Beard, Trader-Leigh, Stair

Nays—None

Absent During Vote—Pascoe

Absent From Meeting—Payne

CERTIFICATION OF CLOSED SESSION

RESOLUTION 12-01-04

MOTION: Stair
SECOND: Horak

WHEREAS, the Prince William County Local Human Rights Committee has this day adjourned into Closed Session in accordance with a formal vote of the Committee, and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, the Freedom of Information act requires certification that such Closed Session was conducted in conformity with the law;

NOW, THEREFORE, BE IT RESOLVED that the Prince William County Local Human Rights Committee does hereby certify that to the best of their knowledge only matters lawfully exempted from open meeting requirements and only such matters for the protection of the privacy of individuals and their records in personal matters not related to public business were heard, discussed or considered.

Vote:

Ayes—Wilson, Horak, Beard, Trader-Leigh, Stair

Nays—None

Absent During Vote—Pascoe

Absent From Meeting—Payne

Reviewed behavior data sheet for Katherine H.

APPROVED NEW EMERGENCY PROTOCOL FOR MATT E.

RESOLUTION 12-01-05

MOTION: Stair
SECOND: Wilson

WHEREAS, a new Emergency Protocol for Matt E. has been developed for use in the residential program; and

WHEREAS, this restrictive protocol needs approval by the Prince William Local Human Rights Committee before implementation; and

WHEREAS, the Restrictive protocol for Matt E. has been reviewed by the Prince William Local Human Rights Committee; and

WHEREAS, because of the restrictive nature of the protocol, the Local Human Rights Committee has requested advice from Central Office;

NOW, THEREFORE, BE IT RESOLVED that the Prince William Local Human Rights Committee does hereby approve the use of the Restrictive Protocol for Matt E., contingent upon approval from Central Office.

Vote:

Ayes—Wilson, Pascoe, Horak, Beard, Trader-Leigh, Stair

Nays—None

Abstained—None

Absent During Vote—None

Absent From Meeting --Payne

APPROVED NEW RESTRICTIVE BEHAVIOR PLAN FOR ELTON B.

RESOLUTION 12-01-06

MOTION: Horak

SECOND: Stair

WHEREAS, the new Restrictive Behavior Plan for Elton B. has been reviewed and approved for use by the Behavior Management Committee of the Prince William County Community Services; and

WHEREAS, the new Restrictive Behavior Plan for Elton B. has been reviewed by the Prince William Local Human Rights Committee;

NOW, THEREFORE, BE IT RESOLVED that the Prince William Local Human Rights Committee does hereby approve the use of the new Restrictive Behavior Plan for Elton B.

Vote:

Ayes—Wilson, Pascoe, Horak, Beard, Trader-Leigh, Stair

Nays—None

Abstained--None

Absent During Vote—None

Absent From Meeting --Payne

APPROVED NEW RESTRICTIVE BEHAVIOR PLAN FOR DAN W.

RESOLUTION 12-01-07

MOTION: Horak

SECOND: Stair

WHEREAS, the new Restrictive Behavior Plan for Dan W. has been reviewed and approved by the Behavior Management Committee of the Prince William County Community Services; and

WHEREAS, the new Restrictive Behavior Plan for Dan W. has been reviewed by the Prince William Local Human Rights Committee;

NOW, THEREFORE, BE IT RESOLVED that the Prince William Local Human Rights Committee does hereby approve the use of the new Restrictive Behavior Plan for Dan W.

Vote:

Ayes—Wilson, Pascoe, Horak, Beard, Trader-Leigh, Stair

Nays—None

Abstained—None

Absent During Vote—None

Absent From Meeting --Payne

APPROVED THE RESTRICTIVE BEHAVIOR PLAN FOR WILFRED T.

RESOLUTION 12-01-08

MOTION: Stair
SECOND: Wilson

WHEREAS, the Restrictive Behavior Plan for Wilfred T. has been reviewed and approved by the Behavior Management Committee of the Prince William County Community Services; and

WHEREAS, the Restrictive Behavior Plan for Wilfred T. has been reviewed by the Prince William Local Human Rights Committee;

NOW, THEREFORE, BE IT RESOLVED that the Prince William Local Human Rights Committee does hereby approve the Restrictive Behavior Plan for Wilfred T.

Vote:

Ayes—Wilson, Pascoe, Horak, Beard, Trader-Leigh, Stair

Nays—None

Abstained--None

Absent During Vote—None

Absent From Meeting --Payne

REMOVED RESTRICTIVE BEHAVIOR PLAN FOR JOSEPH T.

APPROVED RESTRICTIVE BEHAVIOR PLAN FOR ALEX A.

RESOLUTION 12-01-09

MOTION: Horak

SECOND: Beard

WHEREAS, the Restrictive Behavior Plan for Alex A. has been reviewed and approved by the Behavior Management Committee of the Prince William County Community Services; and

WHEREAS, the Restrictive Behavior Plan for Alex A. has been reviewed by the Prince William Local Human Rights Committee;

NOW, THEREFORE, BE IT RESOLVED that the Prince William Local Human Rights Committee does hereby approve the use of the Restrictive Behavior Plan for Alex A.

Vote:

Ayes—Wilson, Pascoe, Horak, Beard, Trader-Leigh, Stair

Nays—None

Abstained--None

Absent During Vote—None

Absent From Meeting --Payne

APPROVED RESTRICTIVE BEHAVIOR PLAN FOR ROBBIE K.

RESOLUTION 12-01-10

MOTION: Beard

SECOND: Stair

WHEREAS, the Restrictive Behavior Plan for Robbie K. has been reviewed and approved by the Behavior Management Committee of the Prince William County Community Services; and

WHEREAS, the Restrictive Behavior Plan for Robbie K. has been reviewed by the Prince William Local Human Rights Committee;

NOW, THEREFORE, BE IT RESOLVED that the Prince William Local Human Rights Committee does hereby approve the use of the Restrictive Behavior Plan for Robbie K.

Vote:

Ayes—Wilson, Pascoe, Horak, Beard, Trader-Leigh, Stair

Nays--None

Abstained--None

Absent During Vote—None

Absent From Meeting --Payne

APPROVED THE RESTRICTIVE BEHAVIOR PLAN FOR EDDIE N.

RESOLUTION 12-01-11

MOTION: Stair
SECOND: Beard

WHEREAS, the Restrictive Behavior Plan for Eddie N. has been reviewed and approved by the Behavior Management Committee of the Prince William County Community Services; and

WHEREAS, the Restrictive Behavior Plan for Eddie N. has been reviewed by the Prince William Local Human Rights Committee;

NOW, THEREFORE, BE IT RESOLVED that the Prince William Local Human Rights Committee does hereby approve the Addendum to the Restrictive Behavior Plan for Eddie N.

Vote:

Ayes—Wilson, Pascoe, Horak, Beard, Trader-Leigh, Stair

Nays--None

Abstained--None

Absent During Vote—None

Absent From Meeting --Payne

APPROVED RESTRICTIVE BEHAVIOR PLAN FOR DEANA F.

RESOLUTION 12-01-12

MOTION: Wilson

SECOND: Stair

WHEREAS, the Restrictive Behavior Plan for Deana F. has been reviewed and approved by the Behavior Management Committee of the Prince William County Community Services; and

WHEREAS, the Restrictive Behavior Plan for Deana F. has been reviewed by the Prince William Local Human Rights Committee;

NOW, THEREFORE, BE IT RESOLVED that the Prince William Local Human Rights Committee does hereby approve the use of the Restrictive Behavior Plan for Deana F.

Vote:

Ayes—Wilson, Pascoe, Horak, Beard, Trader-Leigh, Stair

Nays--None

Abstained--None

Absent During Vote—None

Absent From Meeting --Payne

APPROVED RESTRICTIVE BEHAVIOR PLAN FOR DAVID L.

RESOLUTION 12-01-13

MOTION: Wilson

SECOND: Beard

WHEREAS, the Restrictive Behavior Plan for David L. has been reviewed and approved by the Behavior Management Committee of the Prince William County Community Services; and

WHEREAS, the Restrictive Behavior Plan for David L. has been reviewed by the Prince William Local Human Rights Committee;

NOW, THEREFORE, BE IT RESOLVED that the Prince William Local Human Rights Committee does hereby approve the use of the Restrictive Behavior Plan for David L.

Vote:

Ayes—Wilson, Pascoe, Horak, Beard, Trader-Leigh, Stair

Nays--None

Abstained--None

Absent During Vote—None

Absent From Meeting --Payne

APPROVED RESTRICTIVE BEHAVIOR PLAN FOR ASHLEY C.

RESOLUTION 12-01-14

MOTION: Stair

SECOND: Beard

WHEREAS, the Restrictive Behavior Plan for Ashley C. has been reviewed and approved by the Behavior Management Committee of the Prince William County Community Services; and

WHEREAS, the Restrictive Behavior Plan for Ashley C. has been reviewed by the Prince William Local Human Rights Committee;

NOW, THEREFORE, BE IT RESOLVED that the Prince William Local Human Rights Committee does hereby approve the use of the Restrictive Behavior Plan for Ashley C.

Vote:

Ayes—Pascoe, Wilson, Horak, Beard, Trader-Leigh, Stair

Nays--None

Abstained--None

Absent During Vote—None

Absent From Meeting --Payne

APPROVED RESTRICTIVE BEHAVIOR PLAN FOR LAMONT W.

RESOLUTION 12-01-15

MOTION: Beard
SECOND: Wilson

WHEREAS, the Restrictive Behavior Plan for Lamont W. has been reviewed and approved by the Behavior Management Committee of the Prince William County Community Services; and

WHEREAS, the Restrictive Behavior Plan for Lamont W. has been reviewed by the Prince William Local Human Rights Committee; and

NOW, THEREFORE, BE IT RESOLVED that the Prince William Local Human Rights Committee does hereby approve the use of the Restrictive Behavior Plan for Lamont W.

Vote:

Ayes—Pascoe, Wilson, Horak, Beard, Trader-Leigh, Stair

Nays--None

Abstained--None

Absent During Vote—None

Absent From Meeting --Payne

APPROVED NEW RESTRICTIVE BEHAVIOR PLAN FOR JOYCE M.

RESOLUTION 12-01-16

MOTION: Wilson

SECOND: Stair

WHEREAS, the new Restrictive Behavior Plan for Joyce M. has been reviewed and approved by the Behavior Management Committee of the Prince William County Community Services; and

WHEREAS, the Restrictive Behavior Plan for Joyce M. has been reviewed by the Prince William Local Human Rights Committee;

NOW, THEREFORE, BE IT RESOLVED that the Prince William Local Human Rights Committee does hereby approve the use of the Restrictive Behavior Plan for Joyce M.

Vote:

Ayes—Pascoe, Wilson, Horak, Beard, Trader-Leigh, Stair

Nays--None

Abstained--None

Absent During Vote—None

Absent From Meeting --Payne

APPROVED RESTRICTIVE BEHAVIOR PLAN FOR JAMES H.

RESOLUTION 12-01-17

MOTION: Horak

SECOND: Beard

WHEREAS, the Restrictive Behavior Plan for James H. has been reviewed and approved by the Behavior Management Committee of the Prince William County Community Services; and

WHEREAS, the Restrictive Behavior Plan for James H. has been reviewed by the Prince William Local Human Rights Committee;

NOW, THEREFORE, BE IT RESOLVED that the Prince William Local Human Rights Committee does hereby approve the use of the Restrictive Behavior Plan for James H.

Vote:

Ayes—Pascoe, Wilson, Horak, Beard, Trader-Leigh, Stair

Nays--None

Abstained--None

Absent During Vote—None

Absent From Meeting --Payne

APPROVED RESTRICTIVE BEHAVIOR PLAN FOR JOE H.

RESOLUTION 12-01-19

MOTION: Stair
SECOND: Beard

WHEREAS, the Restrictive Behavior Plan for Joe H. has been reviewed and approved by the Behavior Management Committee of the Prince William County Community Services; and

WHEREAS, the Restrictive Behavior Plan for Joe H. has been reviewed by the Prince William Local Human Rights Committee;

NOW, THEREFORE, BE IT RESOLVED that the Prince William Local Human Rights Committee does hereby approve the use of the Restrictive Behavior Plan for Joe H.

Vote:

Ayes—Pascoe, Horak, Beard, Trader-Leigh, Stair

Nays--None

Abstained--Wilson

Absent During Vote—None

Absent From Meeting --Payne

**APPROVED AFFILIATION WITH ASSOCIATED BEHAVIORAL
OUTCOMES AND DEVELOPMENTAL EXPERTS OF VIRGINIA, INC.
(VABODE)**

RESOLUTION 12-01-19

MOTION: Beard

SECOND: Wilson

WHEREAS, in order to become licensed by the Virginia Department of Behavioral Health and Developmental Services, agencies must affiliate with a Local Human Rights Committee ; and

WHEREAS, at the November 6 meeting of the Prince William Local Human Rights Committee, the Associated Behavioral Outcomes and Developmental Experts of Virginia, Inc. (VABODE) requested to affiliate with the Committee; and

WHEREAS, the Committee by email poll vote agreed to the affiliation of VABODE; and

WHEREAS, the Prince William Local Human Rights Committee desires to ratify their poll vote;

NOW, THEREFORE, BE IT RESOLVED that the Prince William Local Human Rights Committee does hereby approve the affiliation of the Associated Behavioral Outcomes and Developmental Experts of Virginia, Inc. (VABODE).

Vote:

Ayes—Wilson, Beard, Stair, Trader-Leigh, Horak, Pascoe

Nays—None

Abstained--None

Absent During Vote—None

Absent From Meeting--Payne

AFFILIATES STATISTICAL REPORT

Prince William Family Counseling

Dr. Henry Koch gave the yearly statistical report for Prince William Family Counseling, Intensive In-Home Services and Virginia Support Services. Dr. Koch reported that these programs do not have house rules or Code of Conduct which require review by the Local Human Rights Committee.

Estelle Place (Jireh, Our Place)

Ms. Mary Bell and Deborah Roundtree presented the yearly statistical report for Jireh and Estelle's Place. There were no changes to the House Rules which have previously been reviewed and approved by the Committee.

Calvary Counseling Center

Dr. Jan Chambers answered questions regarding the House Rules for Calvary Counseling Center. The Committee had the following questions/concerns:

Restriction of phone and cell phone use.

Rewrite the "do not touch the TV, stereo or the agency's phone or DVD"

Deb Lochart, Regional Advocate, agreed to visit the program and review their Policies and Procedures and will report back on the issues at the February meeting.

Therapeutic Interventions

Mr. Dwayne Bell answered questions about the Code of Conduct for the three programs operated by Therapeutic Interventions: Intensive In-Home, Therapeutic Day Treatment, and Mental Health Support. The following recommendations were made by the Committee:

Remove line about using work as part of consequences.
Remove word consequence when referring to chores whether individual or consequences are for behaviors.
Address the statement “Leaving things of a personal nature in inappropriate place”.

Therapeutic Interventions will provide the updated Code of Conduct and the Committee will take action on the revised one at their January meeting.

HUMAN RIGHTS ADVOCATE REPORT

Deb Lochart, Regional Advocate, advised that the State Human Right Committee has been developing guidance for Local Human Rights Committees regarding By-Laws, Agreements, etc. The draft of these recommendations will be voted on at their meeting on December 10, 2010.

OTHER BUSINESS:

None.

ADJOURNMENT

RESOLUTION 12-01-20

MOTION: Horak

SECOND: Stair

There being no further business to discuss, the December 1, 2010 meeting of the Local Human Rights Committee was adjourned at 5:50 p.m.

Vote:

Ayes—Wilson, Pascoe, Horak, Beard, Trader-Leigh, Stair

Nays—None

Absent During Vote—

Absent From Meeting – Payne
