

**METRO RICHMOND  
LOCAL HUMAN RIGHTS COMMITTEE  
Richmond Behavioral Health Authority  
107 South 5<sup>th</sup> Street  
August 20, 2008  
5:30pm**

**MINUTES**

**Committee Members Present:** Elliott Cox Vice-Chair, Linda M. Patterson Chair, Shontay Harris, and James Wallace

**Committee Members Absent:** MacKay M. Boyer (excused)

**Staff Support:** James O. Bowser, (Advocate, DMHMRSAS Office of Human Rights); Laura Nguyen (RBHA);

**Affiliate Members Present:** Sandy Brudvig, **Cumberland**, Karen Angeloff, **Family Preservation Services**, Calandra Smith, **Diamonds In the Rough**, Simone Harris, Russell L Glenn Jr., Emily Hemboldt, and Teresa Secreti, **Community Residences Inc.**, Rhonda Gonzales **Dana's Habitat**, Keisha Gilchrist **Unique Lessons**, Chris Brown, **J&D Residential**, Samara Gracia, **Divine Residential Services**, Tiffany Gunn, **Independent Adult Care Services**, James Neeley, **Rubicon**

**Affiliate Members Absent:** **Connections A Grace Place Adult Care Center**, **JDM of Virginia LLC.**, **Adult Day Services of South Richmond**, **AES**, **CJW Tucker Pavilion**, **Dominion Youth Services**

**Others Present:** Jackie McClenney-Wallace

**I. Welcome/Call to Order**

Mrs. Patterson, called the meeting to order at 5:40 pm welcoming all to the Metro Richmond LHRC meeting, and opened the floor for comments. Introductions were shared however, there were no community comments.

**II. Review of Minutes:**

The minutes from the June 18, 2008 LHRC meeting were approved as submitted.

Mrs. Patterson indicated that individuals could access *LHRC Minutes on the DMHMRSAS website* at <http://www.dmhmrsas.virginia.gov/>

**III. Affiliate Presentations:**

Human Rights Activity Reports were received and accepted from the following affiliate providers: **However, the agenda was changed to reflect the following order**

Dr. Alison Breland PhD Project Manager with RBHA SA Services for the Research Study "Organizational Factors Influencing Practice Improvement in Community- Based Care" gave a brief presentation on the Survey that is currently being conducted with adults receiving SA Services at the RBHA and with SA Contract Providers. Dr. Breland will return and give the LHRC an update on the survey findings periodically beginning in December.

Mr. James Neeley from Rubicon Inc., presented each of the LHRC members with copies of the revised Contraband Screening Policy and Procedures and then described the policy and procedures for all in attendance as requested.

Mr. Bowser reiterated that Affiliates not in attendance were essentially not in compliance with the Affiliation Agreement and Licensure and emphasized that attendance from a representative is only required 2 times a year due to the large number of affiliates. Programs not sending a representative may be suspended and reported to Licensure

Reports were received and accepted from the following affiliate providers:

- Family Preservation
- Community Residences Inc.,
- Cumberland Hospital & Community Based Services

- Dana's Habitat
- Diamonds In the Rough
- Divine Residential Services
- Independent Adult Care Services

**IV. State Office Human Rights Report:**

The OHR is currently reviewing the human rights policies and procedures for 32 new programs and there are 68 programs in the process of working towards licensure and will need LHRC affiliation.

Volunteers are needed to staff new committees and join existing committees. Mr. Bowser discussed the qualifications needed for individuals to volunteer, presented helpful information on the makeup of LHRC's and clarified the definition for consumer members. A consumer is defined as an individual either currently receiving mental health services or having received mental health services in the past five years either in the private or public services sector.

Help is needed to identify potential LHRC members.

In closing Mr. Bowser announced there will not be an annual Human Rights Conference this year due to the lack of funds. However, OHR staff will be providing training for LHRC members. The tentative date for the upcoming training for LHRC members is on Friday October 17<sup>th</sup> at the Southside Regional Training Center at CSH.

**V. Old Business:** Linda Patterson, Chair updated the attendees present with information received from the ad-hoc survey/training committee members. Attendees were in agreement that the training on Investigation techniques with the tweaking suggested for specific populations was needed. Therefore, the LHRC would like for the Ad-Hoc committee to move forward with a proposal for providing the training session to Affiliate members.

**VI. Executive Session at 7:18 pm**

*At 7:18 pm A motion was made and passed that the LHRC go into Executive Session pursuant to Virginia Code 2.2-3711 for the protection of the privacy of individuals and their records and personal matters not related to public business, namely to review the Behavioral Support Plans for individuals receiving services as requested from Community Residences ICF Riverside.*

**Return to Open Session:** *Upon reconvening into open session at 7:40 PM the Local Human Rights Committee certified that only public business matters lawfully exempted from statutory open meeting requirements and only public business matters identified in the motion to convene the closed session were discussed in closed session. Elliott Cox introduced a motion to accept the plans as submitted and Mr. James Wallace seconded the motion. It is noted that all changes to the behavior plans must be reported to the LHRC via contacting Laura Nguyen, at the RBHA staff support to the LHRC.*

**Roll Call:** *Linda M. Patterson-so certified, Shontay Harris-so certified James Wallace-so certified and Elliott Cox-so-certified.*

**VII. Adjournment: 8:15 pm**

**VIII. Meeting Dates: Wednesday October 15, and December 10, 2008 at 5:30 PM RBHA**