

**RICHMOND UNIFIED
LOCAL HUMAN RIGHTS COMMITTEE
MINUTES
SEPTEMBER 21, 2006**

Committee Members Present:

Londella Hamilton, Chairman
Paula Futrell
Jerome Lee
Betty Velez
Toinette Worden

Affiliate Members Present:

Mbalu K. Jah, Pleasant View Residential
Michael Bakaar, Pleasant View Residential
Katherine Sivdan, Pleasant View Residential
Monica Lucas, Rion's Hope Inc.
Zakia Copeland, Family Restoration Services, LLC
Sylvia Funn, Family Restoration Services, LLC
Lucius A. Alford Sr., Outreach Residential Services
Michelle Whittingham, Diversity Training
Marcia Whittingham, Diversity Training
Carolyn Palmore, Angel House, LLC
Wanda Brown, Angel House, LLC
Mykaih Davis, Angel House, LLC
L. Dana Khnna, Angel House, LLC
Sebastian Symeonides, Virginia Institute for Systemic Treatment
Michelle Gestwick, It's A New Day, LLC
Kimberly C. Pettus, Inspiration House

Others Present:

James O. Bowser Jr., Regional Advocate
Tevar Archer, Virginia Counseling & Community Development
Emerson Lepez, Strong Foundation Youth Initiative
Robert Ashford, Strong Foundation Youth Initiative
Donald Wheeler, Strong Foundation Youth Initiative
Elliott Cox, Youth Intervention Services
Joyce Cooke, Youth Intervention Services
Andrea R. Gregg-Martin, Family Maintenance Counseling Group
Nicole Williams, Family Maintenance Counseling Group
Timothy Davis, Family Maintenance Counseling Group

Kobi Mullins, T. O. D. A. Y. S. Youth Services
Aric Melton Sr., T.O. D. A. Y. S. Youth Services
Dawn Cherry, T. O. D. A. Y. S. Youth Services
Diona Sheffield, T.O. D. A. Y. S. Youth Services

I. Welcome/Call to Order:

Ms. Hamilton called the meeting to order.

II. Introductions:

Everyone introduced themselves and their program.

III. Approval of July 20, 2006 Minutes.

Motion was made and passed to approve minutes of July 20, 2006 meeting.

IV. Requests for Affiliation:

A. T.O.D.A.Y.S. Youth Services:

Intensive in-home, holistic counseling treatment for youths 6-21 years of age. The program addresses problems of violence, gangs, sexuality, relationships, and parental needs. Child must have mental health diagnosis. Staff to client, ratio of 1/3.

A Motion was made and passed to approve affiliation request of T.O.D.A.Y.S. Youth Services.

B. Strong Foundation Youth Initiative:

Agency provides intensive in home counseling to youth 4-21 years of age with an axis I diagnosis. The focus is on academics and parents must participate. Agency can serve up to 20 clients.

A Motion was made and passed to approve affiliation request of Strong Foundation Youth Initiative.

C. Youth Intervention Services:

Counseling services for children 5-21 with axis 1 diagnosis. The program provides a minimum of 5 hours per week of Family Systems Counseling. Staff to client ratio is 1/4.

A Motion was made and passed to approve affiliation request of Youth Intervention Services.

D. Virginia Counseling and Community Development:

Agency provides intensive in-home counseling services to youth 5-21 years of age with an axis 1 diagnosis. The agency is private, non profit and uses a behavior modification model. Staff to client ratio is 1/5.

A Motion was made and passed to approve affiliation request of Virginia Counseling and Community Development.

Mr. Bowser explained the affiliation request process:

- 1) Human Rights Policy and Procedures are approved by staff of the Office of Human Rights;
- 2) Written request for affiliation is made with an LHRC; and
- 3) Human Rights Policies & Procedures are reviewed by the LHRC.

V. Human Rights Policies and Procedures Review:

A. Pleasant View Residential Services

Residential group home setting that serves mild to profound MR clients. Exclusion is high medical need, behaviors such as sexual or substance abusing persons.

A Motion was made and passed to accept the human right policies and procedures with recommended revisions to restraint policy.

B. It's A New Day:

Rights are pointed out verbally and in writing, with tour of facility at admission. Staff is trained on rights and all restraints are prohibited except in emergencies. Time limit for use of restraint is up to one hour before crisis called.

A Motion was made and passed to accept human rights policies and procedures with recommended limit for the use of restraints (physical holdings) to 20 minutes.

C. Family Maintenance Counseling Group:

Rights are given both verbally and in writing at intake. Restraints only used in emergency and must be reported within 24 hours.

A Motion was made and passed to accept the human rights policies and procedures.

D. Family Restorations Services:

Restraints used only in emergencies when there is risk of harm to self or others. Staff trained in 7 days of hire. Staff must score a minimum of 90% annual human rights test. Rights explained at intake.

A Motion was made and passed to accept human rights policies and procedures.

VI. Human Rights Activities Reporting:

Human /Rights Activities Reports were received and accepted for the following providers:

Outreach Residential;
Angel House;
Diversity Training & Support Group;
Rion's Hope;
Inspiration House;
VA Institute for Systemic Treatment;
It's A New Day;
Family Maintenance Counseling;
Family Restorations;

VII. New Business:

Mr. Bowser distributed the schedule for public comment on the new proposed regulations and the 3rd. edition of *Human Writes*. Mr. Bowser called attention to the *Meet the LHRC Honoree* section of the newsletter and reported that new committee member, Betty Velez, had been selected as the *Honoree* for this edition of the newsletter.

A Motion was made and passed to limit number of affiliates to 15 providers.

VIII. Next Meeting Date:

November 16, 2006

IX. Adjournment:

There being no further business, the meeting was adjourned at 8:25 pm.