

**RICHMOND UNIFIED  
LOCAL HUMAN RIGHTS COMMITTEE  
MINUTES  
GROUP A  
September 15, 2011**

**Committee Members Present:**

Barbara McDougald, Chair X\_\_\_\_  
Rhonda Carter, Vice Chair X\_\_\_\_  
Thomila Wilson, Secretary X\_\_\_\_  
Janice Gant X\_\_\_\_  
Samara Gracia X\_\_\_\_

**Members Absent:**

**Affiliated Agencies Presents (check those present):**

Abundant Life X\_\_\_\_  
Accent Group & Family Services, LLC X\_\_\_\_  
Arch Support Residential Services X\_\_\_\_  
Community Alternatives Consortium \_\_\_\_\_  
Counseling & Advocacy X\_\_\_\_  
Deuteronomy Eight Eighteen X\_\_\_\_  
Diversity Training & Support Center X\_\_\_\_  
Family Integrated Counseling Services X\_\_\_\_  
Family Maintenance Counseling X\_\_\_\_

**Others Presents: Sam Gray, Melissa McGinn, Family Insight; Michael Curseen- Regional Advocate – Region IV**

**I. Welcome/ Call to Order:**

Mrs. Thomila Wilson called the meeting to order at 5:55 PM

**II. Introductions:**

Everyone introduced self and company to group.

**III. Review/ Approval of Draft Minutes: July 21, 2011- The Committee motioned to approve the minutes presented.**

**IV. Public comments:**

none

V. Old Business:

1) LHRC Follow-up from July 21, 2011 LHRC meeting RE: Resubmission of Corrected Quarterly Reports

For A Good Cause –	resubmit on correct report form
Harry Co. –	resubmit with corrections
Inspiration House –	missing report
It's A New Day –	resubmit with corrections
Outreach Residential –	resubmit with corrections
Vigilant Mindz –	resubmit with corrections
Virginia Counseling and Community Development –	resubmit on correct report form

2) LHRC Follow-up from September 15, 2011 LHRC meeting RE: Crisis Wave –Update Training- Virginia Counseling Community Development - -- Deferred to November 17, 2011 LHRC meeting.

VI. New Business:

- A. Request for Affiliation (NEW) RE: Family Insight, P. C. for the Provision of 1) Intensive In-home Services; 2) Mental Health Support Services

Action: The Committee approved the request for new affiliation for the provision of intensive in home and mental health support services.

- B. Request for Affiliation (Program Expansion) RE: Diversity Residential Homes for the provision of Congregate Residential Services – Michelle Whittingham, Co-Director

Action: The Committee approved the request for affiliation (program expansion) for congregate residential services located at the Cascade Creek subdivision.

- C. Revised Richmond Unified LHRC Meeting Dates and Reporting Requirements Schedule Dated September 14, 2011. – Mr. Curseen discussed the revisions to the schedule with LHRC members and providers.

Action: The Committee accepted the revisions as presented.

D. Advocate's Report: Mr. Curseen provided information concerning the following topics:

- 1) Training on Completion of the Quarterly Report presented by Michael Curseen
- 2) FOIA Interpretation – “What constitutes a meeting?”
- 3) Training Opportunities (*Investigator Training; Understanding Licensing Requirements; Topics for Administrators of Group Homes & Residential Services; Audit Training from a Provider's Perspective*)
- 4) Process for Adding a New Location
- 5) Human Writes – SHRC Newsletter

IX. Attendance Report:

8 of 9 providers of Group A attended the September 15, 2011\_LHRC meeting

X. Location for Upcoming Meeting & Date

Next meeting: Group B - November 17, 2011 at It's A New Day located at 1664 Anderson Hwy., Suite G, Powhatan, VA 23139

Host for Group B LHRC Meeting November 17, 2011: Family Integrated Counseling

XII. Adjournment of Regular Meeting 6:45 PM