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**ROANOKE HUMAN RIGHTS COMMITTEE MINUTES**  
**November 12, 2009**

The Roanoke Local Human Rights Committee met on November 12, 2009 at 3:00 pm at It's About Time, Inc. located at 1316 S Jefferson Street, Lower Level Suite 1, Roanoke, VA 24016.

**MEMBERS PRESENT**

Vincent Dabney, Chair  
Renu Musslewhite, Vice Chair  
Ann Patterson  
Rebecca Downs  
Thayer Walker

**OHR STAFF PRESENT**

Nan Neese, Regional Human Rights Advocate

**ADMINISTRATIVE SUPPORT STAFF**

Karen Harth

**AFFILIATES REPRESENTED ???**

Alleghany Highlands CSB – Betty Crance  
Dominion Day Services – Dwayne Lynch, Dianna Parrish  
It's About Time, Inc. – Amanda Craig, Mitzi Tuck  
United Support Services, LLC – Tammy Solari  
Key Living Options, Inc. – Linda Puckett  
Austin Residential and Mental Health Support Services ???

**Minutes**

Vincent Dabney, Chairperson called the meeting to order and invited members, staff and affiliates to introduce themselves.

Advocate's Report: Nan Neese, Regional Advocate, reminded the affiliates of the Committee's vacancies and encouraged recruiting to fill these. Nan recognized the representative for Generation X-cell.

Affiliates Reports:

Mr. Dabney invited the Providers to present their bi-monthly Human Rights Reports.

1) Betty Crance, Director of Intellectual Disability Services, presented the Alleghany Highlands CS report and responded to questions from the Committee. The report was accepted as submitted.

2) Dwayne Lynch, Director of Day Treatment Services, presented the combined report for Dominion Day Services and offered to answer any questions. The report was accepted as submitted.

3) Mitzi Tuck, Executive Director, presented It's About Time, Inc. report. Also Mrs. Tuck reviewed with the LHRC her letter of notification that the Affiliation for Responsible Resources would not be necessary and requested that the LHRC conclude that affiliation. She explained that she did not need to pursue licensing of this separate company and instead was requesting modification of her current license to add in-home services. The LHRC accepted the human rights

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report as submitted and voted to conclude the affiliation of Responsible Resources since licensing would not be sought.

4) Tammy Solari, Director presented the United Support Services, LLC report. Mrs. Solari also had submitted a request to extend her current affiliation to include Intensive In-home Services. The Committee reviewed the information presented and made recommendation for clarity. The LHRC accepted the bi-monthly report as submitted and voted to extend the affiliation to include Intensive In-home Services. Mrs. Solari was asked to submit the changes for review at the next meeting.

5) There was no representative from Austin Residential and Mental Health Support Services.

Request for Affiliation:

Dr. Torino Jennings presented a request for affiliation from Generation X-cel, a Therapeutic Day Treatment Service for youth ages 5 -18. Nan shared with the Committee that it had been difficult to track exactly where this provider was in the approval process with licensing for expanding services to a new Region. While the provider has operated a group home license for numerous years, the TDT license had been granted less than a year ago. The LHRC expressed concern that the policies and procedures submitted for review were not exactly consistent with human rights. Nan stated that those submitted directly to the LHRC appeared to constitute policies required by licensing standards rather than the human rights regulation. After much discussion and in good faith the LHRC moved and approved affiliation on the condition that appropriate policy and procedure would be forwarded to the Committee before the next meeting and reviewed at that time.

Adjournment.

The first meeting of 2010 was scheduled for January 14<sup>th</sup>. The meeting was adjourned.

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Vincent Dabney, Chairman

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Date