

**ROANOKE HUMAN RIGHTS COMMITTEE MINUTES**  
**May 13, 2010**

The Roanoke Local Human Rights Committee met on March 13, 2010 at 3:00 pm at It's About Time, Inc. located at 1316 S Jefferson Street, Lower Level Suite 1, Roanoke, VA 24016.

**MEMBERS PRESENT**

Vincent Dabney, Chair  
Renu Musslewhite, Vice Chair  
Ann Patterson  
Rebecca Downs  
Thayer Walker

**OHR STAFF PRESENT**

Nan Neese, Regional Human Rights Advocate  
Betty Crance, Director of ID Services of Alleghany Highlands Community Services volunteered to provide Administrative Support to the LHRC temporarily.

**AFFILIATES REPRESENTED**

Alleghany Highlands CSB – Betty Crance  
Austin Residential and Mental Health Support Services – Tina Austin  
Dominion Day Services – Dianna Parrish  
Dominion Outpatient Services – Tonya Stewart  
Edgewood Group Family Services – David Walton  
It's About Time, Inc. – Beth Enos  
Key Living Options, Inc. – Linda Puckett  
United Support Services, LLC – Tammy Solari  
Youth Advocacy Program – Valerie Koeppel

**GUESTS PRESENT**

Mr. Edward Gates  
Mr. Everett Foxx, Dominion Day Services

**MINUTES**

Vincent Dabney, Chairperson called the meeting to order and invited members, staff affiliates, and guests to introduce themselves.

Approval of the Minutes: Mr. Dabney requested a motion to accept the Minutes for March 11, 2010. Thayer Walker moved to accept the Minutes as amended, Renu Musselwhite seconded and the motion carried. The Committee discussed the fact that no business could be conducted at the January meeting due to the lack of quorum.

Advocate's Report: Nan Neese, Regional Advocate, apologized for all the difficulties related to the problems associated with the Department's computer system "transformation" resulting in her inability to access email consistently or access her e-files. There was a reminder about the requirement to have representation at each meeting. Nan reminded the Providers of the need to increase their efforts to recruit LHRC applicants to fill the two vacancies.

Affiliates Reports:

Mr. Dabney invited the Providers to present the Provider Human Rights Reports for January - April.

- 1) Betty Crance, Director of Intellectual Disability Services, presented the Alleghany Highlands Community Services report. The report was accepted as submitted.
- 2) Tina Austin, Director, presented her reports for Austin Residential and Mental Health Support Services. The report was accepted as submitted.
- 3) Dominion Day Services' report was accepted as submitted.
- 4) David Walton with Edgewood Group Family Services introduced Mr. Gates of Crisis Wave. As requested by the Committee Mr. Gates provided an overview of his training relative to behavior management including a demonstration of the physical restraint techniques. The Chairman extended the Committee's appreciation to Mr. Gates for traveling to Roanoke to conduct this presentation. Edgewood Group has not yet began providing after school day treatment and therefore did not submit a report. Nan informed the Committee that the Edgewood Group would be seeking extended affiliation for additional services at the next meeting.
- 5) Beth Enos, Director, presented the report for It's About Time, Inc. and the report was accepted as submitted.
- 6) Linda Puckett, Director, presented the report for Key Living Options and it was accepted as submitted.
- 7) Valerie Koepfel, Director of Youth Advocacy Program, left notes with Nan indicating that YAP had not yet been granted license but had been asked to submit additional policy and procedures revisions to the Office Of Licensing.
- 8) Tammy Solari, Director, reviewed the report for United Support Services, LLC relative to both Therapeutic Day Treatment and Intensive In-Home. The report was accepted as submitted.

Request for Affiliation:

It was noted that Quovadis Washington, Director of Mental Health Services with Alleghany Highlands Community Services submitted formal notification of the addition of a new outpatient site for conducting intakes and assessments. Renu made the motion to extend the current affiliation to include this location and Thayer Walker seconded. The motion passed.

Other Business:

There was a brief discussion relative to the Committee's concern for the number of Providers seeking affiliation. Also given the length of the meeting, Nan suggested that she postpone the FOIA training until the July meeting.

Adjournment.

With a reminder that the next meeting will be July 8<sup>th</sup> and agenda items due June 24<sup>th</sup>, the meeting was adjourned.

---

Vincent Dabney, Chairman

---

Date