

**ROANOKE LOCAL HUMAN RIGHTS COMMITTEE
MINUTES**

July 8, 2010

The Roanoke Local Human Rights Committee met on July 8, 2010 at 3:00 pm at It's About Time, Inc. located at 1316 S Jefferson Street, Lower Level Suite 1, Roanoke, VA 24016.

MEMBERS PRESENT

Vincent Dabney, Chair
Renu Musslewhite, Vice Chair
Ann Patterson
Rebecca Downs

Absent

Thayer Walker

OHR STAFF PRESENT

Nan Neese, Regional Human Rights Advocate
Betty Crance, Director of ID Services of Alleghany Highlands Community Services temporary
co-Administrative Support to the LHRC temporarily.
Janet Bengé, Secretary-in-training, It's About Time, Inc.

AFFILIATES REPRESENTED

Alleghany Highlands CSB – Betty Crance
Dominion Day Services – Dianna Parrish, Dwayne Lynch, Candace Williams
Edgewood Group Family Services – Travis Crocker
It's About Time, Inc. – Beth Enos and Amanda Craig
Key Living Options, Inc. – Linda Puckett
United Support Services, LLC – Tammy Solari

Absent:

Austin Residential and Mental Health Support Services – Tina Austin
Dominion Outpatient Services – Tonya Stewart
Youth Advocacy Program – Valerie Koeppel (Gave notice of absence and reported License has not yet been granted.)

MINUTES

Vincent Dabney, Chairperson called the meeting to order and invited members, staff affiliates, and guests to introduce themselves.

Approval of the Minutes: Mr. Dabney requested a motion to accept the Minutes for May 13, 2010. The motion was made to accept the Minutes as submitted, seconded and the motion carried.

Advocate's Report:

Nan Neese, Regional Advocate, together with the Committee extended their appreciation to Janet Bengé for accepting the administrative support function for the LHRC.

Nan distributed a letter from the State Human Rights Committee to the LHRCs. She reviewed the content for the benefit of the Providers. Of immediate importance is the fact that a moratorium has been placed on creating new LHRCs until the SHRC can better review the current

status and functions of the local committees. In behalf of the SHRC, Nan extended appreciation to each of the LHRC members for their service!

Also, she submitted to the members her report on the change in the process for reviewing license applicants' behavior management policies, procedures and curriculum. Nan expressed her appreciation to this LHRC for the careful and thorough review that produced a new process for review and approval of proposed behavior management systems and in turn assuring the protection of the individuals we serve.

Apology offered for her delay in pulling together an Affiliate Directory as the LHRC requested.

There was a reminder about the requirement to have representation at each meeting.

Nan again reminded the Providers of the need to increase their efforts to recruit LHRC applicants to fill the two vacancies.

Affiliates Reports:

Mr. Dabney invited the Providers to present the Provider Human Rights Reports for May - June.

- 1) Betty Crance, Director of Intellectual Disability Services, presented the Alleghany Highlands Community Services report. The report was accepted as submitted.
- 2) Austin Residential and Mental Health Support Services failed to appear.
- 3) Dwayne Lynch and Candace Williams reported for Dominion Day Services. The report was accepted as submitted.
- 4) Edgewood Group has not yet began providing after school day treatment and therefore did not submit a report. David Walton will be serving as the Clinical Director. Travis Crocker reviewed with the Committee his request to extend affiliation to three additional services: Mental health support services; Outpatient counseling; and Intensive In-home services.

There was discussion relative to the physical security and assurance of confidentiality of mental health records where the physical space is shared with non-clinical activities.

Ann Patterson moved to extend the current affiliation to include the 3 additional services. Rebecca Downs seconded and the motion carried.

There was some discussion concerning the recent changes in the qualifications for service providers issued by the Department of Medical Assistance Services (DMAS).

- 5) Beth Enos, Director, and Amanda Craig presented the report for It's About Time, Inc. and the report was accepted as submitted.
- 6) Linda Puckett, Director, presented the report for Key Living Options and it was accepted as submitted.
- 7) Tammy Solari, Director, reviewed the report for United Support Services, LLC relative to both Therapeutic Day Treatment and Intensive In-Home. The report was accepted as submitted.

There was much discussion concerning Tammy's report of licensing situation relative to the requirement for the individual's/parent's signature on 90 day reviews.

Request for Affiliation:

Dominion Day Services – site addition. Renu Musslewhite moved to extend the current affiliation to include the additional storage site. Rebecca Downs seconded and the motion carried.

Edgewood Group Family Services – Mental Health Support Services, Outpatient Counseling and Intensive In-home Service. As noted above, the request to extended affiliation was granted.

Other Business:

The Regional Advocate would be conducting training entitled “Freedom of Information Act for LHRC Members” at the close of the meeting.

Adjournment.

Nan requested that the LHRC consider changing the next meeting date from September 9th to September 16th to accommodate a potential conflict with “hosting” the State Human Rights Committee on the 10th. With a reminder that agenda items are due August 26th, the meeting was adjourned and the training began.

Vincent Dabney, Chairman

Date