

**ROANOKE LOCAL HUMAN RIGHTS COMMITTEE
DRAFT MINUTES**

August 18, 2011

The Roanoke Local Human Rights Committee met on August 18, 2011 at 3:00 pm at It's About Time, Inc. located at 1316 S Jefferson Street, Lower Level Suite 1, Roanoke, VA 24016.

Members Present

Vincent Dabney, Chair
Rebecca Downs
Renu Musselwhite
Ann Patterson

Members Absent

Thayer Walker

OHR Staff Present

Nan Neese, Regional Human Rights Advocate, DBHDS-OHR
Janet Benge, LHRC Administrative Support, It's About Time, Inc.

Others

Sam Gray
Betty Crance
Nicholas Pftacek
Cathy Brown
Terry Hoban

Affiliates Represented

Alleghany Highlands CSB –Nancy Curry
Austin Residential and Mental Health Support Services-Tina Austin
Dominion Day Services-Dianna Parrish, Dwayne Lynch, Humbert Lertora, Megan Perry, Mitzi Coltor
It's About Time, Inc Day Support. –Erica Newman,
It's About Time Inc. In Home- Jennifer Oakes,
Key Living Options, Inc. – Linda Puckett
United Support Services, LLC – Tammy Solari, Geena Ray, Maria Hodge
Mountainside Therapeutic Services, Inc – Michelle Molnar
Youth Advocate Programs (YAP)-Dwayne Yopp

Affiliates Not Represented

First Home Care- Rusty Burger
Mountain River Counseling, LLC-Bridgid Hundley

Call to Order

Vincent Dabney, Chairperson, called the meeting to order and invited members, staff affiliates, and guests to introduce themselves.

Mr. Dabney called for Public Comment.

Minutes

Mr. Dabney requested a motion to accept the Minutes titled Draft for May 19, 2011. The motion was made and carried to accept the May 19, 2011 Minutes.

Advocate's Report

Nan introduced the SHRC Newsletter that Janet included in the Agenda packets. She reported that the Edgewood Group Family Services would not be pursuing license at this time. Therefore she recommended that the LHRC take action to conclude that affiliation.

Nan welcomed the representatives of Family insight, PC who submitted their request for affiliation.

She reviewed the new reporting forms and reported that the SHRC had approved the Committee's Bylaws and Agreements.

Nan shared with the members and provider-affiliates that she has been covering the majority of the Region since June and believes that a team member's absence may continue longer. She encouraged everyone to know that she continues to respond as expediently as possible and extended her appreciation for everyone's patience.

Affiliates Reports and Updates:

Mr. Dabney invited the Providers to present the Provider Human Rights Reports for May 2011, June 2011 & July 2011

- 1) Nancy Curry presented the Alleghany Highlands Community Services reports including notice of violations. The reports were accepted as submitted. Nan Neese added her appreciation to Nancy for her revision of the human rights reporting forms. Nancy expressed her willingness to share these documents.
- 2) Tina Austin presented the Austin Residential and Mental Health Support Services reports. The reports were accepted as submitted.
- 3) Dwayne Lynch presented Dominion Youth/Day Services reports. The reports were accepted as submitted. The Committee acknowledged the need to convene closed session to conduct detailed review of an abuse investigation.

- 4) Erica Newman presented the report for It's About Time, Inc. Day Support and the report was accepted as submitted. In response to the members' questions, Erica described the technique (therapeutic hug) for the de-escalation and redirecting of the individual. Jennifer Oakes presented the report for It's About Time, Inc. In Home Services . The reports were accepted as submitted.
- 5) Linda Puckett, Director, presented the report for Key Living Options. The report was accepted as submitted.
- 6) Michelle Molnar provided an update for Mountainside Therapeutic Services, Inc has not received license yet.
- 7) Mountain River Counseling, LLC has not received license yet. Ms. Hundley had sent apology for her absence due to illness.
- 8) Dwayne Yopp reported that the Roanoke Youth Advocate Program did not have incidents to report.
- 9) Tammy Solari presented the report for United Support Services LLC relative to both Therapeutic Day Treatment and Intensive In-Home including an incident of restraint but not involving complaint or injury. The report was accepted as submitted.

At the Advocate's recommendation the Committee moved to conclude the Edgewood Family Group affiliation at this time.

Request for Affiliation:

- 1) Key Living Options-A motion was made and carried to extend affiliation to include in home services for a resident with cancer to provide services in the individual's home.
- 2) United Support Services-A motion was made and carried to extend affiliation to include services to be provided to four additional schools.
- 3) Dominion Day Service-Motion was made and carried to extend affiliation to include services to be provided to two additional schools.
- 4) Youth Advocate Program-A motion was made to extend affiliation to include Botetourt County. Nan reminded the committee the affiliation for Franklin county could not be extended under their authority.
- 5) It's About Time, Inc.-Ask for a hold to be put on their request due to waiting for approval from Margaret Walsh, SHRD.
- 6) Family Insight-A motion was made to extend affiliation with changes to be made to continue revisions to policy and procedure for compliance with the current human rights regulation. The LHRC anticipates that these revisions will be completed by the November meeting. The motion was amended so that

affiliation is granted to include the geographic areas Roanoke Valley and New River Valley.

Other Business – Notice of Behavioral Management changes

Dominion Day Services and United Support Services notified the committee of the change in their behavioral management to CPI (Crisis Prevention Intervention). Megan Perry and Dwayne Lynch provided demonstrations.

Closed Session

Motion was made and seconded to convene into closed session pursuant to VA Code §2 .2-3711., A (4) and (15) for the purpose of protecting the privacy of individuals in personal matters not related to public business and the discussion of health information, namely to conduct a review of a Dominion Youth Services' abuse investigation involving minors.

The LHRC reconvened public session and motion was made and seconded that to the best of their knowledge only matters lawfully exempted from open meetings requirements were heard, discussed, or considered. Each member so certified.

No action was required but the LHRC commended Dominion for the thoroughness of the review and the actions taken to assure greater protection of rights. The Chairman thanked Mr. Humbert Lertora and Ms. Coltor for traveling to present.

Adjournment

The meeting adjourned with a reminder that agenda items are due by October 27, 2011 and Reports due November 2, 2011.

Vincent Dabney, Chairman

Date