

## ANNOUNCEMENT

TO: Local Human Rights Committee Members

FROM: Office of Human Rights

RE: **2007 Human Rights Seminar**

The 2007 Human Rights Seminar will be held on Friday, September 14 at the Holiday Inn Select Koger South Conference Center at 1021 Koger Center Blvd, Richmond.  
**This seminar is for LHRC Members.**

The seminar will include sessions on the following:

- ✓ Overview of the Changes to the Human Rights Regulations
- ✓ How to Run a Meeting
- ✓ How to Conduct a Hearing
- ✓ Consent and Substitute Decision Making
- ✓ SHRC Open Forum
- ✓ LHRC Reviews and Approvals

*Complete this form and return to the Human Rights Advocate with your check or mail to Kli Kinzie, Office of Human Rights, DMHMRSAS, P.O. Box 1797, Richmond, VA, 23218 or fax to 804-371-2308 and mail check. **Deadline: August 28, 2007.***

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### Human Right Seminar Registration

I am a Member of the \_\_\_\_\_ LHRC

Name \_\_\_\_\_ Phone number \_\_\_\_\_

Address \_\_\_\_\_

E-mail / Alt Phone Number \_\_\_\_\_

**Please Prepay.** The registration fee is \$30.00. Make check payable to DMHMRSAS.

Do you plan to attend the LHRC/SHRC Reception on September 13? Yes \_\_\_\_ No \_\_\_\_

#### Hotel Reservation Information for Overnight Stay:

- If you plan to stay overnight you must make your own hotel reservation.
- We have a block of rooms at a special rate of \$81.00 plus tax for single and double occupancy. To get this rate you must make your overnight reservation by **August 28**.
- Rooms are held on a first come, first served basis.
- Call the Hotel at 804-379-3800 or 1-800-397-1034 or e-mail your overnight reservation at [resv@hiselectrva.com](mailto:resv@hiselectrva.com).
- Be sure to mention the 'Human Rights Seminar'. This is how the hotel has posted our event.

#### **You must register for the seminar separately from your hotel reservation.**

#### Important Information:

- ❖ Human Rights Reception with light hors d'oeuvres – 7:00–9:00 p.m. on September 13. (Optional) Meet colleagues from around the state.
- ❖ Seminar check-in on September 14 will begin at 7:45 a.m.
- ❖ The Seminar begins at 8:30 a.m. and concludes at 4:30 p.m. on September 14.
- ❖ Registration fee is \$30.00. Please **pre-pay and advance register**. Mail check payable to DMHMRSAS to Kli Kinzie, P.O. Box 1797, Richmond, VA, 23218 by August 28.
- ❖ Light breakfast and lunch will be provided.

For more information go to [www.dmhmrzas.virginia.gov](http://www.dmhmrzas.virginia.gov)

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#### Directions to Holiday Inn Select Koger South Conference Center

From Washington D.C. Traveling I-95 South Exit 79\* (Powhite Parkway-195). Stay left and follow Powhite to Midlothian Turnpike (Route 60-West). Follow Midlothian Turnpike 2 miles to Koger Center Boulevard. Hotel will be on your right.

From North Carolina Traveling I-95 North Exit 67 Chippenham Parkway. Follow 10 miles to (Route 60) Midlothian Turnpike West. 5 miles to Koger Center Boulevard. Hotel will be on your right.

From Charlottesville Traveling 1-64 East Take Exit for I-288 South to Route 60/Midlothian Turnpike (East). Follow Midlothian Turnpike approximately 3 miles to Koger Center Boulevard. Hotel will be on your left.

From Virginia Beach Stay on I-64 West. Follow signs to I-95 (do not take I-295N). Stay on I-95 North to Powhite Parkway 195 (Exit 79).\* Follow Powhite Parkway to Midlothian Turnpike West (Route 60) for 2 miles to Koger Center Boulevard. Hotel will be on your right.

\*Powhite Parkway is also listed as Route 76 when traveling south of the James River.