

SOUTHEASTERN VIRGINIA TRAINING CENTER
LOCAL HUMAN RIGHTS COMMITTEE
January 22, 2007

MEMBERS PRESENT: Betsy Hill Coffelt
Diane Watkins
Agatha Parks-Savage

GUESTS PRESENT: Luan Thomas
Stewart Prost
Sherwin Davis

The meeting was called to order. The committee went into Executive Session for the purpose of addressing agenda related items and approval of programs. The scheduled programs were reviewed. The advocate distributed the Significant Medical Occurrences report.

The committee went into Open Session. A motion was made and seconded to approve the programs reviewed during the meeting. The minutes of the December meeting were approved.

The advocate read his monthly report.

The advocate stated his department's objection to this committee's failure to use Robert's Rule of Order. He stated that if visitors were to come to the meeting it would be important that they see proper Order followed. Even though he was not at the SHRC meeting that Dr. Coffelt attended and reported that they did not read the paragraph to go into and out of executive session, he felt it important for this committee to do so.

The next meeting will be held on **February 26, 2007 at 8:00 am** in the Staff Training department in building 3. There being no further business, the meeting was adjourned.

Betsy Hill Coffelt, Chairperson



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