

SOUTHEASTERN VIRGINIA TRAINING CENTER
LOCAL HUMAN RIGHTS COMMITTEE
December 21, 2011

MEMBERS PRESENT: Sam Moore
Diane Watkins
Karen Richardson
Stefanie Ward

GUESTS PRESENT: Luan Thomas
Stewart Prost

The meeting was called to order. The committee went into executive session pursuant to the Virginia Code Section 2.2-3711 A (4) for the purpose of reviewing limited or restrictive behavioral programs and interviewing a prospective committee member.

A motion was made to accept the information given during closed Executive Session and go into open session. All members present voted in favor of the motion. Upon reconvening in open session, each member certified that, to the best of each their knowledge, only public business matters lawfully exempted from statutory open meeting requirements, and only public business matters indentified in the motion to convene the executive session were discussed in the executive session.

A motion was made to approve the minutes of the November 17, 2011 meeting. It was seconded and all voted in favor. A motion was made to approve the programs reviewed at the current meeting. It was seconded and all voted in favor. A motion was made to approve the application of Mark Douglass for committee membership. It was seconded and all voted in favor. The regularly scheduled programs were reviewed.

Danielle Gail of Moving Forward attended the meeting at the request of the chairperson due to her absence at the October meeting. She explained that she has submitted her report in a timely manner and it was her impression that she only had to attend one meeting per year. Since she is still working through the licensure procedure and not open for client services she chose not to attend the meeting. It was explained that even though that information is technically correct, each LHRC can set minimum attendance rules. She stated that she now understands that she is expected to attend the April and October meetings, as well as submit her reports quarterly.

Sarita Lee of Everyday Angels was also sent a letter requesting her attendance at the December meeting since she was absent at the October meeting. She did not attend this meeting as requested.

It was suggested that Luan Thomas send a reminder email to the community providers reminding them of the deadline for quarterly and annual reports and give the date of the next meeting to those providers who are scheduled to attend. That will be completed this week.

Mr. Prost asked Mr. Moore for a statement to the SHRC stating the committee's unanimous decision to recommend Mark Douglass for the committee. Mr. Prost reminded the committee that the SHRC will meet on January 27, 2012. The chairperson suggested that Mr. Douglass be invited to the January

SEVTC LHRC meeting as a guest so he would have a chance to meet the providers from the community.

The next meeting will be held on January 18, starting at 9:00 am in building 3. Signs will be posted in the hallway to identify the meeting room.

If you are unable to attend either meeting please contact Luan Thomas at 424-8305 or by email at Luan.Thomas@sevtc.dbhds.virginia.gov. There being no further business the meeting was adjourned.

Sam Moore, Chairperson