

Southeastern Virginia Training Center LHRC Meeting  
July 24, 2012

Committee Members Present:

Sam Moore, Chair  
Karen Richardson  
Mark Douglass

Guests:

Stewart Prost, Advocate  
Luan Thomas, Support

Affiliates Present:

Felicia Cambridge	Coop's Vision
Kwame Edusei	Achievers Counseling
Leonilo Gloria	Casa de Gloria
Betty Banks	Creative Living Community

Affiliates Absent:

Andrea Bond	Care Group
Sarita Lee	EveryDay Angels
Nancy Greene	In Caring Hands

I. Call to order

The meeting was called to order by Sam Moore, Chair.

II. Approval of agenda

The agenda was presented by the chair. A motion was made to accept the agenda, it was seconded and approved with all in favor.

III. Approval of minutes

The minutes of the last meeting were discussed. A motion was made and seconded to accept the minutes as presented. The providers were reminded that they would be emailed the minutes of the affiliates meetings and they can find the minutes of other meetings on the State website.

IV. Public Comment

There were no public comments.

V. Advocate's Report

There has been another change in the Advocates office. Narissa Rose, who had just been hired has moved to the licensure department and Timothy Jones has been hired to fill her position, He is currently attending orientation training. The committee and providers were reminded that the committee has a consumer and a professional/family member vacancy. If you have a good candidate you may contact Luan Thomas or Stewart Prost for an application. The standing committee will interview the candidate and if they think the person would be a suitable member the application would be forwarded to the SHRC for final approval. Please submit any application in a timely manner since the SHRC only meets monthly.

Mr. Prost also reminded the providers that quarterly reports must be submitted by the deadline. Those providers who are invited to attend the meeting will give a verbal report of the last two quarters of activities. He also stressed that even though the provider may not have customers the reports are still due. Failure to comply with report requirements could jeopardize affiliation and licensing.

January 1-March 30	due April 15
April 1-June 30	due July 15
July 1- September 30	due October 15
October 1-December 30	due January 15
Annual report	due January 15

Mr. Prost also explained the process for recommending discharge from the state facilities to community homes. The offices of Advocate and Licensure will make comments concerning suitability of the community program based on the individuals needs for all recommended moves from the facility. Once they have made that transition Debra Lockhart will do a follow-up evaluation to ensure that the person's needs are being met.

The committee was also reminded that Serious Injury Reports had to be submitted to Central Office for any serious injury. Contact your licensing specialist for clarification on what constitutes a serious injury.

VI. New Business

The LHRC elected new officers for the committee. Karen Richardson was voted in as Chairperson; Mark Douglass was voted in as Vice-Chair and Sam Moore was voted in as secretary even though Luan Thomas will continue to support the committee with office duties. The new committee positions will go in to effect August 1, 2012.

VII. Human Rights Quarterly Reports

See the attachment for the summary of the reports received by or presented to this committee. Those providers who did not submit a quarterly report will have blank spaces on the report. It was suggested again by Mr. Edusei that an advertisement be placed on Craigslist to fill the vacancy. Ms. Richardson and Ms. Thomas will prepare an suitable ad and submit it. All providers should continue to recruit possible members.

VIII. Next Meeting date

The LHRC meets monthly at SEVTC. The next meeting date is August 22, 2012 at 9:00 am. October is the next scheduled providers' meeting. If you need to meet with the LHRC before that date contact Luan Thomas and ask to be put on the agenda.

IX. Adjournment

There being no further business, the meeting was adjourned.

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Sam Moore, Chair

QUARTER

1st	JANUARY - MARCH	
2nd	APRIL - JUNE	X
3rd	JULY - SEPTEMBER	
1st	JANUARY - MARCH	

Provider Name	# of Clients	Status of Allegation of Abuse and Neglect			Total of Alleged Counts								Total of Occurred Counts								Met In Executive Session	Yes/No
		Alleged	Pending	closed	P	S	V	N	PP	E	O	R	P	S	V	N	PP	E	O	R		
<b>Achievers Counseling Services</b>	7	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	N	
<b>Care Group</b>	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	N	
<b>Casa de Gloria Residential Services</b>	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	N	
<b>Coop's Vision *</b>	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	N	
<b>Creative Living Community Services</b>	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	N	
<b>Everyday Angels</b>																						
<b>In caring Hands</b>	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	N	
<b>Lighthouse Community Center</b>	31	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	N	
<b>Moving Forward Family Service</b>																					N	
<b>Rize, LLC</b>	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	N	
<b>SEVTC</b>	104	7	0	7	2	0	0	5	0	0	0	0	1	0	0	0	0	0	0	0	N	
<b>Specialized Youth Services</b>	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	N	
<b>Terry's Place</b>																					N	
<b>Vigilant Mindz</b>																						

**Key:**

- P = Physical
- S = Sexual
- V = Verbal
- N = Neglect
- PP = Peer to Peer
- E = Exploitation
- O = Other
- R = Restraint

**COMMENTS: Empty rows reflect that no report was submitted for this quarter.**