

DRAFT
SUFFOLK REGIONAL LOCAL HUMAN RIGHTS COMMITTEE MEETING
Minutes for
Tuesday, March 6, 2007

Committee Members Present:

Reginald Daye, Regional Advocate
Sylvia Capehart-Paige, Chairperson
Doris Peterkin, Vice Chair
Jacqueline Blackett, Secretary
Denise N. Tynes

Affiliated Programs Present:

Baker's Home, Inc.-*Claudette Jones, Lydia Bailey & Debora Lawyer*
Better Care Family Homes, Inc & Carlisle Estates- *Lottie Walton*
Braley & Thompson, Inc.-*Beth Simons*
Community Supported Training Organization, Inc.-*Pierre Dugue*
Obici Hospital-*Dana Miller*
Quality Care Community Services, Inc-*Joe Ann Lawrence*
Quality Community Supports, Inc- *Deborah Osborne*
Rehobeth Residence-*Cheral Dixon*
Visions Community Services, Inc.- *Eulaneae Myers*
WTCSB- *Sheila Hunt*
Zuni Presbyterian Homes-*Jackie Lankford*

The Local Human Rights Committee meeting was called to order at 8:30 am by chairperson, Ms.Capehart-Paige.

The minutes of the December 5, 2006 LHRC meeting were reviewed and approved with the noted modifications: (1) Gianna Mitchell is the new advocate with the human rights office on page two, (2) add "which incorporates the use of restraints. The human rights regulations" behind Behavioral Management Plan on page two and (3) Rehobeth Residence did not go into closed session as noted on page five.

Old Business:

There was no old business.

New Business:

Ms. Capehart-Paige announced that the State Board Volunteer recognition luncheon will be held on Tuesday, April 3, 2007. The luncheon will be held at the Stonewall Jackson Hotel in Staunton, Virginia. A meal is included though Committee members will need reimbursement for mileage.

Update from Mr. Daye: The fall conference is tentatively scheduled for September 7, 2007. The welcoming reception will be held on September 6th from 7:00pm-9:00pm. Space is limited and training topics for the conference have not been identified yet.

The new regulations are still in the review process with the goal to have them completed by Spring 2007. Also, seclusion and restraint reports were due to Marion Greenfield in January 2007. Affiliates need to ensure these have been completed.

Financial Report:

The financial report was given, with copies distributed to all Affiliates. The current balance as of this meeting is \$3,263.47, though it appears that the balance is not accurate. Also, according to the report, it reflects that Bakers Home, CSTO & Quality Community Supports are the only affiliates that have paid their annual dues. Rehobeth & Braley & Thompson will be contacting Ms. Ingraham because their payment of the annual dues is not reflected in the report. Any affiliates who have not paid their annual dues are out of compliance with the Committee. Based on Mr. Daye's recommendation, the Committee voted not to accept the financial report until it is corrected.

Facility Reports:

Baker's Home, Inc.: During this reporting period, there were no complaints of human rights violations or complaints of abuse, neglect or exploitation. Also, there was no use of behavior management. We have thirty-four (34) consumers in our Mental Health Support program. One (1) consumer was discharged after leaving the area. We have twenty-one (21) consumers in our Psychosocial Rehabilitation program. One (1) consumer was discharged after leaving the area. The programs are in good standing with Licensing and the Committee. Seclusion/restraint report was submitted and the annual dues for 2007 have been paid.

Better Care Family Homes, Inc./Carlisle Estates: The consumers at Better Care Family Homes and Carlisle Estates are all doing very well and according to their doctors are all healthy. There was one reported incident involving a consumer. A report was sent to Mr. Daye's office and a copy was CC to the license specialist. After investigating the claim both consumers were notified of their rights to appeal the decision. During this quarter there were no incidents of behavior management implementation or time outs. The seclusion/restraint report was submitted and annual dues have been paid.

Braley & Thompson, Inc.: We have one (1) consumer in our outpatient mental health program at this time. There were no incidents or consumer rights violations during this reporting period. Our 2006 seclusion and restraint form was submitted and annual dues have been paid.

Community Supported Training Organization, Inc.: Community Supported Training Organization Incorporated is a supportive in-home program that is currently providing

services to 19 consumers. CSTO, Inc. has had no incidents involving seclusions, restraints, nor allegations of abuse. On January 5, 2007 CSTO, Inc. was audited by Mr. Dennis Riddick-Licensing Specialist. CSTO, Inc. was found to have fairly well organized files. However we were cited for some minor issues. We have rectified those minor issues since that time. We have implemented a monthly record review policy to prevent future documentation non-compliance issues. We are in the process of submitting a corrective action plan to the licensing specialist. CSTO, Inc. is also giving the committee advanced notification that we will be seeking affiliation of an upcoming group home program. We'll soon submit our group home policy to the committee for ratification. The 2006 seclusion and restraint form was submitted and the annual dues were paid.

Obici Hospital: Sentara Obici Hospital is currently in good standing with the Suffolk Regional LHRC. There were no complaints made regarding human rights violation during the 4th Quarter of 2006. Seclusion and Restraints: October 2006- 2 seclusions, 2 restraints November 2006-2 seclusions, 0 restraints December 2006-6 seclusions, 2 restraints Quarterly total: 10 seclusions, 4 restraints. The restraint form was submitted; annual dues were not paid.

Quality Care Community Services, Inc.: During this reporting period, there were no complaints of human rights violations or complaints of abuse or neglect. We admitted two new individuals at this reporting time and discharged one consumer due to the death of his parent and one consumer because of health needs that we were unable to meet. The seclusion/restraint report was submitted January 15th and we will be verifying if annual dues for 2007 were paid.

Quality Community Supports, Inc.: For this reporting period, the QCS program has no implementations of time out, behavior management, or complaints of abuse, neglect, or exploitation. We serve twenty (20) consumers for supported living and three (3) for respite services. Presently, we are in good standing with the Suffolk Regional Local Human Rights Committee. Annual dues have been paid for 2007. Representative in today's meeting is unsure if seclusion/restraint report was submitted.

Rehobeth: We have had no incidents of abuse, neglect or additional Human Rights violations. On February 13th, we had a female consumer die due to cardiac arrest. We sent our annual seclusion and restraints report to Marion Greenfield on February 2nd. Annual dues were paid.

Visions Community Services, Inc.: Visions Community Services continues to provide services to consumer in Day Support Program one consumer has left services on 2/19/07 per provider request. In our Sponsored Residential Program we have six residential homes open all consumers are doing well and receiving Triage Nursing services on a monthly basis. We have moved our Sponsored Residential Program office to a new location 5190 Cleveland Street, Va. Beach, VA 23462. Our office telephone number remains the same (757) 965-3200 and also the fax (757) 965-3201, due to increase of clients coming into our Sponsored Residential Program we required additional work

space. We have not relocated the Day Support Program but home to do so in the very near future and will notify Mr. Daye's office and Licensure specialist prior to this occurring with all required documentation submitted for their approval. Visions will be submitting all required dues today for LHRC-fees leaving us in good standing for the remainder of the year. Request close session to complete report. Also, Restraint and Seclusion report was submitted in a timely manner.

WTCSB: Report was submitted for the reporting period of December 6, 2006 through March 4, 2007. There was one (1) incident of death with the finding of suspected suicide. There were two (2) behavioral incidents that were founded. The action taken for one of the incidents is that a revised behavioral plan was established. The action taken for the other incident is that both consumers were suspended according to ROC. The seclusion/restraint report was mailed and annual dues were paid.

Zuni Presbyterian Homes: We are currently at full capacity with 44 residents. The new case manager for Camp house is Byron Nagle. He started his new position December 18, 2006. We had one incidents of peer-to-peer abuse this reporting period. The incident was reported to Isle of Wight Adult Protective Services, licensing and the Office of Human Rights. We submitted our 2006 Seclusion/Restraint report. We have not paid our 2007 annual dues. One resident from Roughton house will be discharged in March due to recommendation from APS (due to peer-to-peer abuse).

Quality Care Community Services will be taking the minutes for the upcoming fiscal year, June 2007-March 2008.

The Committee voted to move Zuni to temporary affiliation as the annual dues were not paid.

Annual dues/process: Make checks payable to "Suffolk LHRC Affiliates" and send to:

Quality Community Supports, Inc.
c/o Heather Ingraham
Pembroke One Building
281 Independence Boulevard
Virginia Beach, Virginia 23462

One vacancy remains on the Committee. Visions Community Services has a recommendation for a representative. Visions will discuss this with the potential representative and will call Mr. Daye's secretary to get an application. The person will need to be interviewed.

The Local Human Rights Committee then voted to go into closed session, pursuant to Virginia Code 2.2-3711A to review reports on allegations of human rights violation, abuse, neglect, and serious incidents from the following programs: Better Care, WTCSB, Zuni Presbyterian Homes and Visions Community Services.

The Committee voted to come out of closed session, and upon reconvening in open session, each member certified that the only thing discussed while in closed session was the above referenced items for Better Care, WTCSB, Zuni Presbyterian Homes, and Visions Community Services.

It was determined that the next committee meeting will be held on June 5, 2007 at 8:30 a.m. The meeting is set to be held at Western Tidewater Community Services Board.

Adjournment: There being no further business, the meeting was adjourned.