

**TIDEWATER REGIONAL
LOCAL HUMAN RIGHTS COMMITTEE
October 11, 2011 – 8:30 a.m.
MINUTES**

PRESENT

Felicia Sawyer, LHRC Member
Janet Martin, LHRC Member
Reginald T. Daye, Regional Advocate, DBHDS
Marie Henrich, Sr. Administrative Assistant, Harbor Point Behavioral Health Center
Matt Ours, Chief Executive Officer, Kempsville Center for Behavioral Health
Stacy Seitz, Risk Manager, Kempsville Center for Behavioral Health
Kenya Ratliff, Day Treatment Supervisor, First Home Care
Kathy Gaultney, Day Treatment Supervisor
Paula Harr, Director of QMS, First Home Care
Fran Neaves, Director of Performance Improvement and Risk Manager, VBPC
Dana Gillentine, Risk Manager, Harbor Point and Brighton Behavioral Health Center
Delinda Patterson-Swanston, LHRC Vice Chairperson

ABSENT

Brian Montella, LHRC Member
James A. Overton, LHRC Chairperson

I. CALL TO ORDER

The Local Human Rights Committee meeting was called to order at 9:05 a.m. by Janet Martin, LHRC Member.

II. REVIEW OF MINUTES

The minutes from the meetings held on June 14, 2011 and July 19, 2011 were reviewed. Janet Martin made a motion to approve both sets of minutes. Delinda Patterson-Swanston seconded the motion and all members present voted to accept. ***A correction to the minutes from June 14, 2011 was made by Ms. Martin – Brian Montella, LHRC Member was present during this committee meeting but was listed as absent.***

III. PUBLIC COMMENTS

There were no comments from the general public at this time.

IV. UNFINISHED BUSINESS

Reginald Daye provided a brief update of the Quarterly/Annual reports that were initially presented during the committee meeting held on June 14, 2011. Mr. Daye reviewed with the committee members how the quarters would be acknowledged. January-March would be considered the first quarter so on and so forth. Annual reports are due January 15, 2012. This initial report should be submitted with semi-annual information since this new requirement went into effect in July 2011. July-September semi-annual report is due in December 2011. Mr.

Daye announced that during our committee meeting scheduled for December 13, 2011 the committee members will generate 2012 LHRC meeting schedule to coincide with when the quarterly/annual reports will be due.

V. NEW BUSINESS

- A. Mr. Daye announced to the committee a memo that was sent via email from Margaret Walsh, State Human Rights Director. Mr. Daye announced the SHRC approved the Harbor Point BHC and Brighton BHC requested variance to the human rights regulations which allows for the use of the Matrix-(facility behavior management system), at the September 9, 2011 SHRC meeting for a two year period. The SHRC also required the programs to submit quarterly updates to the Tidewater Regional LHRC and an annual report (from the date of approval) to the State Human Rights Committee on the use of the Matrix system. The Matrix then went into effect September 9, 2011. All staff has been trained on the use of the Matrix Level System. Mr. Daye reminded the program staff that statistical information must be included in the annual reports submitted to the SHRC. Mr. Daye stated the quarterly reports could be submitted in a format of the LHRC members' choosing. The annual report to SHRC must be written.
- B. Announced Name Changes for former Pines facilities – Dana Gillentine announced The Pines Residential Treatment Center (Crawford Campus) is now Harbor Point Behavioral Health Center, the Brighton Campus is now Brighton Center for Behavioral Health and the Kempsville Campus is now Kempsville Center for Behavioral Health.
- C. First Home Care – LHRC affiliation for intensive in-home services pending receipt of SHRC acceptance letter – Ms. Harr requested LHRC affiliation for intensive in-home services that will be reopened pending receipt of SHRC acceptance letter. Ms. Martin made the motion to approve affiliation for FHC and Ms. Swanston-Patterson seconded that motion.

VI. STANDING REPORTS

General Information – There was no information to discuss.

Overview of Allegations Reports – Ms. Martin requested the current census be added to the Overview of Allegations Reports to better help LHRC members understand and interpret the numbers reported. Average Daily census for each reported month will be included in future reports submitted to this committee.

Location	June	July	August
FHC- Oyster Point Academy	4	7	4
FHC- Northampton Schools	1	0	0
FHC –Brighton Elementary			
FHC- Fort Lane	6	11	7
FHC – Day Support	0	1	0

FHC – Mental Health Support			
VBPC	2-informal complaints	2-informal complaints	1-elopement 1-altercation
The Pines- Kempsville	39	26	10
The Pines - Crawford	6	23	4
The Pines - Brighton	16	12	7

Seclusion and Restraint Reports - Ms. Martin requested the current census be added to the Seclusion and Restraint Reports to better help LHRC members understand and interpret the numbers reported. Average Daily census for each reported month will be included in future reports submitted to this committee.

(S= Seclusion) (MR= Mechanical) (PR = Physical) (CR= Chemical)

Location	June	July	August
FHC- Oyster Point Academy	PR=16	PR=7	PR=12
FHC- Northampton Schools			
FHC –Brighton Elementary			
FHC – Fort Lane			
FHC – Day Support			
FHC – Mental Health Support			
VBPC	S=0 MR=10 PR=1 CR=0	S=0 MR=1 PR=0 CR=0	S=0 MR=4 PR=3 CR=0
The Pines Kempsville	S=14 MR=0 PR=44 CR=0	S=13 MR=0 PR=38 CR=0	S=7 MR=0 PR=7 CR=0
The Pines - Crawford	S=0 MR=0 PR=51 CR=0	S=0 MR=0 PR=13 CR=0	S=0 MR=0 PR=25 CR=0
The Pines - Brighton	S=0 MR=0 PR=7 CR=0	S=0 MR=0 PR=9 CR=0	S=0 MR=0 PR=3 CR=0

Reports on Structured Living Protocol

VBPC – 0

Brighton Behavioral Health Center – 0

Harbor Point Behavioral Health Center - 0

ALLEGATIONS REPORTS – CLOSED SESSION

Motion: Ms. Martin made a motion that the committee go into Executive Session, pursuant to Virginia code 2-2-3711A (4) for the protection of the privacy of individuals in personal matters not related to public business, namely to review patient information from First Home Care, Brighton Behavioral Health Center, Harbor Point Behavioral Health Center, Kempsville Center for Behavioral Health, Virginia Beach Psychiatric Center, pursuant to the regulations.

Action: Second was made by Ms. Patterson-Swanston. All members present voted in favor of the motion.

Reconvene in Open Session: Upon reconvening in Open Session, Ms. Martin, Ms. Sawyer and Ms. Patterson-Swanston of the Tidewater Regional LHRC certified to the best of their knowledge that only public matters exempt from statutory open meeting requirements and only public business matters identified in the motion to convene the Executive Session were discussed in accordance to Virginia Code 2-2-3711A (4).

FOIA Training - Mr. Daye provided the required annual training to the members of the LHRC, on the FOIA.

VII. NEXT SCHEDULED MEETING

The next regular LHRC meeting is scheduled for Tuesday, December 13, 2011 in the Executive Board Room of Harbor Point Behavioral Health Center.

VIII. ADJOURNMENT

There being no further business to discuss, Ms. Sawyer made the motion to adjourn. Ms. Patterson-Swanston seconded the motion. The meeting was adjourned at 12:10 p.m.

RESPECTFULLY SUBMITTED:

Marie Henrich, Senior Administrative Assistant
Recording Secretary

Delinda Patterson-Swanston, LHRC Vice Chairperson