

TUCKAHOE LOCAL HUMAN RIGHTS COMMITTEE

**North Park Library
8508 Franconia Road
Henrico, VA 23227-1213**

Quarterly Meeting Minutes December 6, 2011

The meeting was called to order at 3:50 pm by Monica Lucas, committee chair and meeting moderator.

Participants introduced themselves presenting their names and the organization that they represent.

The following committee members were present:

Monica Lucas, Chair

Kia Symonds, Vice Chair

Corinthia Morris, Secretary

Advocate Present:

Michael Curseen, Regional Advocate

The following committee members were absent:

Norma Draper, Committee Member

John Redd, Committee Member

The following affiliates were present:

Catherine St. Ours—Blue Ridge Residential Services

Marquis Davis—OLA Home for Boys

Breon Epps—Great Unity Adult Services

Sandra Rasmussen—Williamsville Wellness Center

Jennifer Byrd—Family and Community Supports Systems

Terrance Jones—Alliant Human Services

Charita Watkins –Hargrove, Oliver and Parker

Delores Smith --Associates in Counseling &Therapeutic Services (ACTS

Erin Gwinn—Miracle Behavioral Health Center

Cynthia Woodson—Family and Adolescent Services, LLC

Gwen Ingram—Hamlet House Youth Service

Tony Davis—HYPE Youth Services, LLC

Jennifer Backherms & Jenipher Turner—EMS Intensive IN-Home Services

Denise Turner-- RISEUP, LLC

Jennifer Backherms & Jennifer Turner—EMS Intensive In-Home Services

Latroya Smith& Erika Brooks—The Grown Program/ I.L. Solutions

Angela Holden—Daily Grace Adult Day Program

William Fairhurst—TIME Family Services, LLC

Nichole Trimble—The Trimble Agency

- Southern Virginia Regional Medical Center

Guest:

Stephen Dawe—Prospective Committee Member

PUBLIC COMMENT:

There were no public comments.

APPROVAL OF MINUTES FROM PREVIOUS MEETING:

The minutes of September 6, 2011 were corrected and approved.

ADVOCATE'S REPORT

Quarterly Report reporting periods were reviewed by Mr. Curseen. Reporting periods are to include the following months:

January-March—1st Quarter

April-June—2nd Quarter

July-September—3rd Quarter

October-December—4th Quarter

Mr. Curseen reviewed the requirements for completion of the quarterly report. He indicated the following:

On page three (3) of the quarterly report questions one (1) and four (4) must be answered. Questions two (2), three (3), and five (5) may be answered if applicable. For question 1, please explain how this information is captured and document evidence to ensure staff report and document incidents of abuse and neglect.

It was emphasized by Mr. Curseen that the Tuckahoe LHRC does not have adequate consumer representation. Each affiliate must actively seek consumer representation and document these activities on their quarterly reports.

Mr. Curseen reported that the state Human Rights meeting would take place on Wednesday, December 14, 2011; one of the topics on the agenda will be consumer participation. The Human Rights Committee will also address the consolidation of some of the LHRCs in Region 4.

OLD BUSINESS:

Associates in Counseling & Therapeutic Services: The LHRC requested to review the corrective action plan resulting from reported licensing deficiencies. The LHRC requested ACTS to update the Tuckahoe LHRC concerning its upcoming licensure re-evaluation as well and the revisions to its behavior management plan.

Southern Virginia Regional Medical Center reported allegations of neglect in their previous report. The committee chair asked that the names be excluded from the report. Only the description of the incident should be included and the report resubmitted to the committee for review.

Blue Ridge Residential Services—request for addition of sponsored residential site at the following sites: (1) 27322 Perkins Road, Petersburg, VA. 23890, (2) 3521 Curtis Circle, Chester VA 23831, (3) 28561 Sussex Drive, Waverly, VA 23805, and (4) 14181 Happy Hills Road, Chester, VA 23181.

Greater Adult Unity—Request for Affiliation (Program Expansion) for the provision of Residential Services located at 408 Prestwood Avenue, Chesterfield, VA 23234.

LHRC Code Mandated Membership Deficits—The Tuckahoe LHRC continues to request that each affiliate make a concerted effort to facilitate consumer participation on the committee. The LHRC is mandated to have the representation of at least two consumers, one health care provider and a consumer family member. Affiliates must document in their quarterly reports what is being done to include consumers, health care providers and consumer family members. Consumers who are interested in serving on the LHRC should be referred to Michael Curseen, our Regional Advocate. He can be contacted by e-mail at michael.curseen@DBHDS.Virginia.gov His telephone number is (804) 524-7245.

RISEUP—The committee requested that the June 20th quarterly report be resubmitted.

TIME Family Services—is awaited approval of their Human Rights procedure

HOPE's request for affiliation has been tabled by the committee.

The following affiliates were asked to revise their quarterly reports and resubmit them. (**This should be included under Old Business**)

*Family & Community Support Systems, LLC	Page three (3) Question one (1) must be answered.
*Greater Unity	Questions one (1) and question four (4)
*GROWN Program/IL Solutions	Question one (1) must be answered
*Hamlet House Youth Services	Only one sheet received questions one (1) and (4) four must be answered.
*Renaissance Residential Services, LLC	Corrected quarter report requested
*RISEUP, LLC	Page three (3) missing
*The Trimble Agency, LLC	Questions one (1) and four (4) must be answered on page three (3).

NEW BUSINESS:

Annual and quarterly reports are due by February 12, 2012.

Alliant Human Services requested affiliation (program expansion). Alliance is requesting LHRC affiliation for the provision of Crisis Stabilization, Therapeutic Day Treatment, Mental Health Support, and Outpatient Services. The proposal for multiple program expansion for Alliant Human Services was approved by the Tuckahoe LHRC.

EMS requested affiliation (program expansion) for the provision of mental health support. The services will be provided by qualified mental health professionals (QMHPs) and paraprofessionals. TOVA restraint techniques will be used as part of their behavioral plan.

Services will be expanded to an additional location on Huguenot Road. The service and location expansion request was approved.

The LHRC provider quarterly meeting dates and reporting months schedule for 2012 was presented to the affiliates.

LHRC	Reporting Period	Submit Report By
March 6, 2012	October 1-December 31, 2011	February 17, 2012
June 5, 2012	January 1 st —March 31, 2012	May 18, 2012
September 11, 2012	April 1st—June 30, 2012	August 31, 2012
December 4, 2012	July 1 st —September 30, 2012	November 16, 2012

***(Note—this is the 2nd Tuesday due to the holiday weekend.)**
Reports are to be submitted to cstours@rescare.com

Human Rights Activities Reports for period 8/20/2011-9/30/2011

1. Alliant Human Services –NTR
2. Associates in Counseling & Therapeutic Services—Following July 15, 2011 audit, ACTS received a provisional license for six months pending improvement in cited areas. *
3. Blue Ridge Residential Services—NTR—Received inspection approval
4. Daily Grace Adult Program—NTR
5. EMS Intensive In-Home Services—NTR
6. Family & Adolescent Services—NTR
7. Family & Community Support Systems LLC—NTR(correction to quarterly report)*
8. Greater Unity—NTR(correction to quarterly report)*
9. GROWN Program/IL Solutions—NTR (correction to quarterly report)*
10. Hamlet House Youth Services—NTR ((correction to quarterly report)*
11. H.O.P.E. Inc.—NTR
12. H.Y.P.E. Youth Services—NTR
13. Miracles Behavioral Health Center—NTR
14. O.L.A. Home for Boys—(Incident of neglect August 31, 2011)
15. Renaissance Residential Services, LLC—NTR (correction quarterly report)*
16. RISEUP, LLC—NTR (correction to quarterly report)*
17. Southern Virginia Regional Medical Center—NTR
18. TIME Family Services, LLC—NTR
19. The Trimble Agency, LLC—NTR (correction to quarterly report)*
20. Williamsville Wellness, LLC—NTR

A motion to accept reports for the report quarter 8/20/2011—9/30/2011 was made and approved.

SECRETARY'S REPORT

Corinthia Morris, the committee's secretary asked that affiliates with concerns direct them to Michael Curseen, our Regional Advocate. Mr. Curseen may be reached at His telephone number is (804) 524-7245. His email address is michael.curseen@DBHDS.Virginia.gov.

Next Meeting Schedule Date: March 6, 2012

PARTICIPATING PROVIDERS FOR MARCH MEETING:

1. Refreshments Southern Virginia Regional Medical Center
2. Set up Responsibilities –RISEUP
3. Break down responsibilities—TIME
4. Minutes—Daily Grace

TREASURER'S REPORT:

Cynthia Woodson, treasurer for the Tuckahoe LHRC presented the financial report.

Reporting Period—September 1, 2011 through November 30, 2011

Beginning Balance	\$2,095.00
Total Deposits	\$ 100.00
Total Expenditures	\$ 56.73
Total Funds Available	\$2,103.19

NEXT MEETING SCHEDULE DATE:

The next meeting is scheduled for March 6, 2012 @3:30 p.m.

EXECUTIVE SESSION:

- 1) LHRC application for membership—Mr. William Suber (No show)
- 2) LHRC application for membership—Mr. Stephen Dawe
- 3) Blue Ridge Residential—Review of Medical /Protective Restraints

MEETING ADJOURNMENT:

The meeting adjourned at 5:30 p.m.