

**UNIVERSAL FAMILY
LOCAL HUMAN RIGHTS COMMITTEE REPORT
Approved Minutes**

Date: 02/8/11

**Location: Interstate Corporate Center
6315 N. Center Drive, Building 20, Suite 249
Norfolk, VA 23502**

Committee Members Present:

**Laverne Johnson
Melvin Jones
Adria Peterson-Pulley
Dorothy Drummand**

Committee Members Absent:

**Grace Washington
Barbara Johnson**

Human Rights Advocate:

Stewart Prost

CALL TO ORDER:

The meeting was called to order at 10:19am by chairman, Melvin Jones.

OLD BUSINESS:

The minutes for 11/3/10 were voted and approved by the committee.

MR. STEWART PROST REPORT:

Mr. Prost indicated some of the changes that both the providers and committee will need to implement prior to 7/1/2011. Discussed LHRC structure, recommendations of advocates and reviewed the cooperative agreement.

Once again, all programs are encouraged to bring/provide the appropriate documentation for the LHRC. Mr. Prost encourages you to contact him if you have any questions or would like to verify any information: stewart.prost@dbhds.virginia.gov

All Committee Members:

**Please verify your attendance for each meeting with Chris Handy.
Family Preservation Services: 455-8300 or email: chandy@fpscorp.com**

NEW BUSINESS:

Financial Report: There is currently \$1837.66 in the LHRC account.

Committee members discussed the State Human Rights Committee model bylaws. The committee agreed that Universal Family will continue to remain at seven members and will meet four times per year.

Melvin Jones Motioned to approve the model bylaws as presented, Laverne Johnson seconded the motion. Motion approved unanimously

Stepping Stone is requesting continued temporary affiliation for daytreatment and outpatient services.

CMJ Positive Change requested continued temporary affiliation for Day Support Program.

Preferred Providers requested continued temporary affiliation for Day Support Program and temporary affiliation for Mental Health Support Services.

Melvin Jones Motioned to approve continued temporary affiliation for Stepping Stone. CMJ for Day Support. Preferred Provide for Day and Supportive in Home services and Shekinah Glory for affiliation. Laverne Johnson seconded the motion, motioned approved unanimously

EXECUTIVE SESSION:

A motion was made and passed ULHRC enter into Executive Session pursuant to Virginia Code Section 2.2-3711 (A) for the protection of privacy of individuals and their records in personal matters not related to public business, namely to review and fulfill appointment and serious incidents.

EXIT EXECUTIVE SESSION:

Upon reconvening into public session, the chair shall state the following:

“Each member shall certify that to the best of their knowledge that matters only lawfully exempted from open meeting requirements and only such matters for the protection of the privacy of individuals and their records in personal matters not related to public business were heard, discussed, or considered.”

****PROGRAM REPORTS ** Presented on 2/2/11**

TAYLOR FAMILY HOMES, LLC

Representative: Dorothy Taylor: 471-1121, 510-7343

Address: 3568 Brannon Drive, Virginia Beach, Va. 23456

License permanent 02/28/11 permanent affiliation and dues are current.

Program:

There was 0 admissions, no discharge, and have a capacity of four.

There was no report of restraints (include physical and medical). There was no report of abuse/neglect (to include cases alleged, pending or proven). There was no report of serious incidents/injuries/deaths.

PREFERRED PROVIDER SERVICES, LLC

Representative: Renea Ballard: (757) 399-6363 or 537-0258

Address: 212 Maxwell Avenue, Portsmouth, Va. 23702

License is current and permanent affiliation, continued temporary affiliation for Day Support program. Dues are current.

Program:

There was no admission, no discharge, have a capacity of three.

There was no report of restraints (include physical and medical). There was no report of abuse/neglect (to include cases alleged, pending or proven). There are no reports of serious incidents/injuries/deaths.

FAMILY PRESERVATION SERVICES, INC

Representative: Chris Handy (757) 455-8300

Address: 6315 North Center Drive, Suite 249 Norfolk, Va. 23502

License is current, permanent affiliation, dues are current.

Program-

Intensive Home base- Admissions are revolving with 54current cases, discharges are revolving and with open capacity.

Program:

Mental Health Support- Admissions are revolving with 32cases, discharges are 0, and capacity is open.

No reports of abuse or neglect. There was no report of restraints (include physical and medical). There was no report of abuse/neglect (to include cases alleged, pending or proven). There were no serious incidents/injuries/deaths Closed session requested

LIMITED TIME DAY SUPPORT:

Representative: Joy Rollins

Joy Rollins: (757) 305-8352, 263-8085

Address: 714 Round Bay Road, Norfolk, Va. 23502

License is for three years, permanent affiliation, dues are current.

Program: Limited Time Day Support

There was no admissions, no discharge, have a capacity of five.

There was no report of restraints (include physical and medical). There was no report of abuse/neglect (to include cases alleged, pending or proven). There are no serious incidents/injuries/deaths.

CROSSROADS FAMILY SERVICES II, LLC

Representative: Tonya Young: 393-5800 cell: 285-5562

Address: 2602 Lincoln Street, Portsmouth, Va. 23704

License is current, permanent affiliation, continued temporary affiliation for substance abuse and outpatient services, dues current.

Program:

Sebastian Home- There is 1 admission, 0 discharge, and capacity of seven.

Intensive in home services-Admissions are revolving: total cases: 35

Mental Health Support services-Admissions are revolving: total cases: 15

Out patient services- 5

There was no report of restraints (include physical and medical). There were no reports of abuse/neglect (to include cases alleged, pending or proven). There were no reports of serious incidents/injuries/deaths.

VOA/BAKER HOUSE

Representative: Gail McLemore 497-1900, cell 350-0227

Address: 5677 Herbert Moore Road, Virginia Beach, Va. 23462

Their license is temporary dues are current

Program:

Admissions: 11 clients in program

Discharges: none

Capacity: 12

There was no report of restraints (include physical and medical). There were no reports of abuse/neglect (to include cases alleged, pending or proven). There were no reports of serious incidents/injuries/deaths.

STEPPING STONE FAMILY SERVICES, INC.

Representative: Carla Taylor 757-237-8460, 757-404-1900, 757-673-8117

Address: 212 Research Drive, Suite 102 Chesapeake, VA 23320

Their license is current until 07/27/ 2011, permanent affiliation, and continued temporary affiliation for daytreatment and outpatient services. Dues are current.

Program:

Legacy House:

There was 2 admissions, 0 discharge, and capacity seven.

Intensive In-Home:

30 revolving cases, and the capacity is open and revolves.

Mental Health Support:

4 cases, capacity is open and revolves.

There were no reports of restraints (include physical and medical). There were no reports of abuse/neglect (to include cases alleged, pending or proven). Requesting a closed session.

HINES HAVEN HEALTHCARE (Columbia House Inc.)

Representative: Eric Hines (757) 393-1500 cell: (757) 286-6996

Address: 4500 Columbia Street, Portsmouth, Va. 23707

The license is current 8/24/2011, permanent affiliation, and dues are current.

Program:

Group Home has 0 admissions, no discharge, and capacity of six.

There was no reports of abuse/neglect (to include cases alleged, pending or proven).

There was a report of serious incident/injuries/death. Closed session requested

ESSENTIAL INDEPENDENT LIFESTYLES

Representative: Carolyn Bowman: (757) 409-2879 or (757) 487-7517

Address: 3012 Camelot Boulevard, Chesapeake, Va. 23323

Their license is current 7/2012, permanent affiliation, dues are current.

Program: Day Support

There were 2 admissions, no discharge, and capacity of four.

There were no reports of restraints (include physical and medical). There were no reports of abuse/neglect (to include cases alleged, pending or proven). There was no report of serious incidents/injuries/death.

PETERSON FAMILY CARE CENTER

Representative: Ernestine Wheeler: (757) 399-1924

Address: 4314 Columbia Street, Portsmouth, Va. 23707

ABSENT

Their license is current until 04/7/2012, permanent affiliation, dues are current.

Program:

Martha House:

There are 0 admissions, 0 clients, 0 discharge, and capacity of six.

There was no reports of restraints (include physical and medical). There were no reports of abuse/neglect (to include cases alleged, pending or proven). There was no report of serious incidents/injuries/death.

CMJ POSITIVE CHANGE, LLC

Representative: Isalene Anderson: (757) 923-1200, 342-4183

Address: P.O. Box 241, Suffolk, Va. 23434

Their license is current 01/19/11 with permanent affiliation, continued temporary affiliation for Day Support Program. Dues are current.

Program:

There were 0 admissions, 0 discharge and capacity eight.

There was no report of restraints (include physical and medical). There was no report of abuse/neglect (to include cases alleged, pending or proven). There was no report of serious incidents/injuries/death.

Shekinah Glory LLC

Representative: John Olukanni: 757-340-1010, 757-575-1334

Address: 3568 Faraday lane, Virginia Beach, VA 23452

Seeking License, Temporary affiliation. Dues are current

Program:

0 admissions

There was no report of restraints (include physical and medical). There was no report of abuse/neglect (to include cases alleged, pending or proven). There was no report of serious incidents/injuries/death.

ADJOURNMENT:

The meeting was adjourned by Melvin Jones at 11:41 am.

MEMO

To: All

From: Universal Family Local Human Rights Committee

Re: Meetings for the year

**Address: Interstate Corporate Center, Building 20,
6315 North Center Drive, Suite 249 Norfolk, Va. 23502**

Time: 9:30am

Dates:

Feb 2, 2011

May 4, 2011

Aug 3, 2011

Nov 2, 2011