

**UNIVERSAL FAMILY
LOCAL HUMAN RIGHTS COMMITTEE REPORT
Approved**

Date: 08/16/2011

**Location: Interstate Corporate Center
6315 N. Center Drive, Building 20, Suite 249
Norfolk, VA 23502**

Committee Members Present:

**Laverne Johnson
Melvin Jones
Adria Peterson-Pulley
Dorothy Drummand**

Committee Members Absent:

**Grace Washington
Barbara Johnson**

Human Rights Advocate:

Stewart Prost

CALL TO ORDER:

The meeting was called to order at 10:45am by chairman, Melvin Jones.

OLD BUSINESS:

The minutes for 05/04/2011 were voted and approved by the committee.

MR. STEWART PROST REPORT:

Mr. Prost reported some changes to the DBHDS office. There is an open position in the DBHS office.

A consumer position is still available on the committee. Applications are available online.

Mr. Prost discussed the new forms for the quarterly report and annual report. These forms will be utilized at the November 2, 2011 LHRC meeting.

Quarterly Reports- Providers will be required to email/mail their quarterly reports to the committee members, two weeks prior to the scheduled LHRC meeting.

Annual Reports- will be information accumulated from the quarterly reports. The next annual report will be an accumulation from July 1, 2011 through the end of the year. (Due Jan 15, 2012, must be emailed/mailed to all committee members)

Discussed a subcommittee be approved by the committee in the instances a quorum cannot be reached during a regular scheduled meeting. This would allow the subcommittee to conduct and review program reports, hear requests for affiliation, interview prospective committee members and conduct restrictive behavior inquiries.

Melvin Jones Motioned to approve the subcommittee allowing the committee to conduct restrictive behavior inquiries, hear affiliation requests, interview prospective committee members and review program reports. Laverne Johnson seconded the motion. Motion approved unanimously.

Once again, all programs are encouraged to bring/provide the appropriate documentation for the LHRC. Mr. Prost encourages you to contact him if you have any questions or would like to verify any information: stewart.prost@dbhds.virginia.gov

All Committee Members:

Please verify your attendance for each meeting with Chris Handy.

Family Preservation Services: 455-8300 or email: chandy@fpscorp.com

NEW BUSINESS:

Financial Report: There is currently \$1837.66 in the LHRC account.

Mr. Fontane of Chesapeake Treatment Center requested affiliation with the committee and presented his program to the committee members. He presented the program behavior management and program rules.

Melvin Jones Motioned to approve affiliation with Chesapeake Treatment Center and approve the behavior management and program rules for Chesapeake Treatment Center, Dorothy Drummond seconded the motion. Motion approved unanimously

Maurice Cannon, with Trust Counseling Services requested affiliation for his program and presented his behavior management and program rules.

Melvin Jones Motioned to approve affiliation with Trust Counseling and approve the behavior management and program rules for Trust Counseling, Laverne Johnson seconded the motion. Motion approved unanimously.

****PROGRAM REPORTS ** Presented on 08/17/2011**

CMJ POSITIVE CHANGE, LLC

Representative: Isalene Anderson: (757) 923-1200, 342-4183

Address: P.O. Box 241, Suffolk, Va. 23434

Their license is current 01/19/11 with permanent affiliation. Dues are current.

Program:

There were 0 admissions, 0 discharge and capacity eight.

There was no report of restraints (include physical and medical). There was no report of abuse/neglect (to include cases alleged, pending or proven). There was no report of serious incidents/injuries/death.

CROSSROADS FAMILY SERVICES II, LLC

Representative: Tonya Young: 393-5800 cell: 285-5562

Address: 2602 Lincoln Street, Portsmouth, Va. 23704

License is current, permanent affiliation, dues current.

Program:

Sebastian Home-There is 0 admission, 0 discharge, and capacity of seven.

Intensive in home services-Admissions are revolving: not reported

Mental Health Support services-Admissions are revolving: total cases: not reported

Outpatient services- not reported-revolving

There was no report of restraints (include physical and medical). There were no reports of abuse/neglect (to include cases alleged, pending or proven). There were no reports of serious incidents/injuries/deaths.

ESSENTIAL INDEPENDENT LIFESTYLES

Representative: Carolyn Bowman: (757) 409-2879 or (757) 487-7517

Address: 3012 Camelot Boulevard, Chesapeake, Va. 23323

Their license is current 7/2012, permanent affiliation, dues are current.

Program: Day Support

There were 0 admissions, 1 discharge, and capacity of four.

There were no reports of restraints (include physical and medical). There were no reports of abuse/neglect (to include cases alleged, pending or proven). There was no report of serious incidents/injuries/death.

FAMILY PRESERVATION SERVICES, INC

Representative: Chris Handy (757) 455-8300

Address: 6315 North Center Drive, Suite 249 Norfolk, Va. 23502

License is current, permanent affiliation, dues are current.

Program:

Intensive Home base- Admissions are revolving with 36 current cases, discharges are revolving and with open capacity.

Program:

Mental Health Support- Admissions are revolving with 29 cases, discharges are revolving and capacity is open.

No reports of abuse or neglect. There was no report of restraints (include physical and medical). There was no report of abuse/neglect (to include cases alleged, pending or proven). There were no serious incidents/injuries/deaths

HINES HAVEN HEALTHCARE, (Columbia House Inc.)

Representative: Cheryl Hines (757) 393-1500 cell: (757) 286-6996

Address: 4500 Columbia Street, Portsmouth, Va. 23707

The license is current 8/24/2011, permanent affiliation, and dues are current.

Program:

Group Home has 1 admission, no discharge, and capacity of six.

There is no report of abuse/neglect (to include cases alleged, pending or proven). There was a report of serious incident/injuries/death.

LIMITED TIME DAY SUPPORT:

Representative: Isalene Anderson

Joy Rollins: (757) 305-8352, 263-8085

Address: 5521 Bayberry Road, Norfolk, Va 23502

License: Surrendered (Modification has been submitted)

Program: Limited Time Day Support

There was no admissions, no discharge, have a capacity of five.

There was no report of restraints (include physical and medical). There was no report of abuse/neglect (to include cases alleged, pending or proven). There are no serious incidents/injuries/deaths.

PETERSON FAMILY CARE CENTER

Representative: Ernestine Wheeler: (757) 399-1924

Address: 4314 Columbia Street, Portsmouth, Va. 23707

Their license is current until 04/7/2012, permanent affiliation, dues are current.

Program:

Martha House:

There are 0 admissions, 0 clients, 0 discharge, and capacity of six.

There was no reports of restraints (include physical and medical). There were no reports of abuse/neglect (to include cases alleged, pending or proven). There was no report of serious incidents/injuries/death.

PREFERRED PROVIDER SERVICES, LLC

Representative: Renea Ballard: (757) 399-6363 or 537-0258

Address: 212 Maxwell Avenue, Portsmouth, Va. 23702

License is current and permanent affiliation

No Reports

Shekinah Glory LLC

Representative: John Olukanni: 757-340-1010, 757-575-1334

Address: 3568 Farday lane, Virginia Beach, VA 23452

Seeking License, Temporary affiliation. Dues are current

Program:

0 admissions

There was no report of restraints (include physical and medical). There was no report of abuse/neglect (to include cases alleged, pending or proven). There was no report of serious incidents/injuries/death.

STEPPING STONE FAMILY SERVICES, INC.

Representative: Antoinette Thornton 757-237-8460, 757-404-1900, 757-673-8117

Address: 212 Research Drive, Suite 102 Chesapeake, VA 23320

Their license is current until 10/31/ 2011, permanent affiliation.

Dues are current.

Program:

Legacy House:

There is 3 admissions, 3 discharge, and capacity seven.

Intensive In-Home:

25+ revolving cases and the capacity is open and revolves.

Mental Health Support:

5 cases, capacity is open and revolves.

There were no reports of restraints (include physical and medical). There were no reports of abuse/neglect (to include cases alleged, pending or proven).

TAYLOR FAMILY HOMES, LLC

Representative: Dorothy Taylor: 471-1121, 510-7343

Address: 3568 Brannon Drive, Virginia Beach, Va. 23456

License permanent 02/28/11 permanent affiliation and dues are current.

Program: No Reports

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VOA/BAKER HOUSE

Representative: Gail McLemore 497-1900, cell 350-0227

Address: 5677 Herbert Moore Road, Virginia Beach, Va. 23462

Their license current, expires 6/30/11

Program: Baker House

Admissions: 1

Discharges: none

Capacity: 12

There was no report of restraints (include physical and medical). There were no reports of abuse/neglect (to include cases alleged, pending or proven). There were no reports of serious incidents/injuries/deaths.

EXECUTIVE SESSION:

A motion was made and passed ULHRC enter into Executive Session pursuant to Virginia Code Section 2.2-3711 (A) for the protection of privacy of individuals and their records in personal matters not related to public business, namely to review and fulfill appointment and serious incidents.

EXIT EXECUTIVE SESSION:

Upon reconvening into public session, the chair shall state the following:

“Each member shall certify that to the best of their knowledge that matters only lawfully exempted from open meeting requirements and only such matters for the protection of the privacy of individuals and their records in personal matters not related to public business were heard, discussed, or considered.”

ADJOURNMENT:

The meeting was adjourned by Melvin Jones at 11:30am.

MEMO

To: All

From: Universal Family Local Human Rights Committee

Re: Meetings for the year

**Address: Interstate Corporate Center, Building 20,
6315 North Center Drive, Suite 249 Norfolk, Va. 23502**

Time: 9:30am

Dates:

Nov 2, 2011