

VALLEY COMMUNITY SERVICES BOARD LOCAL HUMAN RIGHTS COMMITTEE
MEETING MINUTES
November 2, 2007

Chuck Collins, Regional Advocate
Randall Urgo – Advocate

Members Present

Elizabeth Bouldin-Clopton, Chair
Jeffrey Jones, Vice Chair
Donna Logan, Secretary
Marita Rhodes
Bradley Houff
Josephine Carpenter
Tammy Johnston

Affiliate Presentation

Valley Community Services Board, Gretchen Horton
Community Living Services, Michael Shaffren
Arc of Augusta, Amy Brown

Closed Session

Wall Residences, Beth Howell & Kiana Anastropoulos
Valley Community Services Board, Nancy Daff
Valley Community Services Board, Hearing with D.C.

TOPIC	DISCUSSION	ACTION
Call to Order	Elizabeth Bouldin-Clopton, Chair Called the October LHRC Meeting to Order. Chair requested attendees themselves before proceeding.	
Approval of Minutes	Upon motion by Tammy Johnston to approve July 2007 meeting minutes. Supported by Marita Rhodes. Unanimously Carried. Upon motion by Elizabeth Bouldin-Clopton to approve September 2007 meeting minutes, Supported by Josephine Carpenter. Unanimously Carried.	July & September 2007 minutes approved.
Public Comment	Ms. Bouldin-Clopton opened the meeting for public comment and invited individuals to come forward and address the committee.	No individuals presented for public comment.
Affiliate Presentations (written annual reports on file with these minutes)	Annual Report for Valley Community Services Board – Gretchen Horton, Compliance Specialist reported Valley's Annual Report: <ul style="list-style-type: none"> Ø Staff trained upon hiring and annually thereafter Ø Staff encouraged attending Human Rights advocate training. Valley has implemented training on-line through Trilogy and College of Direct Support. Ø Each location displays posters and the telephone number for Human Rights Advocate Ø Complaints: 33 informal & 9 formal – all resolved except 1 formal complaint that will enter into a hearing today. Ø No Citations Ø Right's of Consumers are everyone's responsibility. <p>Mr. Collins reported that the complaint process (part of new HR regulations) No informal or formal complaints – just complaints. If client brings a complaint to the advocate, the advocate must tell provider, and if client goes to the provider, the provider must report this to the advocate. Mr. Collins stressed that; we still have a formal and informal resolution process. Strongly encourage providers to use informal process (resolving within 5 days). After 5 days – becomes a formal complaint.</p> <p>Old language – <i>clients' satisfaction</i> (no longer in regs) – <u>changed to -do what we can which is reasonably possible under the circumstances.</u></p>	By March 1, 2008 all providers are required to have policy and procedures in compliance with new regulations. Report accepted. Randall Urgo will be conducting training on the new regulations. CSBs will be notified of dates, time and location.
Full report filed with these minutes	<u>Community Living Services – Michael Shaffren provided Annual Report to the Committee</u> <ul style="list-style-type: none"> Ø Staff receives competency-based training during orientation – detailed Human Rights program. 80% minimum score 	Report Accepted.

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Closed Session Hearing with D.C. who requested a closed Hearing

I, Elizabeth-Bouldin-Clopton move that the LHRC go into executive session pursuant to VA Code § 2.2-3711, paragraph A.4. for the protection of the privacy of individuals and their records in personal matters not related to public business, namely to conduct a hearing pursuant to the Regulations.”
Jeffrey Jones seconded – motion carried.

Ms. Bouldin-Clopton will send the Committee’s response within 10 business days of this Hearing. A report on the outcome of D.C’s Hearing will be filed with these minutes.

Wall Residences

Beth Howell provided update on T.K. -

When action is approved in C.S, DL will give this info to Lynn Litten who will notify Elizabeth to give written permission to provider.

Kiana Anastropoulos presented for approval to continue TOVA with R.G.

B.D. has issues with overeating – former restrictive procedure was to lock refrigerator at night – Parent has requested a small refrigerator for B.D.’s room and stock with raw vegetables.

No barriers in place yet –
Need Doctor’s orders & an estimate. Need Written Approval from LHRC

J. Jones moved to approve for 1 year. B. Houff supported. Committee unanimous

E. Bouldin-Clopton motioned to approve for 1 year – M. Rhodes Supported. Committee unanimous.

Valley CSB

Nancy Daff, who oversees Sponsored Placement, stated LHRC previously approved restraints on A.B. and R.H. Restraints are used for safety. She requested Committee approval to continue use of restraints.

Mr. Urgo reported that Regulations do not call for approval when restraints are used as a protective measure.
However, behavioral plans involving restraints do need prior LHRC approval.

Elizabeth Bouldin-Clopton motioned to come out of Closed Session. Jeffrey Jones supported – motion carried. The Chair announced that committee is now out of closed session.

Each member shall certify that to the best of his knowledge only matters lawfully exempted from open meeting requirements and only such matters for the protection of the privacy of individuals and their records in personal matters not related to public business were heard, discussed or considered.

Roll Call: Elizabeth Bouldin-Clopton – I so certify; Jeffrey Jones; I so certify; Marita Rhodes, I so certify; Tammy Johnston, I so certify; Donna Logan, I so certify; Bradley Houff, I so certify; Josephine Carpenter, I so certify; Chuck Collins, I so certify; Randall Urgo, I so certify.

Meeting Adjourned.

NEXT MEETING OF LHRC January 4th, 2008 at 9:00 a.m. !!

January Presenting Affiliates:

CC & Associates
Heart Havens