

Draft Minutes

VIRGINIA BEACH AREA LOCAL HUMAN RIGHTS COMMITTEE MEETING

- **Date of Meeting:** May 2, 2008
- **Members Present:** Kevin Bowling, Kimberly Hitchman, Mary Meagher
- **Others Present:** Reginald Daye (Regional Advocate, Region V, DMHMRSAS); Sheila Owens (Eagles Nest, LLC); Vantoria Clay (Eagles Nest, LLC); Pamela Little (Community Alternatives, Inc.); Alecia Ross (Community Alternatives, Inc.); Michelle Hammer (Hope House Foundation)
- **Program Affiliates:** Community Alternatives, Inc., Eagles Nest, LLC, Hope House Foundation
- **Call to Order:**

Ms. Kimberly Hitchman called the meeting to order at 10:05 AM. The meeting was held at Community Alternatives, Inc., located at 3133 Magic Hollow Boulevard, Virginia Beach, Virginia, 23456. Everyone introduced themselves and signed in.

- **New Business:**

Program Affiliations: A motion was made to accept the provider affiliation of Eagles Nest, LLC, Community Alternatives, Inc., and Hope House Foundation with the Virginia Beach Area Local Human Rights Committee. Motion was granted.

General Information:

- Each program affiliate gave a general synopsis regarding their programs and services.
- Eagles Nest, LLC is awaiting the finalization of their license.
- Community Alternatives, Inc. informed the committee of plans to seek licensure for respite services.
- Reginald Daye informed program affiliates that they would need to review an Affiliation Agreement and tailor it to be specific to their needs after the adjournment of the meeting.
- Affiliates gave a summary of their incident reports.
- Committee discussed agency dues as it relates to committee members attending conferences, being reimbursed for mileage and refreshments during the regularly scheduled meeting. Mr. Daye indicated that there is no foreseen conference this year. Final action will be taken on the affiliation agreement at the next meeting.

- **New Providers Affiliation Requests:**

Each new provider requesting affiliation will need to attend the committee meeting and provide a program description to include an overview of services and the clients they serve in order to be considered.

- **The Local Human Rights Committee scheduled their next two meetings as follows:**

The next two meetings will be determined at the August 1st meeting.

- **Regional Advocate Report:**

Mr. Daye submitted the Virginia Beach Area LHRC Bylaws to the State Human Rights Committee for approval at their April 18, 2008 meeting. The Bylaws were approved and a copy is attached.

- **Public Comment Period:**

There were no public comments.

- **Closed Session**

There were no closed sessions.

- **Adjournment:**

There being no further business, the local human rights committee voted to adjourn the meeting at 1:30 PM.

- **Next Regularly Scheduled Meeting:**

Date: Friday, August 1, 2008

Time: 9:30 AM

Location: Community Alternatives, Inc.,
3133 Magic Hollow Boulevard, Virginia Beach, Virginia, 23456
Telephone number: (757) 468-7000.

- **Approved By:**

LHRC Chairperson