

APPROVED MINUTES

Virginia Beach Area Local Human Rights Committee Meeting

- **DATE OF MEETING:** December 18, 2009
- **LHRC COMMITTEE MEMBERS PRESENT:**
 - Kevin M. Bowing
 - Shaunna Robey
 - Lisa Thatcher
 - Mary Meagher
- **OTHERS PRESENT & AFFILIATE NAMES:**
 - Reginald Daye – DBHDS, Regional Human Rights Advocate
 - Michelle Hammer – Hope House Foundation
 - Pamela Little – Community Alternatives, Inc., LHRC Program Liaison
 - Amy Karkane – Virginia Beach Department of Human Services
 - Dawn Hardman – Virginia Beach Department of Human Services
 - Donna Kellam – Eastern Shore CSB
 - Melissa Mason – Chesapeake CSB
 - Sheila Owens – Eagles Nest LLC
 - Michael Burke – Burke Family Care
- **CALL TO ORDER:**

The meeting was called to order by Mary Meagher at 9:15 AM.
- **INTRODUCTIONS**
- **APPROVAL OF MINUTES:**

The minutes of the August 14, 2009 minutes were reviewed and approved with the following changes:

 1. Donna Kellam, ESCSB, noted that her name should replace Cheryl Davis' name under the Eastern Shore's new business item and under the affiliate reports.
 2. Michelle Hammer noted that Hope House had one death as opposed to the "zero" noted in the minutes.
- **OLD BUSINESS**
 1. **Membership Dues update**

It was noted that Burke Family Care and Eagles Next LLC accounts were outstanding at the time of the meeting. The current account balance is 3087.62
 2. **Chesapeake CSB Therapeutic Day Treatment Program**

The CSB has advertised the positions and secured a classroom. Further progress will be reported at the next meeting. Chesapeake CSB received continued temporary affiliation with the VBLHRC.
 3. **Eastern Shore CSB Dunn Avenue**

Eastern Shore CSB requested an extension on the temporary affiliation of their Dunn Avenue location. The extension was granted.

- **NEW BUSINESS**

Virginia Beach DHS

1. Client Acceptance of Treatment Agreement – Adult Outpatient Services. The Agreement was accepted pending the deletion of items numbered “5” and “7” in said agreement.
2. Request for temporary VBLHRC affiliation for the following new Virginia Beach DHS locations:
 - i. Pendleton – Day Treatment
 - ii. Pendleton – Outpatient
 - iii. Jail Services – Outpatient/Case Management

The request for the Pendleton location was deferred. Jail Service Outpatient/Case Management was given temporary affiliation. VB DHS noted jail service’s new location is Building 29 at 2473 North Landing Road.

PROVIDER REPORTS – Reporting Period:

1. Burke Family Care

Staff Reporting: Michael Burke
Reporting Period: 8/01/09-10/31/09

NUMBER OF INCIDENTS	TYPE OF INCIDENTS
0	Staff to Consumer Abuse
0	Neglect
0	Exploitation
0	Serious Injuries
0	Deaths
0	Exploitation
0	Total Number of Complaints Resolved via the Informal Complaint Process
0	TOTAL INCIDENTS
0	Total Number of Emergency Restraints

During their provider report Burke Family Care requested the temporary affiliation for 205 Watkins Drive in Hampton Virginia where two clients are served. The temporary affiliation was approved.

Burke Family Care requested reinstatement of their permanent affiliation with the VBLHRC, this was approved.

2. Chesapeake Community Services Board

Staff Reporting: Melissa Mason
Reporting Period: 8/01/09-10/31/09

New Program: No

NUMBER OF INCIDENTS	TYPE OF INCIDENTS
1	Staff to Consumer Abuse
2	Neglect
1	Exploitation

1	Serious Injuries
1	Deaths
0	Exploitation
0	Total Number of Complaints Resolved via the Informal Complaint Process
4	TOTAL INCIDENTS
0	Total Number of Emergency Restraints

3. Community Alternatives, Inc.

Staff Reporting: Pamela Little

Reporting Period: 8/01/09-10/31/09

New Program: No

NUMBER OF INCIDENTS	TYPE OF INCIDENTS
2	Abuse
5	Neglect
0	Exploitation
0	Serious Injuries &
0	Death
0	Formal Complaints
10	TOTAL INCIDENTS
0	Total Number of Emergency Restraints
0	Total Number of Complaints Resolved via the Informal Complaint Process

4. Eastern Shore Community Services Board

Staff Reporting: Donna Kellam

7/31/09-10/31/09

New Program: 1

NUMBER of INCIDENTS	TYPE OF INCIDENTS
2	Abuse
1	Neglect
0	Formal Complaint
3	Total INCIDENTS
0	Total Number of Emergency Restraints
0	Total Number of Complaints Resolved via the Informal Complaint Process

5. Eagles Nest LLC

Staff Reporting: Sheila Owens

Reporting Period: 8/1/09-10/31/09

NUMBER OF INCIDENTS	TYPE OF INCIDENTS
0	Staff to Consumer Abuse
0	Neglect
0	Exploitation
0	Serious Injuries
0	Deaths
0	Exploitation
0	Total Number of Complaints Resolved via the Informal Complaint Process
0	TOTAL INCIDENTS

0

Total Number of Emergency Restraints

Eagles Nest LLC requested reinstatement of their permanent affiliation with the VBLHRC, this was approved.

6. Hope House Foundation

Staff Reporting: Michelle Hammer

Reporting Period: 8/1/09-10/31/09

New Program: No

NUMBER OF INCIDENTS	TYPE OF INCIDENTS
2	Staff to Consumer Abuse
5	Neglect/Peer to Peer
4	Serious Injury
0	Death
0	Formal Complaint
11	TOTAL INCIDENTS
0	Total number of Emergency Restraints
0	Total Number of Complaints Resolved via the Informal Complaint Process

7. Virginia Beach Department of Human Services

Staff Reporting: Amy Karkane

Reporting Period 8/01/09-10/31/09

New Program: No

NUMBER OF INCIDENTS	TYPE OF INCIDENTS
0	Abuses
0	Neglect
2	Exploitation
0	Dignity/Respect
0	Confidentiality
0	Right to Treatment
23	Serious Injury
7	Deaths
12	Total Number of Complaints via the Formal/Informal Complaint Process
44	Total INCIDENTS
10	Total Number of Emergency Restraints

REMINDER – affiliates are to send their provider reports to VBLHRC members in advance of the meeting for review.

- **PUBLIC COMMENTS:** None
- **REGIONAL ADVOCATE’S REPORT**

Mr. Daye reminded affiliates that requests to affiliate new locations should be sent in advance of the VBLHRC meetings for review. He also reminded affiliates that annual Seclusion and Restraint Reports are due 1/05/10 to Mary Greenfield, DBHDS Quality Assurance. Reports can be faxed to 1-804-786-8623.

