

**Virginia Beach Area LHRC**  
**July 15, 2011**  
**Minutes**

**LHRC COMMITTEE MEMBERS PRESENT:**

**Shaunna** Robey

Robyn Morris

Linda (Trink) Dahl-Prince

**Kevin Bowing**

**OTHERS PRESENT & AFFILIATE NAMES:**

Reginald Daye – DBHDS, Regional Human Rights Advocate

Pamela Little – Community Alternatives, Inc.

Cheryl Davis – Eastern Shore CSB

Melissa Mason – Chesapeake CSB

Shareem Owens – Eagles Nest LLC

Michael Burke – Burke Family Care LLC

Jane Sinnott – Virginia Beach Department of Human Services

Dee Keenan – Virginia Beach Department of Human Services

Crystal Ferrara – Virginia Beach Department of Human Services

**Called to Order**

The meeting was called to order at 9:15 am.

**Adoption of Agenda**

**Approval of Minutes**

Corrections: Bylaw explanation motioned and approved at April meeting

Treasurer's report will be an addendum to minutes if/when provided.

**Old Business**

- VB Dept of Human Services updates on client existing behavior support plans

**New Business**

- VB Dpt of Human Services- New client behavior support plans presented for LHRC approval. Motion to approve granted.
- Community Alternatives Update- 1 residential home, Carriage Hill, closed in May. Individuals were moved to another Community Alternatives home.

## Provider Reports

- Eastern Shore CSB –
- Virginia Beach DHS – 2 verbal and 1 physical abuse incidents: 2 founded, 1 could not be substantiated. 3 incidences of Neglect- 2 founded, 1 unfounded. 22 Serious injuries- 22 medical/accidental/ 8 Death- all 8 natural causes. 7 informal complaints- 7 unfounded.
- Hope House Foundation – Not present
- Burke Family Care LLC – 0 incidents
- Community Alternatives Inc. – 6 incidences of neglect: 3 founded, 2 unfounded, 1 could not be substantiated. 1 serious injury- medical/accidental
- Chesapeake CSB –
- Eagles Nest – 0 incidents

## Regional Advocate's Update

**The cooperative agreement replaces the old affiliation agreement. Submission of annual report is now required by Jan 15<sup>th</sup> of each year. The annual report runs January 1<sup>st</sup>- December 31<sup>st</sup>. You are also to submit quarterly reports to the LHRC. ~~Summary of all things recorded in year's time.~~ 3<sup>rd</sup> quarter report dates are July 1<sup>st</sup> – September 30<sup>st</sup> and 4th quarter report dates are October 1-December 31<sup>st</sup>. Only a semiannual report from July 1<sup>st</sup>-December 31<sup>st</sup> is required by January 15, 2012, as this was implemented on 07/01/2011. Annette Walker is Mr. Daye's new secretary. We have hired a new advocate, Hillary Zaneveld, ~~Walter Smalls~~, who is housed at Eastern State Hospital.**

There is a two week time limit to get expansion/ services/ policies on agenda. Initial reports, modifications or any other information should be mailed to the committee two weeks in advance. **Any changes to licensing status must be reported on your quarterly report.**

**Public Comment: None**

## Next Meeting:

August 19<sup>th</sup>, 2011 (not mandatory for providers)

**VA Beach DHS request to present its program rule change for the MHSA Division, at this meeting.**

## Closed Session (VA Code 2.2-3711A)

According to section VA Code 2.2-3711A of the Virginia Code, the Committee vote to go into closed session for the purpose of reviewing abuse, complaints, serious injuries, deaths, and behavior plans for the following providers: **Eastern Shore CSB, Community**

Alternatives, Inc., Chesapeake CSB, and Virginia Beach DHS. For Virginia Beach DHS, the LHRC members reviewed two new behavior support plans and two existing LHRC behavior support plan quarterly reviews. .

The LHRC voted to come out of closed session.

Each committee member certified that only information lawfully exempted from public disclosures was discussed while in closed session namely to review the above noted.

LHRC voted to approve the two behavior support plans (re: Mr. H. and Mr. K) with quarterly updates. LHRC approve the update behavior plan of Mr. B.