

*****DRAFT*****

Williamsburg Regional Local Human Rights Committee Minutes

Date of Meeting: October 10, 2012

**Denotes attendance at this meeting*

Committee Members: John Barrett, Chairperson*
Rita Gregory, Secretary
James R. Henry, Vice-Chairperson*
Virgil McKenna
Jeannette Olechnowich*

Office of Human Rights: Hillary Zaneveld, Human Rights Advocate*

Program Affiliates: Bacon Street:	Bob Coleman* (Affiliate Program Liaison)
	Meredith Roberson*
Better Life of Virginia:	Babatunde Talabi Desire Copes*
Campbell House:	Jacqueline Campbell*
East End Academy IOP & Day Treatment	Ruby Eley*
Eastern State Hospital	Dick Roberts*
Family Priority	Robin Rukin*
Family Preservation Services:	Denille Francis*
Neurological Rehabilitation Living Centers:	Melissa Gonzalez *
SWRMC Structured Outpatient Behavioral Health Program:	Jana Brultz*
United & Empowered Care:	Syretta Williams*
Williamsburg Place:	Patty Cranford*

Call to Order:

With a quorum of the members present, Mr. Barrett called the WRLHRC to order at 9:00 am at The Yorktown Conference Room of Sentara-Williamsburg Regional Medical Center.

Approval of Minutes: *Upon the motion by Mr. Henry, seconded by Ms. Olechnowich, the minutes of the July 11, 2012 meeting were approved as drafted.*

Approval of Calendar Year 2013 Quarterly Meeting Dates: *The committee members established the quarterly meeting dates as January 9, 2013, April 10, 2013, July 10, 2013, and October 9, 2013. All meetings will be held at 9:00am in the Yorktown Conference Room of the Sentara- Williamsburg Regional Medical Center.*

Public Comment Period: There were no public comments.

Affiliate Program Reports:

Bacon Street

Mr. Coleman identified himself as the LHRC Provider Liaison and presented the 3rd Quarter Report of Human Rights Activity for 2012. There were no changes regarding the additional reporting and review requirements.

Better Life of Virginia

Mrs. Copes identified herself as the LHRC Provider Liaison and presented the 3rd Quarter Report of Human Rights Activity for 2012. There were no changes regarding the additional reporting and review requirements.

Campbell House

Ms. Campbell identified herself as the LHRC Provider Liaison and presented the 3rd Quarter Report of Human Rights Activity for 2012. There were no changes regarding the additional reporting and review requirements.

East End Academy Intensive Outpatient/Day Treatment Program

Ms. Eley identified herself as the LHRC Provider Liaison and presented the 3rd Quarter Report of Human Rights Activity for 2012. She reported that a Corrective Action Plan for the Licensing Review of May 24, 2012 was submitted and approved by Licensure, and that one policy amendment had been submitted and approved by the LHRC.

Eastern State Hospital

Mr. Roberts identified himself as the LHRC Provider Liaison and presented the 3rd Quarter Report of Human Rights Activity for 2012. For the quarter, he reported 15 Abuse and Neglect Allegations: 8 Physical, 6 Verbal, and 1 Neglect (peer-to-peer). In addition he reported 179 Complaint Cases: 139 Dignity, 9 Services, 13 Participation in Decision Making, 1 Access to an Amendment of Services Record, 13 Restrictions on Freedoms of Everyday Life, 2 Work, 2 Complaint and Fair Hearing. These allegations and complaints were reviewed in closed session with the LHRC members.

Family Preservation Services

Ms. Francis identified herself as the LHRC Provider Liaison and presented the 3rd Quarter Report of Human Rights Activity for 2012. The agency will be changing to a Safety Care Model of Behavioral Management. This plan will be submitted to the LHRC for approval.

Family Priority

Ms. Rukin identified herself as the LHRC Provider Liaison and presented the 3rd Quarter Report of Human Rights Activity for 2012. She reported a Licensure Review by Gail Shriner on 9/23/2012. A copy of the Corrective Action Plan will be submitted to the LHRC.

Neurological Rehabilitation Living Center

Ms. Gonzalez identified herself as the LHRC Provider Liaison and presented the 3rd Quarter Report of Human Rights Activity for 2012. She reported no changes regarding the additional reporting and review requirements.

Sentara-Williamsburg RMC Structured Outpatient Behavioral Health Program

Ms. Brultz identified herself as the LHRC Provider Liaison and presented the 3rd Quarter Report of Human Rights Activity for 2012. She identified no changes regarding the additional reporting and review requirements..

United and Empowered Care

Ms. Williams identified herself as the LHRC Provider Liaison and presented the 3rd Quarter Report of Human Rights Activity for 2012. There were no changes regarding the additional reporting and review requirements.

Williamsburg Place-The Pavilion

Ms. Cranford identified herself as the LHRC Provider Liaison and presented the 3rd Quarter Report of Human Rights Activity for 2012. She identified 1 complaint under Assurance of Rights, which was reviewed in closed session with the LHRC members.

Williamsburg Place-The Farley Center

Ms. Cranford identified herself as the LHRC Provider Liaison and presented the 3rd Quarter Report of Human Rights Activity for 2012. She identified 2 complaints under Services, which were reviewed in closed session with the LHRC members. She reported that the program received a 12 month license following the licensure review in September 2012.

Discussion Items:

Requests for Approval of Policy:

Eastern State Hospital: Mr. Wood withdrew the program's request for Approval of the Behavioral Management Plan.

OHR Advocate's Report and Training:

Ms. Zaneveld made several announcements:

There will be a **Training Class** for LHRC members (and affiliate program staff if room is available) on November 8, 2012 from 9am to 12noon. Please reserve a spot through her office.

The Code of Virginia is now in line with the Rules and Regulations of the Department of BHDS. A copy of the **2012 Amendment to 37.2-400, Rights of Individuals Receiving Services**, was provided to the members and affiliate representatives.

Copies of **Abuse and Complaint Reporting Guidelines** and **Internal Investigation Report Formats** were provided to the members and affiliate representatives.

A new **Human Rights Poster** was distributed to the affiliate representatives.

A brief training on the **Freedom of Information Act** was provided to the LHRC members.

Closed Meeting: *At 9:35 am the committee members approved by unanimous affirmative vote a motion by Mr. Henry, seconded by Ms. Olechnowich, to convene in closed session per Virginia Code 2.2-3711(A)(1): Personnel and (A)(4): for the protection of the privacy of individuals in personal matters not related to public business, namely for the purpose of reviewing complaints under Assurance of Rights, Services, and Abuse and Neglect at Eastern State Hospital, the Farley Center at Williamsburg Place, and the Pavilion at Williamsburg Place pursuant to the regulations.*

Open Meeting Reconvened: *The committee reconvened in open meeting at 09:50am by unanimous vote on a motion by Mr. Henry, seconded by Ms. Olechnowich, each member certifying that, to the best of each member's knowledge, only private business matters, lawfully exempted from statutory open meeting requirements and identified in the motion by which the closed meeting was convened, were considered in the closed meeting.*

The committee reported out in open meeting the following recommendations for the affiliate programs:

Eastern State Hospital: No recommendations

Farley Center at Williamsburg Place: No recommendations.

Pavilion at Williamsburg Place: No recommendations.

Next Regularly Scheduled Meeting: January 9, 2013, 9am, at the Yorktown Conference Room of the Sentara-Williamsburg Regional Medical Center, 100 Sentara Circle, Williamsburg, VA 23188.

Adjournment: *Mr. Barrett adjourned the meeting at 10:00 am.*

Submitted by:

Approved by:

Robert E. Coleman, Recorder
Affiliate Program Liaison & Support

Rita Gregory
LHRC Committee Secretary