

*****APPROVED*****

Williamsburg Regional Local Human Rights Committee Minutes

Date of Meeting: January 10, 2007

**Denotes attendance at this meeting*

Committee Members: Marnee Colburn
Frances Hall, Vice-Chairperson*
Dulcie Holland, Secretary
Stanley Lewis, Chairperson*
Timothy Russell*

Office of Human Rights: Willie Barnes, Office of Human Rights
Andrea Coleman, Office of Human Rights
Reginald Daye, Regional Advocate*

Program Affiliates: Bacon Street: Bob Coleman *
East End Academy IOP & Day Treatment Ruby Gilliam-Eley
Bonita Clark*
Family Preservation Services: Kim Speed *
Williamsburg Place: Patty Cranford *

Temporary Program Affiliates: Better Life of Virginia: Christian Aigbe*
Babatunde Talabi
Campbell House: Jacqueline Campbell*
Neurological Rehabilitation Living Centers:
Douglas Brown, Jr.
Steve Dean*
Kelly Dean*
United & Empowered Care: Marietta Cottingham
Valda Claiborne*

Call to Order: Mr. Lewis called the meeting to order at 9:00 am at Williamsburg Place.

Approval of Minutes: *The October 11, 2006 minutes were approved with no corrections.*

Affiliate Program Reports:

Bacon Street

Number of Clients: 130

Staff to Client Ratio: 1:28

Program Changes: None

New Programs: None

Administrative Changes: None

Policy Changes: None

Handbook Changes: None

Number of Complaint or Abuse Cases: None

Use of Restraints or Seclusion: None

Information/Action on Prior Cases: None

Licensure or Human Rights Reviews: None during this quarter

East End Academy Intensive Outpatient Program

Number of Clients: 22

Staff to Client Ratio: 2:10

Program Changes: None

New Programs: None.

Administrative Changes: None

Policy Changes: The program is seeking a modification of its Behavioral Management Policy, from MANDT to TOVA. *See the minutes that follow for the committee's discussion of this modification.*

Handbook Changes: None

Number of Complaint or Abuse Cases: None

Use of Restraints or Seclusion: NA

Information/Action on Prior Cases: None

Licensure or Human Rights Reviews: None

Family Preservation Services

Number of Clients: 76

Staff to Client Ratio: 1:3

Program Changes: None

New Programs: None

Administrative Changes:

Policy Changes: None

Handbook Changes: None

Number of Complaint or Abuse Cases: None

Use of Restraints or Seclusion: None

Information/Action on Prior Cases: None

Licensure or Human Rights Reviews: None

Williamsburg Place

Number of Clients: 75

Staff to Client Ratio: 1:10

Program Changes: None

New Programs: None

Administrative Changes: None

Policy Changes: None

Handbook Changes: None

Number of Complaint or Abuse Cases: One

Use of Restraints or Seclusion: None

Information/Action on Prior Cases: None

Licensure or Human Rights Reviews: None

Discussion Items:

Request for Modification of Behavioral Management Plan:

East End Academy Day Treatment and IOP: The committee requested that the program submit the modified policy (from MANDT to TOVA) to the OHR for review and comment. When this is completed, East End Academy may forward the policy to the LHRC members for review and approval at their next meeting.

Requests for Affiliation of Additional Programs:

Better Life of Virginia, LLC: Mr. Aigbe reported that the program continues to await approval of its licensure request. It serves no clients at this time. He requested an extension of its temporary affiliation. *Following discussion, the committee members unanimously granted Better Life of Virginia a 90-day extension of its temporary affiliation with this LHRC.*

Campbell House: Ms. Campbell reported that the program is developing new policies to gain approval of its licensure request. It has no clients at this time. Mr. Daye reported that the state has issued new Emergency Procedure Regulations, effective 12/28/2006, which programs serving children must meet before obtaining their licenses. Ms. Campbell will be attending training in Richmond on these new regulations. *Following discussion, and with unanimous approval, the committee members granted Campbell House a 90-day extension of its temporary affiliation with this LHRC.*

Neurological Rehabilitation Living Centers: Ms. Dean reported that the program continues to operate under a conditional license effective from 9/25/06 through 3/24/07. It is currently serving 3 clients with a staff to client ratio of 1 to 2. The program requested an extension of its temporary affiliation. *With unanimous approval, the committee members granted the program a 90-day temporary affiliation with this LHRC.*

United and Empowered Care, Inc.: Ms. Claiborne reported that the program was visited by Mr. Newsome for licensure review. It has no clients at this time. The program was issued a conditional license on 12/7/06. Ms. Claiborne also reported that the program has sent a letter to Mr. Daye's office requesting that sponsored residential services be provided under their current license. *With unanimous approval, the committee members granted United and Empowered Care Inc, without the sponsored residential services component, full affiliation with this LHRC.*

Community Seclusion and Restraint Reporting Form: Mr. Coleman distributed copies of this annual form to all the affiliates. Mr. Daye requested that copies of the form be sent to him, as well as to Ms. Greenfield, the DMHMRSAS Director of Quality Management.

Committee Membership: Mr. Russell reported that he received his Orientation and Qualification through the DMHMRSAS Office of Human Rights in October 2006. He was congratulated and thanked by the committee for his efforts.

Mr. Russell also reported that Ms. Colburn has sent a letter of resignation to this committee, as she is no longer able to attend. ***The committee is now in need of a Health Care Professional to be in compliance with our bylaws and Virginia Code 37.2-204.***

OHR Advocate's Report and Training: Mr. Daye reported on the public hearing of 10/24/06, conducted by OHR, which concerned proposed changes to the HR regulations. He reported that some of these changes were beyond the scope of OHR. Nothing has

been finalized. It is the desire of OHR that the process will be finalized by September 2007, such that the OHR can then provide training on these new regulations.

Mr. Daye announced that the OHR plans its annual conference for this fall on September 6 and 7, 2007. Last year's conference had been cancelled.

Mr. Daye discussed the problems with behavioral management in some residential centers serving children and adolescents. Specifically, he spoke to the issues of the provision appropriate services and of the appropriate placement, of those patients whose behaviors become unmanageable and can not be contained safely in their present settings utilizing approved policies. A workgroup of providers is looking into this area of concern.

Next Meeting: Wednesday, April 11, 2007, 9:00 am at Williamsburg Place, 5477 Mooretown Road, Williamsburg, VA. Telephone: (757) 565-0106.

Adjournment: Mr. Lewis adjourned the meeting with the membership's approval at 10:00 am.

Submitted by:

Approved by:

Robert E. Coleman, Recorder
Affiliate Program Liaison & Support

Dulcie Holland,
LHRC Committee Secretary