

Metropolitan Local Human Rights Committee
Virginia Home for Boys and Girls
8716 W. Broad St.
Richmond, Va. 23294

Bi-Monthly Meeting
May 13, 2014 – 1:00 P.M.
Minutes

Group A

1. **Call to Order:** The meeting was called to order by Barry Vassar, Chair at 1:12 P.M.
2. **Introductions of LHRC Members and Providers**

LHRC Members Present: Barry Vassar, Chair
Monique Tinsley, Secretary, Member
Brittany White, Member

LHRC Members Absent: Edward Gerhard, Vice Chair

Others Present: Michael Curseen, Regional Advocate

Providers Absent: Civitas Health Services
Committed Counseling Program
J & G House of Beginnings
River Services
3. **Approval of Minutes for March 11, 2014:** The March 11, 2014 minutes were received as presented with corrections and was approved.
4. **Public Comments:** None
5. **Provider Treasurer's Report:** The available balance on hand as of March 31, 2014 is \$4,439.24.

Old Business:

- A. **Approval of Minutes: November 12, 2013; January 14, 2014 (Tentative approval granted 2/10/14) March 31, 2014 – (Special Meeting) : (Motion to approve was granted 5/13/14)**

B. LHRC Follow-up RE: Family Services, Inc RE: Review of Behavioral Intervention Model selected - Ms. Bernetta Quinn (Deferred to Group A meeting – July 8, 2014) (Provider was absent. The following document has been outstanding for four months. Recommendation for citation was approved 5/13/14).

C. LHRC Follow-up RE: Quarterly Report Corrections for Reporting Period October 1, 2013 – December 31, 2013 – 4th Quarter

Group A

- **Independent Family Services – Missing response to question 5 concerning the quarterly review of behavioral plans involving the use of restraints or time out – Report Received**

D. LHRC Follow-up RE: Corrections to Quarterly Report for Reporting Period July 1 – September 30, 2013 – 3rd Quarter

Group A

- **District 19 CSB - Need to review Quarter 3 abuse & complaint allegation with the LHRC (Allegation was reviewed and accepted 5/13/14)**
- **Each One Counts Youth and Family Services – Report Received. (Tentative approval granted 2/10/14) (Official approval was granted 5/13/14)**
- **Family AriZen – Report Received. Recommendation to approve. (Tentative approval granted 2/10/14) (Official approval was granted 5/13/14)**
- **Families In Care Interventions – Report Received. (Tentative approval granted 2/10/14) (Official approval was granted)**
- **Virginia Family Services – Report Received. (Tentative approval granted 2/10/14) (Official approval was granted 5/13/14)**

Group B

- **Jackson-Feild Homes – Report Received. (Tentative approval granted 2/10/14) (Official approval was granted 5/13/14)**

D. LHRC Follow-up of Affiliation (Program Expansion) Requests from Tentative to Formal Approval

- **M.I.N.K.S Youth and Family Services, LLC for the provision of Residential Group Home Services in Richmond, VA (Tentative approval granted 12/3/13) (Motion to grant program expansion was approved 5/13/14)**
- **Each One Counts Youth and Family Services (New Location) for the provision of Therapeutic Afterschool Day Treatment at 6611 Elkhardt Road, Richmond VA 23225 (Tentative approval granted 2/10/14) (Motion to accept new location was approved 5/13/14)**
- **Virginia Family Services for the provision of Mental Health Skill Building Services in Richmond, Virginia (Tentative approval granted 2/10/14) (Motion to grant program expansion was approved 5/13/14)**

New Business:

- I. **Request for Affiliation (Program Expansion) RE: Saving Lost Souls, Inc. for the provision of Intensive In-home Services in Richmond, VA – Mr. Aaron McNair – Group B (Tentative approval granted 3/14/14) (Official approval was granted 5/13/14)**
- II. **Request for Affiliation (Program Expansion) RE: All Family Matters for the provision of Residential Group Home Services in Richmond, VA – Ms. Tara George (Tentative approval granted 3/31/14) (Official approval was granted 5/13/14)**
- III. **Request for Affiliation (Program Expansion) RE: Youth Builders for the provision of (male adult) Residential Services at 3711 Meridian Avenue, Richmond, VA 23234 – Mr. Reginal Goodwyn (Tentative approval granted 3/31/14) (Official approval was granted 5/13/14)**
- IV. **Request for Affiliation (Program Expansion) RE: Civitas Health Services (formerly The Center for Counseling and Community Affairs) for the provision of Therapeutic Day Treatment Services in Richmond, VA – Mr. Lemar Bowers (Program expansion was approved 5/13/14)**
- V. **Request for Affiliation (Program Expansion) RE: Virginia Family Services, Inc. for the provision of Therapeutic Day Treatment Services for Children and Adolescents in Richmond, VA – Ms. Antoinette Sherman (Program expansion was approved 5/13/14)**

VI. Request for Affiliation (Program Expansion) RE: Independent Capacity System, Inc. for the provision of Residential ID Adult Group Home Services at 9800 Summerford Drive, Chesterfield, VA 23832 – Mr. Paschal Thebaud, Executive Director (Program expansion was approved 5/13/14)

VII. Independent Capacity System, Inc RE: - Request to Use Video Cameras in Common Areas of Residence located at 9800 Summerford Drive, Chesterfield, VA 23832 – Mr. Paschal Thebaud, Executive Director (Program expansion was approved 5/13/14)

VIII. LHRC Review of Annual Reports Not Received by January 15, 2014

Group A

- Committed Counseling Program – Recommendation for citation tentatively approved 3/14/14. Recommendation for citation approved.
- J and G House of Beginnings, LLC – Recommendation for citation tentatively approved 3/14/14. Recommendation for citation approved.
- River Services – Recommendation for citation tentatively approved 3/14/14. Recommendation for citation approved.

The above providers didn't submit their Annual Report by January 15, 2014. Recommendation for citations was official approved for all of providers above 5/13/14.

Group B

- Breaking Barriers in Schools and Communities – Recommendation for citation tentatively approved 3/14/14 Recommendation for citation approved.
- Family Services, Inc. – Recommendation for citation tentatively approved 3/14/14 Recommendation for citation approved.
- Jackson-Feild Homes – Recommendation for citation tentatively approved 3/14/14 Recommendation for citation approved.
- Omega II Therapeutic Afterschool, Inc. – Recommendation for citation tentatively approved 3/14/14 Recommendation for citation approved.
- Restoring Youth Alternatives – Recommendation for citation tentatively approved 3/14/14 Recommendation for citation approved.

The above providers didn't submit their Annual Report by January 15, 2014. Recommendation for citations was official approved for all of providers above 5/13/14.

IX. Metropolitan LHRC Revised Meeting Dates and Reporting Requirements – Barry Vassar, Chair Presented by Barry Vassar, Chair

X. LHRC Provider Attendance Requirement: Mr. Barry Vassar, Chair Presented by Barr Vassar, Chair

- XI. **LHRC Requests for Review of Documentation: Mr. Barry Vassar, Chair Presented by Barry Vassar, Chair**
- XII. **Quarterly Report for Period January 1, 2014 – March 31, 2013 (1st Quarter)**

GROUP A

1. A Fresh Approach Youth Services **(Missing responses #1 & #4)**
2. All Family Matters, Inc. **(Submitted on incorrect form)**
3. Committed Counseling Program **(Report was not received)**
4. Commonwealth Clinical and Consulting Services **(Report was not received)**
5. District 19 CSB **(Complaints was reviewed and approved)**
6. Each One Counts Youth and Family Services **(No errors or corrections)**
7. Families In Care Intervention Services **(Submitted on incorrect form)**
8. Family AriZen **(No errors or corrections)**
9. Independent Capacity Systems **(No errors or corrections)**
10. Independent Family Services **(incorrect form)**
11. Innovative Family Services **(No errors or corrections)**
12. J & G House of Beginnings, LLC **(Report was not received)**
13. Moore Cole Group Home **(Report was received late, LHRC Liaison needs to be filled in and question #1 needs to be completed on Page #2)**
14. River Services **(Report was not received)**
15. Virginia Family Services **(No errors or corrections)**

All providers with corrections have ten business days (May 27, 2014) to submit their updates to Michael Curseen, Regional Advocate. Recommendation for citations was approved for providers with late reports and reports not received pending verification.

GROUP B

16. Breaking Barriers in Schools & Communities **(No errors or corrections)**
17. CIVITAS (formerly The Center for Counseling and Community Affairs) **(Report was received late)**
18. Family Services, Inc. **(Report contained errors)**
19. Jackson-Feild Homes **(Report contained errors)**
20. M.I.N.K.S. Youth & Family Services **(No errors or corrections)**
21. Omega II Therapeutic Afterschool, Inc. **(No errors or corrections)**
22. REM Virginia (Sponsored Residential) **(Report contained errors)**
23. Restoring Youth Alternatives **(Report was received late)**
24. Saving Lost Souls, Inc. **(No errors or corrections)**
25. Stepping Stones Towards the Future, LLC **(Review licensing citation information deferred to July 8, 2014 meeting)**
26. Virginia Home for Boys and Girls Intensive In-Home **(Report was received late)**
27. Wise Enterprises **(Report contained errors)**
28. Youth Builders, LLC **(No errors or corrections)**

All providers with corrections have ten business days (May 27, 2014) to submit their updates to Michael Curseen, Regional Advocate. Recommendation for citations was approved for providers with late reports and reports not received pending verification.

XIII. Human Rights Report:

In-services Training RE: FOIA (Freedom of Information Act) Presented by Michael Curseen, Regional Advocate

XIV. Secretary's Report: (Absent Providers)

- Committed Counseling Program (Recommendation for citation approved 5/13/14)
- J & G House of Beginnings (Recommendation for citation approved 5/13/14)
- River Services (Recommendation for citation approved 5/13/14)

XV. Next Meeting: July 8, 2014 (Group B) – REMINDER: Quarterly Report for Q-2 2014 (April 1, 2014 – June 30, 2014) is due June 24, 2014

XVI. Adjournment: Meeting adjourned at 3:01 P.M.