

***MINUTES***  
**STATE HUMAN RIGHTS COMMITTEE**  
Good Neighbor Community Services  
Nationwide Building, Boulders IV  
7501 Boulder View Drive  
Richmond, VA 23225

**Friday, June 7, 2013**

**Administrative Session AGENDA**  
**8:30 a.m.**

**Members Present** Donald Lyons, **Chair**, T.C. Bullock, Carolyn DeVilbiss, Frank Royal,  
Timothy Russell

**Members Not Present** Penny Cameron, Vicki Cash Graff, Jannie Robinson

**Staff** Chuck Collins, Regional Human Rights Advocate, Region 1  
Michael Curseen, Regional Human Rights Advocate, Regional 4  
Carrie Flowers, Human Rights Advocate  
Beverly Garnes, Regional Human Rights Advocate, Region 6  
Taneika Goldman, Human Rights Advocate  
Timothy Jones, Human Rights Advocate  
Kli Kinzie, Executive Secretary  
Jennifer Kovack, Human Rights Advocate  
J. Beth Lee, Human Rights Advocate  
Deb Lochart, Human Rights Manager  
Tammy Long, Human Rights Advocate  
Kevin Paluszak, Regional Human Rights Advocate

J. Mark Seymour, Human Rights Advocate  
Walter Small, Human Rights Advocate  
Karen Taylor, DBHDS Special Counsel  
Margaret Walsh, State Human Rights Director

**Others**

Geri Venable, Chairperson, Goochland/Powhatan CSB LHRC

**Call to Order**

*At 8:37 a.m. Donald H. Lyons, Chairperson, called the meeting to order.*

**Approval of June 7, 2013 Agenda**

*At 8:38 upon a motion by Frank Royal and seconded by Carolyn DeVilbiss, the SHRC unanimously approved the revised agenda for the June 7, 2013, meeting.*

**Correspondence and Information**

At 8:40 the Committee reviewed correspondence and information received since the April 19 meeting.

The SHRC requests VCBR reporting with cumulative numbers.

Carolyn DeVilbiss reported that she and Kevin Paluszak attended a meeting of the Fairfax-Falls Church LHRC.

*Upon a motion by Timothy Russell and seconded by Frank Royal the SHRC unanimously approved a request from Poplar Springs Hospital for extension to file an appeal.*

The committee discussed LHRC vacancies and the SHRC Goals Worksheet.

The committee acknowledged receipt of Guidelines for the Management of Individual's Found Not Guilty by Reason of Insanity.

Discussion of the newsletter was tabled until the July 19 meeting.

**Goals Worksheet**

Margaret Walsh reported on the status of the committee's goals.

**BREAK**

*At 9:00 Donald Lyons called for a break*

**Regular Session**  
**9:15 a.m.**

**Members Present**

Donald Lyons, **Chair**, T.C. Bullock, Carolyn DeVilbiss, Frank Royal, Timothy Russell

**Staff**

Chuck Collins, Regional Human Rights Advocate, Region 1  
Michael Curseen, Regional Human Rights Advocate, Regional 4  
Carrie Flowers, Human Rights Advocate  
Beverly Garnes, Regional Human Rights Advocate, Region 6  
Taneika Goldman, Human Rights Advocate  
Timothy Jones, Human Rights Advocate  
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Jennifer Kovack, Human Rights Advocate  
J. Beth Lee, Human Rights Advocate  
Deb Lochart, Human Rights Manager  
Tammy Long, Human Rights Advocate  
Kevin Paluszak, Regional Human Rights Advocate  
J. Mark Seymour, Human Rights Advocate  
Walter Small, Human Rights Advocate  
Karen Taylor, DBHDS Special Counsel  
Margaret Walsh, State Human Rights Director

**Others**

Ashley Kemnitz, Executive Operations Director, Good Neighbor  
Community Services, Inc.  
Matt Marek, Executive Director, Good Neighbors Community  
Services, Inc  
Geri Venable, Chairperson, Goochland/Powhatan CSB LHRC

**Call to Order and  
Introductions**

*At 9:15 Donald Lyons called the June 7, 2013, SHRC meeting to order.  
A call for introductions took place prior to proceeding.*

**Welcome**

At 9:15 Matt Marek, Executive Director of Good Neighbors  
Community Services, Inc., welcomed the SHRC and human rights  
advocates to the program and spoke briefly about the services offered  
by the program.

**Minutes**

At 9:20 the SHRC reviewed the draft minutes of the April 19, 2013,  
SHRC meeting.

*Upon a motion by Frank Royal and seconded by Timothy Russell the  
SHRC approved the minutes of the April 19, 2013, SHRC meeting.*

**SHRC Annual  
Report**

At 9:20 Margaret Walsh asked for feedback on the draft SHRC Annual  
Report.

*The Committee unanimously approved a motion by T.C. Bullock and  
seconded by Frank Royal to request an update on the issue of patient  
funds.*

Margaret Walsh will follow up with committee members regarding

attending the July, 2013, DBHDS State Board meeting to present the SHRC Annual Report to the Board.

**CHRIS**

At 9:37 Margaret Walsh provided an update on the new human rights reporting system (CHRIS).

*Upon a motion by Frank Royal the SHRC approved quarterly reporting by programs to local human rights committees.*

**Variance**

At 9:51 the SHRC acknowledged receipt of notice of termination of the use of the structured living protocol variance from Virginia Beach Psychiatric Center.

**Public Comment**

*At 9:52 Donald Lyons called for Public Comments.*

Margaret Walsh reported that St. Mary's Home for Disabled Children has postponed its request for a variance until the October 25, 2013, SHRC meeting. Ms. Walsh then read aloud a public comment from Colleen Miller of Virginia Office for Protection and Advocacy (VOPA) on St. Mary's Home for Disabled Children's variance request.

*Donald Lyons noted for the record that VOPA is to receive the agenda for the October 25, 2013, meeting so they may attend and provide public comment at that time.*

Margaret Walsh read aloud correspondence from Rebecca Currin of VOPA thanking the SHRC for efforts regarding NGRI and flow-thru

**Annual Report  
Region 1**

At 9:56 Chuck Collins and Mark Seymour presented the Annual Report for Region 1 via PowerPoint slide show.

**Annual Report  
Region 2**

At 10:24 Kevin Paluszak presented the Annual Report for Region 2 via PowerPoint slide show.

**Annual Report  
Region 4**

At 10:40 Michael Curseen, Taneika Goldman, Carrie Flowers, Tammy Long and Walter presented the Annual Report for Region 4 via PowerPoint slide show.

**Annual Report  
Region 6**

At 11:21 Beverly Garnes, Jennifer Kovack and Beth Lee presented the Annual Report for Region 6 via PowerPoint slide show.

Beverly Garnes acknowledged the presence of Ms. Geri Venable, Chairperson of Goochland/Powhatan LHRC.

**Presentation**

At 11:46 Carolyn DeVilbiss announced that Donald H. Lyons will leave the SHRC upon expiration of his term on June 30, 2013. Ms. DeVilbiss thanked Mr. Lyons for his work on behalf of consumers in the Commonwealth and presented him with a certificate of appreciation.

**LHRC Membership**

At 11:48 the SHRC considered local human rights committee membership.

*Upon a motion by Carolyn DeVilbiss and seconded by T.C. Bullock the SHRC convened in closed session pursuant to Virginia Code §2.2-3711(1) for the purpose of discussion and consideration of appointments to and removals from Local Human Rights Committees.*

Upon reconvening in open session, the State Human Rights Committee certified that to the best of each member’s knowledge, only public business matters lawfully exempt from statutory open meeting requirements, and only public business matters identified in the motion to convene the closed session were discussed in closed session.

*Upon a motion by Frank Royal and seconded by Carolyn DeVilbiss the SHRC unanimously moved to make the following appointments to and removals from local human rights committees.*

**Removals**

Ms. Vickie Linkous was removed from New River Valley LHRC. Ms. Althea Wynn was removed from Genesis LHRC. Ms. Saheir R. Ghanem was removed from Southside Community LHRC.

**Region 3**

Region 3  
Appalachian Community LHRC  
Appoint: Ms. Nancy Thurman  
Catawba LHRC  
Appoint: Ms. Shannon Patsel , Ms. Kaisha Williams  
New River Valley LHRC  
Reappoint: Mr. Charles Niedermayer  
Virginia Highlands LHRC  
Reappoint: Ms. Rachel Jones, Mrs. Willie McFarlane

**Region 4**

Region 4  
Henrico LHRC  
Appoint: Ms. Linda Majors, Ms. Teresa Secreti  
Metro Richmond LHRC  
Appoint: Ms. June M. Medlin

**Region 5**

Region 5

Genesis LHRC

Appoint: Ms. Odulia Brown

Middle Peninsula Northern Neck LHRC

Appoint: Dr. Donna Cairns

Southeast Alliance LHRC

Appoint: Dr. Alexandra Price, Mr. Michael Smithley

Southeastern Virginia Training Center LHRC

Appoint: Mr. Alpheus Arrington

Tidewater Regional LHRC

Appoint: Ms. Rosalyn Wiggins

Universal Family LHRC

Appoint: Mr. Antonio Eley, Ms. Rosemarie Scotti Hughes, Mr. Samuel Moore

Virginia Beach Area LHRC

Reappoint: Ms. Linda Dahl-Prince

York Regional LHRC

Reappoint: Ms. Robin Bristow

Appoint: Ms. Angela Hendking

Region 6

Region 6

Central Virginia Community Services LHRC

Appoint: Ms. Shannon Slaughter

Danville Pittsylvania Regional LHRC

Reappoint: Mr. Greg Casker, Ms. Lesa Shelton, Ms. Esther Goins

Goochland / Powhatan LHRC

Appoint: Ms. Carletha Hall, Ms. Monica Lucas

Southside Community LHRC

Reappoint: Ms. Mona B. Rainey

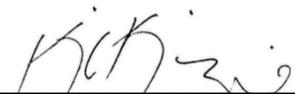
**Adjournment**

*The meeting adjourned at 12:05 p.m.*

The next meeting will be held on Friday, July 19, 2013, at Piedmont Geriatric Hoapital.

Respectfully Submitted:

  
Donald H. Lyons, Chair

  
Kli Kinzie, Secretary

