

**STATE BOARD OF BEHAVIORAL HEALTH AND DEVELOPMENTAL SERVICES
DRAFT MEETING MINUTES**

July 23, 2014

Department of Behavioral Health and Developmental Services
1220 Bank Street
Richmond, VA 23219

Wednesday, July 23 REGULAR MEETING

Members Present Ananda Pandurangi, MD, **Chair**; Bonnie Neighbour, **Vice Chair**; Gretta Doering; Sandra A. Hermann; Thomas J. Kirkup; Paula N. Mitchell; Sandra Price-Stroble; The Hon. Amelia Ross-Hammond, Ph.D.; Col. (Ret.) Anthony Soltys

Staff Present Don Darr, Assistant Commissioner, Finance and Administration
Charline Davidson, Director, Planning and Development
Kathy Drumwright, Acting Chief Deputy Commissioner
Debra Ferguson, Ph.D., Commissioner
Linda Grasewicz, Assistant Director and Regulatory Coordinator, Office of Planning and Budget
Kli Kinzie, Executive Secretary, Office of Human Rights
Meghan McGuire, Communications Director
Karen Taylor, DBHDS Special Counsel, Office of the Attorney General
Margaret Walsh, Director, Office of Human Rights

Others Mary Ann Bergeron, Executive Director (Retired), Virginia Association of Community Services Boards
Ann F. Bevan, Member, State Human Rights Committee
Thomas C. Bullock, Chair, State Human Rights Committee
William Frank, Public Policy Manager, Virginia Association of Community Services Boards (VACSB)
Terry Hurley, Vice President of Administration & Chief Financial Officer, Community Residences and Affiliates

Call to Order and Introductions At 10:06 Chairman Ananda Pandurangi called the July 23, 2014, DBHDS State Board meeting to order. A call for introductions took place prior to proceeding.

Approval of Agenda The Board unanimously adopted the July 23, 2014, meeting agenda.

Officer Elections The Chair passed the gavel to Thomas Kirkup to preside over the meeting during the officer nomination and election process.

Thomas Kirkup accepted the gavel and called for the report of the Nominating Committee. Paula Mitchell reported on the activities of the Nominating Committee.

Paula Mitchell presented the slate of candidates. The Nominating Committee recommended Dr. Ananda Pandurangi for Chair and Bonnie Neighbour for Vice-Chair for the upcoming term.

Thomas Kirkup called for nominations from the floor. Hearing no nominations from the floor, Thomas Kirkup called for separate motions for the elections of Chair and Vice Chair.

The Board unanimously appointed Dr. Ananda Pandurangi to the office of Chair for the upcoming term.

The Board unanimously appointed Bonnie Neighbour to the office of Vice Chair for the upcoming term.

Approval of Draft Minutes

The Board reviewed the draft minutes of the April 9, 2014. The minutes were approved with one abstention.

Public Comment

The Chairman called for public comments. No public comments were offered.

Commissioner's Report

The Chair introduced and welcomed Debra Ferguson, Ph.D., Commissioner, Department of Behavioral Health and Developmental Services. The Commissioner reported on current initiatives and activities of the Department, including recent staff changes and on reorganization within the Department. Also, the Commissioner presented a PowerPoint slide show on access of the current system and her vision about going forward to provide effective, consistent and easy to navigate services throughout the commonwealth.

Budget Update

Don Darr, Assistant Commissioner for Finance and Administration, reported on the 2014-2016 budget. Mr. Darr provided a breakout of General Assembly provisions for the system including mental health, DOJ Settlement Agreement; capital budget requests thru fiscal year 2017; expansion of Virginia Center for Behavioral Rehabilitation; and the planned renovation of Central State Hospital.

BREAK FOR LUNCH

The Chair called for a break for lunch. Dr. Pandurangi thanked all present and handed the gavel to Vice Chair Bonnie Neighbour for the remainder of the meeting.

Reconvene

Bonnie Neighbour, Vice Chair, reconvened the meeting.

SHRC Annual Report

Thomas C. Bullock, Chair, State Human Rights Committee (SHRC), presented the SHRC Annual Report for 2013 in accordance with the SHRC Bylaws. Mr. Bullock summarized the SHRC's efforts in support of the

department's initiatives and reported on highlights of the human rights program. Mr. Bullock then handed the floor to Margaret Walsh, Human Rights Director. Ms. Walsh briefed the Board on data collection and on the status of the CHRIS (Computerized Human Rights Information System).

**SHRC
Appointments**

Margaret Walsh reported on the activities of the SHRC Subcommittee on SHRC Membership. Ms. Walsh presented applications for the filling of two vacancies on the SHRC. The SHRC recommended the appointments of William Daniel and Sam Dillon.

The Board unanimously appointed William Daniel and Sam Dillon to the State Human Rights Committee.

Committee Reports:

**Grant Review
Process**

Linda Grasewicz, Assistant Director and Regulatory Coordinator, Office of Planning and Budget, presented on behalf of the Grant Review Committee. Ms. Grasewicz reported that one grant request has been received since the last Board meeting. The committee concurs with the grant request and is pursuing the acquisition of funds.

Planning and Budget

Charline Davidson, Director, Planning and Development, reported on the meeting of the Planning and Budget Committee.

**Policy Development
and Evaluation**

Vice Chair Bonnie Neighbour reported that the policies before the Board have been thru due process and are ready for the Board's consideration for adoption.

Board members reviewed and considered the following policies:

- 1004(SYS)83-7 Prevention Services
- 1023(SYS)08-2 Workforce and Cultural Linguistic Competency
- 1043(SYS)08-1 Disaster Preparedness

Cecily Rodriquez, Director, Office of Linguistics and Cultural Competency, Bill O'Bier, Facility Operations Specialist, Behavioral Health, and Gail Taylor, Prevention Services Manager, Substance Abuse Services, were present to answer questions from the Board.

The Board unanimously approved policies 1004(SYS)83-7 Prevention Services, 1023(SYS)08-2 Workforce and Cultural Linguistic Competency, and 1043(SYS)08-1 Disaster Preparedness.

Regulatory Action

General Matrix

Linda Grasewicz provided a general update on the status of current regulatory action.

Human Rights
Regulations
Revision

Linda Grasewicz reported on revisions to 12 VAC 35-115, et seq., *Rules and Regulations to Assure the Rights of Individuals Receiving Services from Providers Licensed, Funded or Operated by the Department of Behavioral Health and Developmental Services* (Human Rights Regulations). The Board was asked to adopt technical citation changes to the regulations. Karen Taylor, DBHDS Special Counsel, was present to answer questions.

The Board unanimously adopted the technical citation changes to 12 VAC 35-115, et seq., *Rules and Regulations to Assure the Rights of Individuals Receiving Services from Providers Licensed, Funded or Operated by the Department of Behavioral Health and Developmental Services*.

Linda Grasewicz presented proposed changes to 12 VAC 35-115, et seq., Human Rights Regulations, pursuant to the published NOIRA (Notice of Intended Regulatory Action) that would revise the current complaint process. Karen Taylor was present to answer questions.

The Board unanimously adopted the proposed changes to 12 VAC 35-115, et seq., *Rules and Regulations to Assure the Rights of Individuals Receiving Services from Providers Licensed, Funded or Operated by the Department of Behavioral Health and Developmental Services*.

**Recognition of
Mary Ann
Bergeron**

Bonnie Neighbour presented Mary Ann Bergeron with a DBHDS State Board Resolution recognizing her 25 years of service in Virginia's behavioral health and developmental disability system.

**Update on the
Virginia Association
of Community
Services Boards**

William Frank, Public Policy Manager for the Virginia Association of Community Services Boards, provided an update on the activities of the VACSB. Mr. Frank reported that as of June 30, 2014, Mary Ann Bergeron has retired as Executive Director. Jennifer Faison was appointed as the new Executive Director on July 1. Mr. Frank gave a PowerPoint slideshow and reported on budget priorities, legislative activities and the annual VACB conference.

Miscellaneous

Board Liaison
Reports

Board members reported on liaison activities since the December meeting. Anthony Soltys submitted a written report. Verbal reports were given by Mr. Soltys, Amelia Ross-Hammond, Gretta Doering, Sandra Hermann, Paula Mitchell

Quarterly Budget
Report

Meghan McGuire reported on the Board's budget.

Meeting Schedule

Board members discussed and approved the remaining meeting schedule for 2014. The Board discussed dates for 2015 meetings.

Adoption of Draft
Bylaws

Charline Davidson presented the draft Bylaws revision. Ms. Davidson answered questions from the Board and accepted recommended modifications to the draft.

The Board unanimously approved the draft Bylaws revision as amended.

Other Business

Bonnie Neighbour called for other business and the Board briefly discussed topics for future meetings.

Adjournment

Having no further business to discuss the meeting adjourned at 2:26 p.m.

Ananda K. Pandurangi, Chair

Kli Kinzie